

<b>Budget Worksheet</b>		<b>Dept: City Council #10</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
50100	Salaries						
50102	Overtime						
50103	Holiday Pay						
50104	Part Time	21,000	21,000	21,000	21,000	21,000	
50400	Empl Benefits	1,722	1,728	1,725	1,725	1,725	
51100	Office Exp	659	1,040	600	600	600	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	6,546	5,414	7,000	6,000	6,000	-
51500	Clothing etc	-	-	600	600	600	-
51700	Communications	4,077	3,989	2,193	2,600	2,600	-
51800	Utilities						
52000	B&G Maint						
52100	Equip Maint						
52300	Spec Service	7,081	63	6,600	8,600	6,600	-
52400	Insurance						
52600	Membership/Tng	34,056	16,514	31,432	22,450	22,450	-
52900	Other Exp	10,204	4,933	9,500	39,500	9,500	-
		-	-	-	-	-	-
58300	Equipment	-	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	85,345	54,681	80,650	103,075	71,075	-
59900	Int Dept Exp	(4,251)	(6,276)	(6,129)	(9,586)	(6,397)	
	<b>TOTALS</b>	81,094	48,405	74,521	93,489	64,679	-
		0.00%	-40.31%	53.95%	25.45%	-30.82%	-100.00%

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Council (10)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Letterhead/Business Cards	600	600	
<b>TOTAL</b>	<b>600</b>	<b>600</b>	<b>-</b>
<b>51200-POSTAGE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Mayor's Picture/sign/install	275	275	-
Outgoing Councilmembers gifts	425	425	-
Nameplates/gavel	150	150	-
Commissioners Plaques	150	150	-
Special Meetings	2,000	2,000	-
Miscellaneous	3,000	3,000	-
<b>TOTAL</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Clothing	600	600	-
<b>TOTAL</b>	<b>600</b>	<b>600</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #10</b>			
Ipad 3G service	2,600	2,600	-
<b>TOTAL</b>	<b>2,600</b>	<b>2,600</b>	<b>-</b>
<b>51800-UTILITIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #10</b>			
Consulting Services	8,600	6,600	-
<b>TOTAL</b>	<b>8,600</b>	<b>6,600</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
League of Calif. Cities - Membership Dues	6,200	6,200	-
North Bay Division - Membership Dues	150	150	-
Quarterly meetings - 6 @ \$50	300	300	-
Annual conference (South - @\$1400; North 4 @\$1400)	1,400	1,400	-
Marin County Council of Mayors - Membership Dues	600	600	-
Monthly Meetings - 9 @\$300	2,700	2,700	-
Association of Bay Area Governments - Membership Dues	4,140	4,140	-
General Assembly (2@\$110 Spring and Fall)	220	220	-
ICLIE - Local Governments for Sustainability	600	600	-
City Council Retreat - Rentals and refreshments	2,500	2,500	-
Annual Community Meeting	-	-	-
Council Training	580	580	-
Chamber of Commerce Membership	660	660	-
MCCMC Dinner Hosting	2,400	2,400	-
<b>TOTAL</b>	<b>22,450</b>	<b>22,450</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Council (10)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52900-OTHER EXPENSES</b>			
MCCMC Lobbyist	3,000	3,000	-
Boards/Commission dinner	6,500	6,500	-
Inclusion and Diversity Taskforce	30,000		
<b>TOTAL</b>	<b>39,500</b>	<b>9,500</b>	<b>-</b>
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	-	-	-
Genl Govt Bldgs	-	-	-
G & A	(9,586)	(6,397)	
<b>TOTAL</b>	<b>(9,586)</b>	<b>(6,397)</b>	<b>-</b>



**Personnel Worksheet  
2020/2021**

**DEPT: City Council #10**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
Councilmembers		5 @		350	21,000		21,000
<b>Total</b>							<b>21,000</b>

**Personnel Worksheet  
2021-2022**

**DEPT: City Council #10**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
Councilmembers		5 @		350	21,000		21,000
<b>Total</b>							<b>21,000</b>

<b>Budget Worksheet</b>		<b>Dept: Technical Services #11</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
50100	Salaries	-	-	-	-	-	-
50102	Overtime						
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits	-	-	-	-	-	-
51100	Office Exp	-	-	-	-	-	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	22	-	-	-	-	-
51500	Clothing etc	-	-	-	-	-	-
51700	Communications	43,500	49,365	68,229	53,000	54,590	-
51800	Utilities	-	-	-	-	-	-
52000	B&G Maint	-	-	-	-	-	-
52100	Equip Maint	4,499	5,532	1,500	-	-	-
52300	Spec Service	105,945	81,813	112,105	114,960	126,960	-
52400	Insurance						
52600	Membership/Tng	-	-	-	-	-	-
52900	Other Exp	-	-	-	-	-	-
58300	Equipment	36,178	27,141	49,000	20,000	129,000	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	190,144	163,851	230,834	187,960	310,550	-
59700	Veh Maint Chg						
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	(190,144)	(163,851)	(230,834)	(187,960)	(310,550)	-
<b>TOTALS</b>		-	-	-	-	-	-
		12.6%	-13.8%	0.9%	-18.6%	65.2%	-100.0%

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Technical Svcs (11)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
	-	-	-
	-	-	-
<b>TOTAL</b>	-	-	-
<b>51200-POSTAGE</b>			
<b>TOTAL</b>	-	-	-
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51700-COMMUNICATION SERVICE #11</b>			
MARIN.org ISP Services	53,000	54,590	-
<b>TOTAL</b>	53,000	54,590	-
<b>51800-UTILITIES</b>			
<b>TOTAL</b>	-	-	-
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	-	-	-
<b>52100-EQUIPMENT MAINTENANCE</b>			
	-	-	-
	-	-	-
<b>TOTAL</b>	-	-	-
<b>52300-SPECIALIZED SERVICES #11</b>			
Network Special Projects Consultant	45,000	45,000	-
Marin IT Hosted Backup Service	12,000	12,000	-
Marin IT server co-location	11,400	11,400	-
Website Hosting/Maintenance/Support	10,200	10,200	-
Citizan Request Management Host/Support	4,910	4,910	-
Office 365 Subscription	18,000	30,000	-
Adobe Creative Cloud Subscription	3,930	3,930	-
Adobe Acrobat Pro License Subscription	2,520	2,520	-
Misc. Software Services Subscriptions (Nixle, Dropbox, Gliffy)	7,000	7,000	-
<b>TOTAL</b>	114,960	126,960	-
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
<b>TOTAL</b>	-	-	-
<b>52900-OTHER EXPENSES</b>			
<b>TOTAL</b>	-	-	-
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	(187,960)	(310,550)	
<b>TOTAL</b>	(187,960)	(310,550)	-





<b>Budget Worksheet</b>		<b>Dept:City Manager #12</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
50100	Salaries	399,865	326,396	328,600	327,400	327,400	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time	25,347	27,383	72,500	-	-	
50400	Empl Benefits	231,569	140,096	158,517	158,738	164,218	
51100	Office Exp	2,185	1,705	3,000	3,000	3,000	-
51200	Postage	1,691	2,588	3,300	3,300	3,300	-
51300	Spec Dept Exp	1,349	289	1,200	3,000	3,000	-
51500	Clothing etc	-	-	-	-	-	-
51700	Communications	2,452	2,476	2,640	2,640	2,640	-
51851	Water	117	-	100	96	100	-
51852	Elec	923	982	1,120	880	880	-
51853	Gas	101	133	120	104	120	-
52000	B&G Maint	1,542	1,788	1,200	1,000	1,000	-
52100	Equip Maint	-	-	120	120	120	-
52300	Spec Service	8,564	5,752	8,480	2,680	2,680	-
52600	Membership/Tng	6,108	10,579	7,095	7,895	7,895	-
52900	Other Exp	37,362	42,765	40,800	12,800	12,800	-
58300	Equipment	-	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	719,176	562,931	628,792	523,653	529,153	-
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp	(41,297)	(42,246)	(42,719)	(43,581)	(40,284)	-
	<b>TOTALS</b>	677,878	520,684	586,073	480,071	488,869	-
		6.53%	28.11%	7.71%	-18.09%	1.83%	-100.00%

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Manager (12)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
City Hall copier/fax	2,100	2,100	-
Calenders, computer supplies, misc. office supplies	900	900	-
<b>TOTAL</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>51200-POSTAGE</b>			
USPS	3,300	3,300	-
<b>TOTAL</b>	<b>3,300</b>	<b>3,300</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Budget printing	3,000	3,000	-
Advertising for position openings			
Physicals			
<b>TOTAL</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #12</b>			
City Hall Allocation	1,140	1,140	-
Cell	1,500	1,500	-
<b>TOTAL</b>	<b>2,640</b>	<b>2,640</b>	<b>-</b>
<b>51850-Water</b>			
City Hall Allocation	96	100	-
<b>TOTAL</b>	<b>96</b>	<b>100</b>	<b>-</b>
<b>51852 - Electricity</b>			
City Hall Allocation	880	880	-
<b>TOTAL</b>	<b>880</b>	<b>880</b>	<b>-</b>
<b>51853 - Gas</b>			
City Hall Allocation	104	120	-
<b>TOTAL</b>	<b>104</b>	<b>120</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
City Hall Allocation	1,000	1,000	-
<b>TOTAL</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
City Hall Allocation	120	120	-
<b>TOTAL</b>	<b>120</b>	<b>120</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES</b>			
Social Media boosted posts, etc.	1,000	1,000	-
Consulting Services	-	-	-
Efficiency Study	-	-	-
Email Marketing - Constant Contact	1,680	1,680	-
Newsletter Printing	-	-	-
<b>TOTAL</b>	<b>2,680</b>	<b>2,680</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Manager (12)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
City Manager -- ICMA conference	-	-	-
-- Spring Managers meeting	1,700	1,700	-
-- League of Ca. Cities			
-- Misc. Workshops	300	300	-
-- Membership ICMA	1,500	1,500	-
-- MMANC Conference (2)	1,000	1,000	-
-- Misc. Workshops	-	-	-
Council Lunches	1,200	1,200	-
	-	-	-
MCCMC dinners	495	495	-
PERS PAC	200	200	-
	-	-	-
Employee Training	1,500	1,500	-
<b>TOTAL</b>	<b>7,895</b>	<b>7,895</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Auto Allowance:	4,800	4,800	-
Employee/ Commission events :			-
-- Holiday party	4,000	4,000	-
			-
			-
Employee Recognition	4,000	4,000	-
Annual Report	-	-	-
Innovation Grants	-	-	-
			-
<b>TOTAL</b>	<b>12,800</b>	<b>12,800</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	3,759	6,211	
Gen'l Govt Bldgs	1,884	1,855	
G & A	(49,225)	(48,350)	
<b>TOTAL</b>	<b>(43,581)</b>	<b>(40,284)</b>	<b>-</b>



**Personnel Worksheet  
2020/2021**

**DEPT: City Manager #12**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>City Manager</u></b>							
Authorized				20,485	245,820		245,820
<b><u>Senior Manangement Analyst</u></b>							
Walsh (65%)			7	10,459 6,798 65%	81,580	0	81,580
<b>Sub-total</b>							<b>327,400</b>
<b>Part Time</b>							
Communications Assisstant							0
Assistant to the City Manger							0
Intern Program							0
<b>Total</b>							<b>327,400</b>

**Personnel Worksheet  
2021-2022**

**DEPT: City Manager #12**

	<u>Date</u>	<u>%</u>	<u>Monthly</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>	<u>Rate</u>	<u>Annual</u>	<u>Budget</u>
<b><u>City Manager</u></b>					
Authorized			20,485	245,820	245,820
<b><u>Senior Manangement Analyst</u></b>					
Walsh (65%)			10,459 6,798 65%	81,580	81,580
		7		0	
<b>Sub-total</b>					<b>327,400</b>
<b>Part Time</b>					
Communications Assisstant					0
Assistant to the City Manger					0
Intern Program					0
					<b>0</b>
<b>Total</b>					<b>327,400</b>

<b>Budget Worksheet</b>		<b>Dept: City Clerk #13</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
50100	Salaries	107,260	112,560	115,370	141,061	145,169	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits	59,132	38,853	43,086	68,347	71,931	
51100	Office Exp	2,462	2,129	4,000	4,000	4,000	-
51200	Postage	1,237	1,231	1,600	1,600	1,600	-
51300	Spec Dept Exp	1,776	229	1,500	1,500	1,500	-
51500	Clothing etc	-	-	-	-	-	-
51700	Communications	253	266	300	300	300	-
51851	Water	59	-	50	48	50	-
51852	Elec	461	487	560	440	440	-
51853	Gas	51	70	60	52	60	-
52000	B&G Maint	842	1,011	600	500	500	-
52100	Equip Maint	-	-	620	580	620	-
52300	Spec Service	7,799	7,136	7,000	11,000	11,000	-
523015	Webcasting	6,232	6,280	5,900	5,900	5,900	-
52600	Membership/Tng	1,069	2,108	4,180	4,180	4,180	-
52900	Other Exp	828	7,067	20,000	-	20,000	-
58300	Equipment	-	-	-	2,600	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	189,460	179,427	204,826	242,108	267,250	-
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp	(8,293)	(11,283)	(12,452)	(19,957)	(20,383)	-
<b>TOTALS</b>		181,167	168,144	192,375	222,151	246,867	-
		7.44%	-7.19%	-8.85%	15.48%	11.13%	-100.00%



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Clerk (13)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Miscellaneous Office Supplies	1,900	1,900	-
City Hall copier/fax	2,100	2,100	-
<b>TOTAL</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>
<b>51200-POSTAGE</b>			
USPS	1,600	1,600	-
<b>TOTAL</b>	<b>1,600</b>	<b>1,600</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Elections Code	200	200	-
Marin IJ	650	650	-
Miscellaneous Reference Material	650	650	-
<b>TOTAL</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #13</b>			
City Hall Allocation	300	300	-
Council iPad 3G	-	-	-
<b>TOTAL</b>	<b>300</b>	<b>300</b>	<b>-</b>
<b>51850-Water</b>			
City Hall Allocation	48	50	-
<b>TOTAL</b>	<b>48</b>	<b>50</b>	<b>-</b>
<b>51852 - Electricity</b>			
City Hall Allocation	440	440	-
<b>TOTAL</b>	<b>440</b>	<b>440</b>	<b>-</b>
<b>51853 - Gas</b>			
City Hall Allocation	52	60	-
<b>TOTAL</b>	<b>52</b>	<b>60</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
City Hall Allocation	500	500	-
<b>TOTAL</b>	<b>500</b>	<b>500</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Clerk's Index Software	500	500	-
City Hall Allocation	80	120	-
<b>TOTAL</b>	<b>580</b>	<b>620</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Clerk (13)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52300-SPECIALIZED SERVICES #13</b>			
Publication of Ordinances/Legal Notices	7,000	7,000	-
Q Code	4,000	4,000	
<b>TOTAL</b>	<b>11,000</b>	<b>11,000</b>	<b>-</b>
<b>523015 - Webcasting</b>			
Granicus (webcasting, archiving, iPad)	5,900	5,900	-
<b>TOTAL</b>	<b>5,900</b>	<b>5,900</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
City Clerks Assn. of California - Membership	120	120	-
CCAC Annual Institute	1,000	1,000	-
League New Law & Election Seminar	1,000	1,000	-
IIMC Membership	110	110	-
Miscellaneous Training	500	500	-
Northern Division Meetings	150	150	-
MMANC Mememrship and Cnf	1,300	1,300	-
<b>TOTAL</b>	<b>4,180</b>	<b>4,180</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
November City Council Election		20,000	-
November Parcel Tax Measure	-		
<b>TOTAL</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	1,880	3,106	
Gen'l Govt Bldgs	942	927	
G & A	(22,778)	(24,415)	
<b>TOTAL</b>	<b>(19,957)</b>	<b>(20,383)</b>	<b>-</b>



**Personnel Worksheet  
2020/2021**

**DEPT: City Clerk #13**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>City Clerk/Administrative Analyst</u></b>							
Rogers			7	9,931 4,966 50%	59,586	0	59,586
<b><u>Deputy City Clerk/Administrative Analyst</u></b>							
Authorized	01-Jan	0.5	1	6,624	79,488	1,987	81,475
<b>Sub-total</b>							<b>141,061</b>
Part-time							0
<b>Total</b>							<b>141,061</b>

**Personnel Worksheet  
2021/2022**

**DEPT: City Clerk #13**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>City Clerk/Administrative Analyst</u></b>							
Rogers			7	9,931 4,966 50%	59,586	0	59,586
<b><u>Deputy City Clerk/Administrative Analyst</u></b>							
Authorized	01-Jan	0.5	2	6,958	83,496	2,087	85,583
<b>Sub-total</b>							<b>145,169</b>
Part-time							0
<b>Total</b>							<b>145,169</b>

<b>Budget Worksheet</b>		<b>Dept: Finance #14</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
50100	Salaries	467,409	490,695	511,255	528,715	541,304	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time	371	379	4,000	4,000	4,000	
50400	Empl Benefits	226,046	211,656	234,455	260,062	273,268	
51100	Office Exp	4,503	3,300	7,000	3,500	3,500	-
51200	Postage	2,256	2,280	3,050	2,550	2,550	-
51300	Spec Dept Exp	4,147	4,477	3,400	5,600	5,600	-
51500	Clothing etc	-	-	-	-	-	-
51700	Communications	2,116	1,727	2,000	2,000	2,000	-
51851	Water	176	-	150	144	150	-
51852	Elec	1,384	1,461	1,300	1,320	1,300	-
51853	Gas	152	211	200	156	200	-
52000	B&G Maint	2,602	2,826	1,800	1,500	1,500	-
52100	Equip Maint	13,588	11,740	15,680	20,680	20,680	-
52300	Spec Service	186,724	162,414	154,060	141,800	141,800	-
52400	Insurance						
52600	Membership/Tng	725	2,731	6,865	3,115	7,595	-
52900	Other Exp	4,800	4,800	4,800	4,800	4,800	-
58300	Equipment	433	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	917,433	900,695	950,015	979,942	1,010,247	-
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp	(51,169)	(64,710)	(65,699)	(86,427)	(82,214)	-
<b>TOTALS</b>		866,263	835,985	884,316	893,515	928,033	-
				14.0%	1.0%	3.9%	-100.0%

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Finance (14)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
City Hall Copier/Fax	1,500	1,500	-
Misc Office Supplies	1,000	1,000	-
Computer Supplies: Printer paper, toner, etc.	1,000	1,000	-
<b>TOTAL</b>	<b>3,500</b>	<b>3,500</b>	<b>-</b>
<b>51200-POSTAGE</b>			
City Hall Postage Meter	2,000	2,000	-
Lease	350	350	-
City Hall Postage Meter Ink	100	100	-
Misc Postage	100	100	-
<b>TOTAL</b>	<b>2,550</b>	<b>2,550</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Voucher Check Stock	500	500	-
Revenue: Coll Receipts, Rec Books, Invoices	500	500	-
Envelopes: Windows (Bus Lic & Checks)	1,000	1,000	-
Business License Fee Schedules and License Paper	3,000	3,000	-
Misc: Forms (1099, HR), cards, Empl posters special paper	600	600	-
<b>TOTAL</b>	<b>5,600</b>	<b>5,600</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #14</b>			
Phone System	800	800	-
Cell/data	1,200	1,200	-
<b>TOTAL</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>51850-Water</b>			
City Hall Allocation	144	150	-
<b>TOTAL</b>	<b>144</b>	<b>150</b>	<b>-</b>
<b>51852 - Electricity</b>			
City Hall Allocation	1,320	1,300	-
<b>TOTAL</b>	<b>1,320</b>	<b>1,300</b>	<b>-</b>
<b>51853 - Gas</b>			
City Hall Allocation	156	200	-
<b>TOTAL</b>	<b>156</b>	<b>200</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
City Hall Allocation	1,500	1,500	-
<b>TOTAL</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Finance (14)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Printer maintenance	500	500	-
Finance Software Annual Maintenance Fee	20,000	20,000	-
City Hall Allocation	180	180	-
<b>TOTAL</b>	<b>20,680</b>	<b>20,680</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #14</b>			
ADP: Payroll Services	40,000	40,000	-
ADP: Human Resources Compliance Services	21,000	21,000	-
Audit Fees: Regular	36,500	36,500	-
Single Audit (Federal Grant requirement)	-	-	-
SCO Financial Reporting	10,000	10,000	-
West America Positive Pay	800	800	-
Actuarial Report GASB45 OPEB	9,500	9,500	-
Bickmore/CalPERS GASB	4,000	4,000	-
Job recruitment	-	-	-
RGS HR Services Consultant	15,000	15,000	-
Job recruitment - CalOpps GovJobs (City-wide)	4,000	4,000	-
Marin IT Labor	1,000	1,000	-
	-	-	-
<b>TOTAL</b>	<b>141,800</b>	<b>141,800</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
CSMFO-Dues (Eric, Trevor, Maritza)	330	330	-
Conf	600	2,000	-
CMTA-Dues	190	190	-
Conf	-	-	-
MMANC Dues	225	225	-
Annual Conference	-	-	-
LCC Finance Seminar	-	1,000	-
CALPELRA - Dues	370	370	-
Conf	600	2,000	-
Prof Training/Workshops/Meetings	800	800	-
PERS Conference	-	680	-
<b>TOTAL</b>	<b>3,115</b>	<b>7,595</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Auto Allow - Dir.	4,800	4,800	-
<b>TOTAL</b>	<b>4,800</b>	<b>4,800</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	7,518	12,422	
Gen'l Govt Bldgs	2,826	2,782	
G & A	(96,771)	(97,418)	
<b>TOTAL</b>	<b>(86,427)</b>	<b>(82,214)</b>	<b>-</b>





**Personnel Worksheet  
2020/2021**

**DEPT: Finance and Human Resources #14**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Director</u></b>							
Erickson				14,624	175,488		175,488
<b><u>Accounting Supervisor</u></b>							
Atashkarian			7	8,388	100,656	0	100,656
<b><u>Accountant</u></b>							
Williams	01-Jan	50%	1	6,131	73,572	1,839	75,411
<b><u>Senior Account Clerk</u></b>							
Authorized	01-Jan	50%	1	5,174	62,088	1,552	63,640
<b><u>Human Resources Manager</u></b>							
Allingham			3	9,460	113,520	0	113,520
<b>Sub-total</b>							<b>528,716</b>
<b>Total</b>							<b>528,716</b>
Part-time							4,000
<b>Grand Total</b>							<b>532,716</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Finance and Human Resources #14**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Director</u></b>							
Erickson				14,624	175,488		175,488
<b><u>Accounting Supervisor</u></b>							
Atashkarian			7	8,388	100,656	0	100,656
<b><u>Accountant</u></b>							
Williams	01-Jan	50%	2	6,437	77,244	1,931	79,175
<b><u>Senior Account Clerk</u></b>							
Authorized	01-Jan	50%	2	5,430	65,160	1,629	66,789
<b><u>Human Resources Manager</u></b>							
Allingham			4	9,933	119,196	0	119,196
<b>Sub-total</b>							<b>541,304</b>
<b>Total</b>							<b>541,304</b>
Part-time							4,000
<b>Grand Total</b>							<b>545,304</b>

<b>Budget Worksheet</b>		<b>Dept:City Attorney #16</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
50100	Salaries						
50102	Overtime						
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits						
51100	Office Exp	-		-	-	-	-
51200	Postage	-		-	-	-	-
51300	Spec Dept Exp	-		-	-	-	-
51500	Clothing etc	-		-	-	-	-
51700	Communications	-		-	-	-	-
51800	Utilities	-		-	-	-	-
52000	B&G Maint	-		-	-	-	-
52100	Equip Maint	-		-	-	-	-
52300	Spec Service	375,805	338,737	225,000	300,000	300,000	-
523001	Spec Serv-Legal	66,903	196,067		-	-	
52400	Insurance						
52600	Membership/Tng	-	-	-	-	-	-
52900	Other Exp						
58300	Equipment	-	-	-	-	-	-
58900	Contingency						
	<b>SUBTOTAL</b>	442,708	534,805	225,000	300,000	300,000	-
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp	(4,130)	(8,556)	(8,550)	(13,950)	(13,500)	-
	<b>TOTALS</b>	438,578	526,249	216,450	286,050	286,500	-
			19.99%	-58.87%	32.16%	0.16%	-100.00%

BUDGET WORKSHEET - SUPPLIES & SERVICES	DEPT: City Attorney (16)		Revised
	18/19	19/20	19/20
<b>51100-OFFICE SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51200-POSTAGE</b>			
<b>TOTAL</b>	-	-	-
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51700-COMMUNICATION SERVICE #16</b>			
<b>TOTAL</b>	-	-	-
<b>51800-UTILITIES</b>			
<b>TOTAL</b>	-	-	-
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	-	-	-
<b>52100-EQUIPMENT MAINTENANCE</b>			
<b>TOTAL</b>	-	-	-
<b>52300-SPECIALIZED SERVICES #16</b>			
Contract City Attorney Services	300,000	300,000	
<b>TOTAL</b>	300,000	300,000	-
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
<b>TOTAL</b>	-	-	-
<b>52900-OTHER EXPENSES</b>			
<b>TOTAL</b>	-	-	-
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
G & A	(13,950)	(13,500)	
<b>TOTAL</b>	(13,950)	(13,500)	-

<b>Budget Worksheet</b>		<b>Dept:Planning #18</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
310990	Sign Permits	4,185	4,185	5,000	5,000	5,000	
350300	Zoning Fees	88,335	78,638	150,000	70,000	100,000	
350370	Subdivision Fees	34,896	19,560	15,000	15,000	15,000	
350420	Plan Review Fees	131,305	115,603	175,000	115,000	150,000	
350430	EIR Fees	15,190	15,190	18,000	18,000	18,000	
350460	Maps & Pubs	-	-	-	-	-	
350490	Gen'l Pln Maint Fees	106,971	83,636	100,000	85,000	85,000	
<b>TOTALS</b>		<b>380,882</b>	<b>316,812</b>	<b>463,000</b>	<b>308,000</b>	<b>373,000</b>	<b>-</b>
		9.26%	8.28%	0.00%	-33.48%	21.10%	-100.00%
<b>Expense</b>							
50100	Salaries	415,538	433,035	519,787	491,003	561,185	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time	-	-	-	-	-	-
50400	Empl Benefits	123,733	172,755	194,296	214,279	253,371	
51100	Office Exp	9,728	10,706	10,000	10,000	10,000	-
51200	Postage	2,756	2,739	5,000	5,000	5,000	-
51300	Spec Dept Exp	135	20	980	980	980	-
51500	Clothing etc	-	-	-	-	-	-
51700	Communications	759	1,607	1,480	1,480	1,480	-
51851	Water	924	-	788	756	788	-
51852	Elec	7,268	7,668	8,820	6,930	6,930	-
51853	Gas	798	1,108	945	819	945	-
52000	B&G Maint	14,169	12,948	9,450	7,875	7,875	-
52100	Equip Maint	100	-	945	630	945	-
52300	Spec Service	67,397	278,951	36,500	106,500	36,500	-
523015	Webcasting	5,279	6,235	7,500	7,500	7,500	-
52330	General Plan	28,243	6,532	20,000	20,000	20,000	-
52600	Membership/Tng	2,596	4,380	10,900	10,900	10,900	-
52900	Other Exp	5,200	4,104	4,800	4,800	4,800	-
58300	Equipment	1,270	228	7,500	7,500	7,500	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>685,894</b>	<b>943,016</b>	<b>839,690</b>	<b>896,952</b>	<b>936,699</b>	<b>-</b>
59700	Veh Maint Chg	-	-	-	-	-	-
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	24,997	25,061	28,673	24,233	30,134	-
<b>TOTALS</b>		<b>710,891</b>	<b>968,077</b>	<b>868,363</b>	<b>921,185</b>	<b>966,832</b>	<b>-</b>
		9.26%	8.28%	2.48%	6.08%	4.96%	-100.00%
<b>Net Operations</b>		<b>(336,072)</b>	<b>(626,204)</b>	<b>(340,166)</b>	<b>(588,952)</b>	<b>(563,699)</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Planning (18)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
City Hall Copier/FAX	2,500	2,500	
Misc. Office Supplies	7,500	7,500	
<b>TOTAL</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>51200-POSTAGE</b>			
USPS	5,000	5,000	
<b>TOTAL</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Planning Books	400	400	
1-year Membership - California Planning & Devel. Rept. Pub.	238	238	
2019 CELSOC Publications (CEQA, Plan. Law, Sub. Map Act)	342	342	
<b>TOTAL</b>	<b>980</b>	<b>980</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
MV logo Jackets/Shirts	400	400	
<b>TOTAL</b>	<b>400</b>	<b>400</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #18</b>			
Phone System	720	720	
Cell	760	760	
<b>TOTAL</b>	<b>1,480</b>	<b>1,480</b>	<b>-</b>
<b>51850-Water</b>			
City Hall Allocation	756	788	
<b>TOTAL</b>	<b>756</b>	<b>788</b>	<b>-</b>
<b>51852 - Electricity</b>			
City Hall Allocation	6,930	6,930	
<b>TOTAL</b>	<b>6,930</b>	<b>6,930</b>	<b>-</b>
<b>51853 - Gas</b>			
City Hall Allocation	819	945	
<b>TOTAL</b>	<b>819</b>	<b>945</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
City Hall Allocation	7,875	7,875	
<b>TOTAL</b>	<b>7,875</b>	<b>7,875</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
City Hall Allocation	630	945	
<b>TOTAL</b>	<b>630</b>	<b>945</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #18</b>			
Legal notices in newspaper	2,500	2,500	
Minutes transcriptions (\$250x	6,500	6,500	
Loss of Units Nexus study	-		
<i>Digitize Files</i>	25,000	25,000	
<i>File Storage Service</i>	2,500	2,500	
<i>Fee Study (planning, Engineering, Fire)</i>	30,000	-	
<i>Planning Support</i>	40,000		
<b>Total</b>	<b>106,500</b>	<b>36,500</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Planning (18)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>523015-Specialized Services WEBCASTING</b>	7,500	7,500	
<b>TOTAL</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>
<b>523300-Specialized Services General Plan Update GP Implementation</b>	20,000	20,000	
<b>TOTAL</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Dues American Planning Assoc Dues (5.staff/5 Comm)	3,000	3,000	
Professional meetings, training and workshops	6,000	6,000	
Director - Annual Cal Chapter APA conference	1,400	1,400	
Director - Annual dues - AEP	500	500	
<b>TOTAL</b>	<b>10,900</b>	<b>10,900</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Auto Allowance - Director	4,800	4,800	
<b>TOTAL</b>	<b>4,800</b>	<b>4,800</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	9,398	15,528	
Gen'l Govt Bldgs	14,835	14,606	
Bldg Dept Admin	-	-	-
<b>TOTAL</b>	<b>24,233</b>	<b>30,134</b>	<b>-</b>





**Personnel Worksheet  
2020/2021**

**DEPT: Planning #18**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Director, Planning &amp; Building</u></b>				15,943			
Kelly	19-Sep	0.78		11,957	143,487	5,602	149,089
75% (25% Building)				75.0%			
<b><u>Senior Planner</u></b>				10,224			
Staude (75%)			7	7,668	92,016	0	92,016
				75.0%			
Ross	22-Jan	0.44	3	6,307	75,681	1,659	77,340
75% (25% Building)				75.0%			
Newman (90%)	23-Sep	0.77	7	9,202	110,419	4,250	114,670
				10,224			
				90.0%			
<b><u>Associate Planner</u></b>				0	0	0	0
75% (25% Building)				75.0%			
<b><u>Administrative Aide</u></b>				6,432			
Kasuya			7	4,824	57,888	0	57,888
75% (25% Building)				75.0%			
<b>Total</b>							<b>491,002</b>
Part Time/Intern							0
<b>Part-time</b>							<b>0</b>
<b>Grand Total</b>							<b>491,002</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Planning #18**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Director, Planning &amp; Building</u></b>				15,943			
Kelly	19-Sep	0.78		11,957	143,487	5,602	149,089
75% (25% Building)				75.0%			
<b><u>Senior Planner</u></b>				10,224			
Staude (75%)			7	7,668	92,016	0	92,016
				75.0%			
Ross	22-Jan	0.44	4	6,622	79,461	1,742	81,203
75% (25% Building)				75.0%			
Newman (90%)	23-Sep	0.77	7	9,202	110,419	4,250	114,670
				90.0%			
<b><u>Assistant Planner</u></b>				7,189			
Authorized	01-Jan	0.5	3	5,392	64,701	1,618	66,319
75% (25% Building)				75.0%			
<b><u>Administrative Aide</u></b>				6,432			
Kasuya			7	4,824	57,888	0	57,888
75% (25% Building)				75.0%			
<b>Total</b>							<b>561,184</b>
Part Time/Intern							0
<b>Part-time</b>							<b>0</b>
<b>Grand Total</b>							<b>561,184</b>

<b>Budget Worksheet</b>		<b>Dept: Non-Departmental Expenses # 21</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
50100	Salaries						
50102	Overtime						
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits						
51300	Spec Dept Ex						
51700	Communications						
51800	Utilities						
52000	B&G Maint						
52100	Equip Maint						
523000	Spec Service	11,255	4,227	3,350	11,257	11,449	-
524000	Insurance	607,406	413,306	647,026	716,655	732,905	-
526000	Membership/Tng						
529000	Other Exp	595,742	662,483	633,240	824,479	769,442	-
529100	Safety Committee	1,845	8,970	15,000	15,000	15,000	
540010	Retirees' Health	893,905	957,840	1,060,375	1,131,851	1,199,762	-
<b>Allocated Costs</b>							
596020	PERS-Normal	2,996,919	1,561,847	1,915,387	1,797,512	1,864,350	
596021	PERS-Employee	(131,362)	(133,500)	(152,748)	(155,424)	(158,221)	
59602X	PERS UAL	-	1,907,645	2,860,207	2,962,591	3,268,332	
596030	Medical Insur	1,835,714	1,973,617	2,379,612	2,029,478	2,124,062	
596040	Life Insurance	15,917	15,907	19,354	15,628	15,872	
596050	Disability Insur	38,393	39,000	58,738	46,571	47,017	
596060	Dental Insurance	142,293	147,238	187,964	146,350	148,868	
596070	Workers Comp	633,582	693,335	669,930	587,037	670,905	
	RHSP	-	-		40,786	49,670	
596100	FICA Medicare	289,309	330,077	370,149	294,300	356,007	
596110	Principal - POB	510,216	70,000	85,000	100,000	115,000	
596111	Interest - POB	212,014	182,592	178,560	173,664	167,904	
596120	Deferred Comp	84,547	89,334	95,801	74,992	78,578	
596990	Benefit Exp Trsf	(6,619,804)	(6,877,092)	(8,667,955)	(8,113,485)	(8,748,344)	-
597650	Corp Yd-I/D Chg						
598000	Eq Repl Exp						
599000	Int Dept Exp	0	0				
599110	Tech Svcs		0				
599600	Genl Govt I/D		0				
589000	Contingency						
<b>TOTALS</b>		2,117,893	2,046,826	2,358,991	2,699,241	2,728,558	0
		33.5%	-3.4%	-0.5%	14.4%	1.1%	-100.0%

BUDGET WORKSHEET - SUPPLIES & SERVICES #21	DEPT: Non-Dept (21)		Revised
	20/21	21/22	21/22
<b>52300-SPECIALIZED SERVICES #21</b>			
Cert of Participation - Trustee & Paying Agent Services:			
BNY Annual Fee \$1,500; expenses \$500	3,500	3,500	-
Pension Obligation Bond Admin Fee	1,350	1,350	-
Muni Services Sale Tax Audit Service	4,120	4,244	
Commuter Benefit Service	742	764	-
CA Mandatory Cost Reimbursement Service	1,545	1,591	-
<b>TOTAL</b>	<b>11,257</b>	<b>11,449</b>	<b>-</b>
<b>52400-INSURANCE EXPENSE</b>			
<b>Liability</b> (JPA Budget )	359,072	369,844	
Est. Claims Cost and Claims Mgt w/in SIR	175,000	175,000	-
<b>Property, Auto &amp; Crime</b> (JPA Budget)	91,244	93,981	
Employee Assistance	6,695	6,896	-
<b>ERMA</b> (JPA Budget)	84,644	87,183	-
<b>TOTAL</b>	<b>716,655</b>	<b>732,905</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Animal Control - Marin General Services	186,000	191,580	
MGA Telecommunicatons	21,218	21,855	-
Trans Author Marin ( <i>Congestion Management</i> )	34,835	35,880	-
County Mediation	4,810	4,954	-
Unemployment	150,000	75,000	-
Property Tax Collection Fee	247,528	254,953	-
Richardson Bay JPA	44,166	45,491	-
LAFCO	22,380	23,051	-
Jeannette Prandi Children's Center	3,955	4,074	-
Marin General Services JPA	10,842	11,167	-
Marin General Services Sreetlights	585	603	-
Marin General Services Mediation	4,875	5,021	-
Substance Abuse Service	515	530	-
Marin Housing BMR Administration Fee	19,292	19,871	
Climate Partnership BAAQMD match-Gen'l Services Authority	2,575	2,652	-
Posessory Interest - Depot	-	-	-
I. E. D. A. labor relations services	15,708	16,179	-
CMCM Membership	155	159	-
Business Vitality Services	54,300	55,658	
Commuter Benefit Service	742	764	-
Marin Community Homeless	-	-	-
MV School District - Yellow Bus Program	-	-	-
<b>TOTAL</b>	<b>824,479</b>	<b>769,442</b>	<b>-</b>
<b>52910-SAFETY COMMITTEE</b> ( <i>reduces insurance premium</i> )	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>54001-RETIREEES HEALTH INSURANCE</b>	1,060,375	1,131,851	-
<b>TOTAL</b>	<b>1,060,375</b>	<b>1,131,851</b>	<b>-</b>
<b>55008/09-DEBT SERVICE-GENERAL FUND</b>			
596110 Pension Obligation Bond Principal	100,000	115,000	-
596111 Pension Obligation Bond Interest	173,664	167,904	-
<b>TOTAL</b>	<b>273,664</b>	<b>282,904</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			

BUDGET WORKSHEET - SUPPLIES & SERVICES #21	DEPT: Non-Dept (21)		Revised
TOTAL	0	0	0

<b>Budget Worksheet</b>		<b>Dept:Police #40 (Fund 01)</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
320100	Veh Code Fines	74,217	89,564	75,000	70,000	75,000	
320200	Pkng&Other Fines	264,744	254,125	300,000	200,000	250,000	
340190	POST Reimb	6,972	4,641	8,000	10,000	10,000	
350050	Police Svcs	9,163	15,511	22,000	22,000	22,000	
340180	Abandoned Veh	9,810	10,687	10,000	10,000	10,000	
<b>TOTALS</b>		<b>443,820</b>	<b>374,528</b>	<b>415,000</b>	<b>312,000</b>	<b>367,000</b>	<b>-</b>
<b>Expense</b>		<b>2.58%</b>	<b>1.90%</b>	<b>-10.75%</b>	<b>-24.82%</b>	<b>17.63%</b>	<b>-100.00%</b>
50100	Salaries	2,543,931	2,646,399	2,894,967	2,857,019	2,906,784	
50102	Overtime	315,131	344,520	225,000	250,000	250,000	
50103	Holiday Pay	66,527	68,743	54,360	53,265	54,541	
50104	Part Time	862	1,172				
50400	Empl Benefits	1,623,179	1,657,418	1,997,181	2,078,099	2,187,903	
51100	Office Exp	4,264	5,562	5,700	6,000	6,000	-
51200	Postage	2,198	1,855	3,000	3,000	3,000	-
51300	Spec Dept Exp	32,032	40,707	35,145	17,000	17,000	-
51500	Clothing etc	27,835	41,573	50,600	50,000	50,000	-
51700	Communications	41,688	31,066	44,220	41,000	41,000	-
51851	Water	689	680	450	700	700	-
51852	Elec	35,314	35,577	25,000	36,000	36,000	-
51853	Gas	4,007	3,821	4,200	4,200	4,200	-
52000	B&G Maint	25,259	38,534	36,028	38,000	38,000	-
52100	Equip Maint	21,358	10,499	15,100	20,000	20,000	-
521020	Fuel	37,657	40,991	33,000	35,000	40,000	-
52300	Spec Service	101,190	76,344	143,004	65,500	65,500	-
52400	Insurance						
52600	Membership/Tng	23,305	43,404	43,000	10,000	20,000	-
52900	Other Exp	56,334	59,842	61,640	63,124	-	-
52902	Dispatch/MERA	422,689	483,149	412,052	478,631	492,990	-
58000	Equip Financing	196	471	-	-	-	-
58300	Equipment	868	710	-	-	-	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>5,386,510</b>	<b>5,633,039</b>	<b>6,083,647</b>	<b>6,106,538</b>	<b>6,233,618</b>	<b>-</b>
59700	Veh Maint Chg	105,143	106,889	124,604	117,367	120,003	
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	92,861	93,985	105,821	89,729	108,421	-
<b>TOTALS</b>		<b>5,584,514</b>	<b>5,833,912</b>	<b>6,314,073</b>	<b>6,313,634</b>	<b>6,462,042</b>	<b>-</b>
		<b>2.58%</b>	<b>1.90%</b>	<b>3.28%</b>	<b>-0.01%</b>	<b>2.35%</b>	<b>-100.00%</b>
<b>Net Operations</b>		<b>(4,815,613)</b>	<b>(5,459,384)</b>	<b>(5,264,918)</b>	<b>(6,001,634)</b>	<b>(6,095,042)</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>		<b>DEPT: Police Svcs (01-40)</b>		<b>Revised</b>
		<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>				
	Computer/Copy Paper	3,000	3,000	
	Computer/Typewriter/FAX Ribbons/Toner	1,400	1,400	
	General Office Services	1,600	1,600	
	<b>TOTAL</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>
<b>51200-POSTAGE</b>				
	USPS	1,650	1,650	
	UPS	1,350	1,350	
	<b>TOTAL</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>				
	Ammunition	-	-	
	Firearms	3,000	3,000	
	Citation (Patrol -Warning Citations)	2,000	2,000	
	Medical Supplies/Bloodbore Pathogen Program	1,000	1,000	
	Latex Gloves	500	500	
	Misc. ID Supplies (Bus. Cards/ ID Cards/ replacements)	2,500	2,500	
	AED Batteries/Pads	1,500	1,500	
	Invest. Supplies/Crime Scene	3,500	3,500	
	Miscellaneous supplies (meetings/locks/batteries etc.)	3,000	3,000	
	<b>TOTAL</b>	<b>17,000</b>	<b>17,000</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>				
	Uniform Total per MOU	34,000	34,000	
	Police Officer Safety Gear	5,000	5,000	
	Non-MOU Clothing	3,500	3,500	
	Ballistic Vests (new & replacement)	7,500	7,500	
	<b>TOTAL</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
<b>51700-COMMUNICATION SVC #40 -Fund 01</b>				
	General Phone Communications	5,000	5,000	
	Cellular Phone Communications	10,000	10,000	
	Computer radio link to vehicles (9)	5,000	5,000	
	Satellite Systems	2,500	2,500	
	MIDAS Account - MLEDS Optical 20M	14,000	14,000	
	MIDAS 24/7 Support (385x12)	4,500	4,500	
	<b>TOTAL</b>	<b>41,000</b>	<b>41,000</b>	<b>-</b>
<b>51851-Water</b>				
		700	700	
	<b>TOTAL</b>	<b>700</b>	<b>700</b>	<b>-</b>
<b>51852-Electricity</b>				
		36,000	36,000	
	<b>TOTAL</b>	<b>36,000</b>	<b>36,000</b>	<b>-</b>
<b>51853-Gas</b>				
		4,200	4,200	
	<b>TOTAL</b>	<b>4,200</b>	<b>4,200</b>	<b>-</b>



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>		<b>DEPT: Police Svcs (01-40)</b>		<b>Revised</b>
		<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52000-Building &amp; Grounds Maintenance</b>				
	H.V.A.C. Downing	3,000	3,000	
	Roto Rooter	1,000	1,000	
	Electrical Repair	1,500	1,500	
	Janitorial Supplies	3,500	3,500	
	Fire Extinguisher	500	500	
	Fire & Security Alarms	2,000	2,000	
	Janitorial (base)	22,000	22,000	
	Janitorial (extras)	1,000	1,000	
	Lock Repair	500	500	
	Pest Control	1,000	1,000	
	Generator Maintenance	1,000	1,000	
	Plumbing and Window Repair	1,000	1,000	
	<b>TOTAL</b>	<b>38,000</b>	<b>38,000</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>				
	Copy Machine Maintenance (Contract Konica)	2,500	2,500	
	Copier Lease	4,500	4,500	
	Computer Software Upgrade, Licensing, Support (Scheduling ATLAS-MS office 360 Pro-Coban-Vievu)	10,000	10,000	
	Radar, Radios, Computers, Monitors, CCTV, AED, Alarm	3,000	3,000	
	<b>TOTAL</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>
<b>521020 - Fuel</b>				
	Purchased Fuel	35,000	40,000	
	<b>TOTAL</b>	<b>35,000</b>	<b>40,000</b>	<b>-</b>
<b>52300-SPECIALIZED SVCS #40 -Fund 01</b>				
	Lexipol Policy Manual Contract	7,000	7,000	
	Netsential Briefing Platform	1,000	1,000	
	Crewsense Scheduling/Payroll Software	2,000	2,000	
	FirstTwo Intelligence Software	3,600	3,600	
	Copware Legal Updates	2,000	2,000	
	Vigilent Solutions ALPR	2,200	2,200	
	Guardian Tracking - Personnel tracking program-License	1,500	1,500	
	Investigative Databases (TLO)	1,200	1,200	
	SART & CPS Medical Exams (Average 3 yearly)	4,500	4,500	
	Richmond Rod and gun Club - Firearms training	500	500	
	Misc (BAC, Fastrak, Shredding, Critical Reach, etc)	3,000	3,000	
	Vehicle Calibration checks-requirement for court	500	500	
	Human Resource: Hiring of 2 officers	-	-	
	OSHA Mandated Testing: Hepatitis Shots, Flu Shots	2,500	2,500	
	Marin IT - Computer Maintenance Contract	30,500	30,500	
	Marin IT - Hosted Backup Service	3,500	3,500	
	<b>TOTAL</b>	<b>65,500</b>	<b>65,500</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>				
	Mandated Training of Officers*	10,000	10,000	
	Specialized Training ** Investigators	-	3,000	
	Management Training**	-	7,000	
	Sergeant Leadership Training *	-	-	
	<i>*Partial POST Reimbursable ** non-reimbursable</i>			
	<b>TOTAL</b>	<b>10,000</b>	<b>20,000</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>		<b>DEPT: Police Svcs (01-40)</b>		<b>Revised</b>
		<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52900-OTHER EXPENSES</b>				
	Major Crime Task Force	63,124	-	
	<b>TOTAL</b>	<b>63,124</b>	<b>-</b>	<b>-</b>
<b>52902-Communcation Services</b>				
	MDC. RMS. CAD Maintenance and Discpatch Services	424,333	437,063	
	MERA Operating Agreement - Resolution 99-1	54,298	55,927	
	<b>TOTAL</b>	<b>478,631</b>	<b>492,990</b>	<b>-</b>
<b>58000 - Equipment Financing</b>				
				-
				-
	<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>				
	Technical Services	30,074	49,688	-
	Gen'l Govt Bldgs	59,655	58,733	-
	<b>TOTAL</b>	<b>89,729</b>	<b>108,421</b>	<b>-</b>





<b>Budget Worksheet</b>		<b>Dept:Police #40 (Fund 14 COPS)</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
Revenue							
340200	State COPS	144,934	155,402	125,000	150,000	150,000	
330100	Interest Income	2,216	4,012	2,200	1,500	1,500	
<b>TOTALS</b>		<b>120,338</b>	<b>159,414</b>	<b>127,200</b>	<b>151,500</b>	<b>151,500</b>	<b>-</b>
Expense							
50100	Salaries	59,375	59,944	62,908	50,291	52,811	
50102	Overtime	2,012	2,476	500	500	500	
50103	Holiday Pay	414	228				
50104	Part Time		-				
50400	Empl Benefits	16,825	22,680	24,871	22,262	23,865	
51100	Office Exp	-	-	-	100	100	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	1,295	1,787	9,500	1,800	16,900	-
51500	Clothing etc	1,488	375	1,050	400	1,100	-
51700	Communications	-	-	-	-	-	-
51800	Utilities						
51851	Water						
51852	Elec						
51853	Gas						
52000	B&G Maint						
52100	Equip Maint	65	-	840	-	1,000	-
521020	Fuel	404	542	-	540	350	-
52300	Spec Service	-	-	-	-	-	-
52400	Insurance						
52600	Membership/Tng	3,073	207	1,500	200	16,000	-
52900	Other Exp	-	-	-	-	-	-
58000	Equip Financing	5,648	5,177	5,648	5,648	5,648	-
58300	Equipment	8,457	18,263	13,000	14,873	27,500	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>99,056</b>	<b>111,681</b>	<b>119,817</b>	<b>96,613</b>	<b>145,774</b>	<b>-</b>
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp		-	5,643	5,693	5,693	-
<b>TOTALS</b>		<b>99,056</b>	<b>111,681</b>	<b>125,460</b>	<b>102,306</b>	<b>151,467</b>	<b>-</b>
		0.28%	14.30%	15.14%	-18.46%	48.05%	-100.00%
<b>Net Operations</b>		<b>38,676</b>	<b>47,733</b>	<b>7,383</b>	<b>54,887</b>	<b>5,726</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Police -Fund 14</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Business cards	100	100	
<b>TOTAL</b>	<b>100</b>	<b>100</b>	<b>-</b>
<b>51200-POSTAGE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Community Engagement	7,000	7,000	-
Miscellaneous Departmental Supplies	2,000	2,000	-
Flyers and Handouts	400	400	-
Ammunition	7,500	7,500	-
<b>TOTAL</b>	<b>16,900</b>	<b>16,900</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Uniform Total per MOU	1,100	1,100	-
<b>TOTAL</b>	<b>1,100</b>	<b>1,100</b>	<b>-</b>
<b>51700-COMMUNICATION SVC #40 -Fund 14</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51851-WATER</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>521020 Fuel</b>			
	350	350	-
<b>TOTAL</b>	<b>350</b>	<b>350</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Computer Maintenance, software upgrades	750	750	-
Adobe EXPORT -month Licensing \$20.00 mo.	250	250	-
<b>TOTAL</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>52300-SPECIALIZED SVCS#40-Fund 14</b>			
Contract services	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Non-POST Reimbursed Training	16,000	16,000	-
<b>TOTAL</b>	<b>16,000</b>	<b>16,000</b>	<b>-</b>
<b>58000 - Equipment Financing</b>			
Ford F150 CSO and Utility Vehicle	5,648	5,648	-
<b>TOTAL</b>	<b>5,648</b>	<b>5,648</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
OPEB Trust Contribution	5,693	5,693	-
<b>TOTAL</b>	<b>5,693</b>	<b>5,693</b>	<b>-</b>



**Personnel Worksheet  
2020/2021**

**DEPT:  
Police Dept #40**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Police Chief</u></b>							
Piombo				15,387 14,618	175,412	-	175,412
95% (5% Parking)				95%			
<b><u>Police Lieutenant</u></b>							
Graf-Reis			7	13,549	162,588	-	162,588
				13,549			
Haynes - 70% (30% Parking)			7	9,484	113,812	-	113,812
				70%			
<b><u>Police Sergeant</u></b>							
McCracken			7	11,236	134,832	-	134,832
Kollerer			7	11,236	134,832	-	134,832
Maxwell	25-Mar	0.27	6	10,235	122,820	1,649	124,469
				11,236			
Smith - 95% (5% Parking)			7	10,674	128,090	-	128,090
				95%			
Wrapp			7	11,236	134,832	-	134,832
<b><u>Police Corporal</u></b>							
Longoria			7	9,863	118,356	-	118,356
<b><u>Police Officers</u></b>							
Open							
Arce (FTC)			7	9,398	112,776	-	112,776
Caldarulo (FTC)			7	9,398	112,776	-	112,776
Daugherty	25-Sep	0.76	2	7,365	88,380	3,366	91,746
Kofford	26-Dec	0.51	3	7,733	92,796	2,377	95,173
Lovos	10-Jan	0.47	2	7,365	88,380	2,070	90,450
Medeiros			7	9,398	112,776	-	112,776
Neisius			7	9,398	112,776	-	112,776
Serrano (FTC)	10-Jun	0.05	4	8,120	97,440	267	97,707
Stureman	21-Sep	0.78	4	8,160	97,920	3,796	101,716
Zell	10-Jan	0.47	3	7,733	92,796	2,174	94,970
Puccetti	10-Apr	0.22	3	7,733	92,796	1,030	93,826
Schmidt	30-Sep	0.5	1	7,016	84,192	2,105	86,297
<b><u>Records Specialist</u></b>							
Kashack			7	6,272	75,264	-	75,264
				6,272			
Aquilino			7	5,331	63,974	-	63,974
85% (15% Parking)				85%			



**Personnel Worksheet  
2020/2021**

**DEPT:  
Police Dept #40**

	<u>Date Incr</u>	<u>% Incr</u>	<u>Step</u>	<u>Monthly Rate</u>	<u>Annual</u>	<u>\$ Incr</u>	<u>Total Budget</u>
<b><u>Senior Administrative Aide</u></b>							
Hancock			7	7,287	87,444	-	87,444
Ed Incentive							57,606
Graveyard							40,657
Motorcycle Pay							4,759
Bilingual Pay							6,742
Longevity Pay							43,978
Special Assign. Pay							44,792
<b>Sub-total</b>							<b>2,855,426</b>
Overtime							275,000
Holiday Pay							53,265
Part-time	Reserves						0
<b>Grand Total</b>							<b>3,183,691</b>

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**DEPT 40 - FUND 14**

**Community Services**

				5,428			
Delatorre	27-Nov	0.59	4	4,071	48,852	1,439	50,291
75% (25% Parking)				75%			
Overtime							500
Holiday Pay							0
Part-time							0
<b>Total</b>							<b>50,791</b>

**Personnel Worksheet  
2021/2022**

**DEPT:  
Police Dept #40**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Police Chief</u></b>							
Piombo				15,387 14,618	175,412	-	175,412
95% (5% Parking)				95%			
<b><u>Police Lieutenant</u></b>							
Graf-Reis			7	13,549	162,588	-	162,588
				13,549			
Haynes - 70% (30% Parking)			7	9,484	113,812	-	113,812
				70%			
<b><u>Police Sergeant</u></b>							
McCracken			7	11,236	134,832	-	134,832
Kollerer			7	11,236	134,832	-	134,832
Maxwell			7	11,236	134,832	-	134,832
				11,236			
Smith - 95% (5% Parking)			7	10,674	128,090	-	128,090
				95%			
Wrapp			7	11,236	134,832	-	134,832
<b><u>Police Corporal</u></b>							
Longoria			7	9,863	118,356	-	118,356
<b><u>Police Officers</u></b>							
Open							
Arce (FTC)			7	9,398	112,776	-	112,776
Caldarulo (FTC)			7	9,398	112,776	-	112,776
Daugherty	25-Sep	0.76	3	7,733	92,796	3,534	96,330
Kofford	26-Dec	0.51	4	8,120	97,440	2,496	99,936
Lovos	10-Jan	0.47	3	7,733	92,796	2,174	94,970
Medeiros			7	9,398	112,776	-	112,776
Neisius			7	9,398	112,776	-	112,776
Serrano (FTC)	10-Jun	0.05	5	8,526	102,312	280	102,592
Stureman	21-Sep	0.78	5	8,526	102,312	3,966	106,278
Zell	10-Jan	0.47	4	8,120	97,440	2,282	99,722
Puccetti	10-Apr	0.22	4	8,120	97,440	1,081	98,521
Schmidt	30-Sep	0.5	2	7,365	88,380	2,210	90,590
<b><u>Records Specialist</u></b>							
Kashack			7	6,272	75,264	-	75,264
				6,272			
Aquilino			7	5,331	63,974	-	63,974
85% (15% Parking)				85%			

**Personnel Worksheet  
2021/2022**

**DEPT:  
Police Dept #40**

	<u>Date Incr</u>	<u>% Incr</u>	<u>Step</u>	<u>Monthly Rate</u>	<u>Annual</u>	<u>\$ Incr</u>	<u>Total Budget</u>
<b><u>Senior Administrative Aide</u></b>							
Hancock			7	7,287	87,444	-	87,444
Ed Incentive							57,606
Graveyard							41,797
Motorcycle Pay							4,997
Bilingual Pay							6,742
Longevity Pay							44,237
Special Assign. Pay							45,503
<b>Sub-total</b>							<b>2,905,192</b>
Overtime							300,000
Holiday Pay							54,541
Part-time	Reserves						0
<b>Grand Total</b>							<b>3,259,734</b>

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**DEPT 40 - FUND 14**

**Community Services**

				5,700			
Delatorre	27-Nov	0.59	5	4,275	51,300	1,511	52,811
75% (25% Parking)				75%			
Overtime							500
Holiday Pay							0
Part-time							0
<b>Total</b>							<b>53,311</b>

<b>Budget Worksheet</b>		<b>Dept: Parking Enforcement #41 Fund 2</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
310400	Parking Meters	463,036	423,488	413,333	250,000	470,000	
310410	Res Permits	4,885	4,609	2,400	3,000	3,000	
310420	RSVP Permits	148,036	182,130	140,000	155,000	200,000	
330100	Interest Income	5,025	7,581	1,500	5,000	5,000	
700010	General Fund			-			
<b>TOTALS</b>		<b>620,981</b>	<b>617,808</b>	<b>557,233</b>	<b>413,000</b>	<b>678,000</b>	<b>-</b>
		-2.4%	-0.5%	16.6%	-25.9%	64.2%	-100.0%
<b>Expense</b>							
50100	Salaries	195,271	201,312	191,602	255,470	256,310	
50102	Overtime	586	1,362	650	800	800	
50103	Holiday Pay	278	570				
50104	Part Time						
50400	Empl Benefits	138,686	120,218	137,264	179,710	187,345	
51100	Office Exp	-	-	-	-	-	-
51200	Postage	48	18	2,260	2,300	2,300	-
51300	Spec Dept Exp	2,048	5,530	5,700	5,700	5,700	-
51500	Clothing etc	2,069	1,788	2,700	3,500	3,500	-
51700	Communications	705	668	840	800	800	-
51800	Utilities				3,000	3,000	
52000	B&G Maint	-	-	-	3,600	3,600	-
52100	Equip Maint	471	1,052	5,100	8,000	8,000	-
521020	Fuel	1,698	1,611	1,850	1,200	2,000	-
52300	Spec Service	76,467	102,191	119,227	116,250	116,500	-
523005	Spec Srv RSVP	27,028	10,772	3,600	10,000	10,000	-
52600	Membership/Tng	733	-	1,200	2,500	2,500	-
52900	Other Exp	-	-	-	47,481	48,562	-
58001	Debt Service	52,362	54,176	52,362	29,667	-	-
58002	Interest Expense	8,337	6,523	8,337	682	-	-
58300	Equipment	-	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>506,787</b>	<b>507,792</b>	<b>532,693</b>	<b>670,661</b>	<b>650,917</b>	<b>-</b>
59700	Veh Maint Chg	8,998	4,695	9,350	10,258	10,488	
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	37,180	51,500	46,862	97,118	100,858	-
<b>TOTALS</b>		<b>552,965</b>	<b>563,987</b>	<b>588,905</b>	<b>778,036</b>	<b>762,263</b>	<b>-</b>
		7.7%	2.0%	20.1%	32.1%	-2.0%	-100.0%
<b>Net Operations</b>		<b>27,961</b>	<b>53,821</b>	<b>(31,672)</b>	<b>(365,036)</b>	<b>(84,263)</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>Dept: Parking #41</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51200-POSTAGE</b>			
UPS	300	300	-
RSVP Mailing	2,000	2,000	-
<b>TOTAL</b>	<b>2,300</b>	<b>2,300</b>	-
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Supplies: Parking citations and envelopes.	3,500	3,500	-
Miscellaneous Supplies: 72 hr. Stickers, meter decals, printer ribbons, chalk, etc.	2,200	2,200	-
<b>TOTAL</b>	<b>5,700</b>	<b>5,700</b>	-
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Uniform Total per MOU	3,500	3,500	-
<b>TOTAL</b>	<b>3,500</b>	<b>3,500</b>	-
<b>51700-COMMUNICATION SERVICE</b>			
Phone System	300	300	-
Parking Enforcement Centrex line & ATT	500	500	-
<b>TOTAL</b>	<b>800</b>	<b>800</b>	-
<b>51800-UTILITIES</b>			
<b>TOTAL</b>	<b>3,000</b>	<b>3,000</b>	-
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	<b>3,600</b>	<b>3,600</b>	-
<b>52100-EQUIPMENT MAINTENANCE</b>			
Batteries for electronic meters (IPS meters rechargeable)	4,000	4,000	-
Autocite maintenance contract.	2,250	2,250	-
Miscellaneous repair for (10) meters per year	1,500	1,500	-
ChargePoint annual EV fee	250	250	-
<b>TOTAL</b>	<b>8,000</b>	<b>8,000</b>	-
<b>521020 - Fuel</b>			
Purchased fuel	1,200	2,000	-
<b>TOTAL</b>	<b>1,200</b>	<b>2,000</b>	-
<b>52300-SPECIALIZED SERVICES</b>			
Citation Writer Lease	1,100	1,100	-
Parking Citation Processing Fee	12,830	12,830	-
Marin County DA Parking Hearing Fee	750	750	-
Meter Replacement Leasing	28,320	28,320	-
Meter Operations, data and credit card	62,000	62,000	-
Marin IT, MDC Maintenance, RMS Support	11,250	11,500	-
<b>TOTAL</b>	<b>116,250</b>	<b>116,500</b>	-
<b>523005-SPECIALIZED SERVICES RSVP</b>			
RSPV Antaeus Web services	4,000	4,000	-
RSVP Internet sales fees (Authnet, USBank)	6,000	6,000	-
<b>TOTAL</b>	<b>10,000</b>	<b>10,000</b>	-
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Annual Parking Enforcement Conference/Training	2,500	2,500	-
<b>TOTAL</b>	<b>2,500</b>	<b>2,500</b>	-
<b>52900-OTHER EXPENSES</b>			
MCSO DISPATCH & MERA AGREEMENT	47,481	48,562	
MERA Operating Agreement	6,033	6,214	
	-	-	-
<b>TOTAL</b>	<b>53,514</b>	<b>54,776</b>	-

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>Dept: Parking #41</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>58001 - DEBT SERVICE</b>			
22 Miller / D'Angelo Parking Lot Principal Pmt - 11/3	29,667	-	-
22 Miller / D'Angelo Parking Lot Principal Pmt - 5/3	-	-	-
	<b>29,667</b>	-	-
<b>58002 - INTEREST EXPENSE</b>			
22 Miller / D'Angelo Parking Lot Interest Pmt - 11/3	682		-
22 Miller / D'Angelo Parking Lot Interest Pmt - 5/3			-
	<b>682</b>	-	-
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	3,759	6,211	
G & A Fund 1	64,472	65,761	
Economic Vitality Program	17,500	17,500	
OPEB Trust Contribution	11,386	11,386	
<b>TOTAL</b>	<b>97,118</b>	<b>100,858</b>	-



BUDGET WORKSHEET - SUPPLIES & SERVICES		Dept: Parking #41		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT: 41		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1	New Asset - Parking ALPR Vehicle FORD Escape			
	Purchase with Parking Fund Surplus	30,000		
	2020 Ford Escape	4,000		
	Emergency Lights and radio set up			
			-	
2				
3				
4				
5				
6				
<b>TOTAL</b>		<b>34,000</b>	-	-



**Personnel Worksheet  
2020/2021**

**DEPT: Parking Enforcement #41**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Police Chief</u></b>				15,387			
Piombo				769	9,232	-	9,232
5% (95% Dept 40)				5%			
<b><u>Police Llieutenant</u></b>				13,549			
Haynes - 30 % (70% Police)			7	4,065	48,776	-	48,776
				30%			
<b><u>Police Sergeant</u></b>				11,236			
Smith			7	562	6,742	-	6,742
5% (95% Dept 40)				5%			
<b><u>Parking Enf Officer</u></b>							
Borba			7	6,455	77,460	-	77,460
Kashani			7	6,455	77,460	-	77,460
<b><u>Community Services</u></b>				5,428			
Delatorre	27-Nov	0.59	4	1,357	16,284	480	16,764
75% (25% Parking)				25%			
<b><u>Records Specialist</u></b>				6,272			
Aquilino			7	941	11,290	-	11,290
85% (15% Parking)				15%			
Longevity Pay							7,746
Special Assign Pay							0
<b>Total</b>							<b>255,469</b>
Overtime							800
Holiday Pay							0
<b>Grand Total</b>							<b>256,269</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Parking Enforcement #41**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Police Chief</u></b>				15,387			
Piombo				769	9,232	-	9,232
5% (95% Dept 40)				5%			
<b><u>Police Llieutenant</u></b>				13,549			
Haynes - 30 % (70% Police)			7	4,065	48,776	-	48,776
				30%			
<b><u>Police Sergeant</u></b>				11,236			
Smith			7	562	6,742	-	6,742
5% (95% Dept 40)				5%			
<b><u>Parking Enf Officer</u></b>							
Borba			7	6,455	77,460	-	77,460
Kashani			7	6,455	77,460	-	77,460
<b><u>Community Services</u></b>				5,700			
Delatorre	27-Nov	0.59	5	1,425	17,100	504	17,604
75% (25% Parking)				25%			
<b><u>Records Specialist</u></b>				6,272			
Aquilino			7	941	11,290	-	11,290
85% (15% Parking)				15%			
Longevity Pay							7,746
Special Assign Pay							0
<b>Total</b>							<b>256,309</b>
Overtime							800
Holiday Pay							0
<b>Grand Total</b>							<b>257,109</b>

<b>Budget Worksheet</b>		Dept: Fire #42					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350060	Fire Services	5,959	7,068	6,000	6,000	6,000	
350061	Fire Shared Serv	56,510	121,306	70,000	3,000	3,000	
340590	Fed Equip Grant	16,532	-	38,000	38,000	23,750	
340490	Strike Team	596,121	374,287	350,000	-	-	
340792	SMEMPS	123,655	167,232	195,000	225,000	225,000	
<b>TOTALS</b>		<b>460,870</b>	<b>669,892</b>	<b>659,000</b>	<b>272,000</b>	<b>257,750</b>	<b>-</b>
		9.26%	8.28%	11.32%	-58.73%	-5.24%	-100.00%
<b>Expense</b>							
50100	Salaries	2,663,747	2,760,931	2,953,297	2,959,822	3,004,790	
50102	Overtime	953,051	1,201,920	602,500	250,000	250,000	
50103	Holiday Pay	136,302	140,366	151,942	168,620	165,758	
50104	Part Time	3,366	5,237	80,240	80,240	80,240	
50400	Empl Benefits	1,544,202	1,695,349	2,045,807	2,240,332	2,332,602	
51100	Office Exp	2,986	3,789	4,500	4,500	4,500	-
51200	Postage	2,178	1,585	1,350	2,350	2,350	-
51300	Spec Dept Exp	10,686	17,671	20,925	19,450	19,650	-
51500	Clothing etc	31,767	36,396	41,000	47,900	53,180	-
51700	Communications	14,269	15,247	20,280	21,590	21,590	-
51851	Water	1,378	1,359	950	950	950	-
51852	Elec	18,209	18,739	13,000	13,000	13,000	-
51853	Gas	2,003	2,010	2,300	2,300	2,300	-
52000	B&G Maint	27,186	32,421	17,601	18,376	18,376	-
52100	Equip Maint	11,560	4,394	12,850	21,250	20,650	-
521020	Fuel	21,632	22,954	16,500	16,500	16,500	-
52300	Spec Service	78,095	38,150	51,956	470,353	476,904	-
52600	Membership/Tng	22,172	23,809	25,000	23,300	23,800	-
52900	Other Exp	3,044	3,448	7,000	2,000	2,000	-
529050	CERT	5,423	6,215	7,725	7,725	7,725	-
529060	EPC	2,467	2,544	5,500	5,500	5,500	-
529020	Dispatch/MERA	111,371	117,653	149,907	155,851	160,527	-
58000	Equip Financing	89,656	-	-	-	-	-
58300	Equipment	57,825	37,337	65,465	62,500	48,500	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>5,814,576</b>	<b>6,189,524</b>	<b>6,297,595</b>	<b>6,594,409</b>	<b>6,731,392</b>	<b>-</b>
59700	Veh Maint Chg	113,667	104,312	106,834	104,277	106,619	
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	79,812	82,389	17,279	331	10,443	-
<b>TOTALS</b>		<b>6,008,055</b>	<b>6,376,225</b>	<b>6,421,708</b>	<b>6,699,018</b>	<b>6,848,454</b>	<b>-</b>
		-2.85%	1.27%	9.6%	4.32%	2.23%	-100.00%
<b>Net Operations</b>		<b>(5,547,185)</b>	<b>(5,706,333)</b>	<b>(5,762,708)</b>	<b>(6,427,018)</b>	<b>(6,590,704)</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>		<b>DEPT: Fire Services (42)</b>		<b>Revised</b>
		<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>				
	General Office supplies	4,000	4,000	
	Maps & Run Books	500	500	
	<b>TOTAL</b>	<b>4,500</b>	<b>4,500</b>	<b>-</b>
<b>51200-POSTAGE</b>				
	USPS	2,000	2,000	
	UPS	350	350	
	<b>TOTAL</b>	<b>2,350</b>	<b>2,350</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>				
	Safety & Fireground supplies/Foam	3,000	3,000	
	Small Tools & Equipment	3,150	3,150	
	Miscellaneous Items	2,500	2,500	
	Haz Mat/Disaster supplies (Lel sensors and CGI's)	1,500	1,500	
	Station supplies	2,500	2,500	
	Software/Supplies	2,000	2,000	
	Stolen Hydrant Caps replacements	-	-	
	Tablet Software	4,800	5,000	
	<b>TOTAL</b>	<b>19,450</b>	<b>19,650</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>				
	Safety Clothing	26,400	31,680	
	Uniforms/Badges	15,000	15,000	
	Miscellaneous gear	1,500	1,500	
	Safety Gear Maintenance/Inspection	5,000	5,000	
	<b>TOTAL</b>	<b>47,900</b>	<b>53,180</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #42</b>				
	Phone System	1,980	1,980	
	Cell Phones	6,000	6,000	
	Mobile Data Terminals Air Tlme	5,500	5,500	
	Optical Ethernet (previously paid by PD) \$400*12	4,800	4,800	
	Sat. Phone Communication Costs	3,310	3,310	
	<b>TOTAL</b>	<b>21,590</b>	<b>21,590</b>	<b>-</b>
<b>51851-WATER</b>				
		950	950	
	<b>TOTAL</b>	<b>950</b>	<b>950</b>	<b>-</b>
<b>51852-ELECTRICITY</b>				
		13,000	13,000	
	<b>TOTAL</b>	<b>13,000</b>	<b>13,000</b>	<b>-</b>
<b>51853-GAS</b>				
		2,300	2,300	
	<b>TOTAL</b>	<b>2,300</b>	<b>2,300</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>				
	Facility Maintenance			
	H.V.A.C.	1,500	1,500	
	Pest Control	1,860	1,860	
	Carpet Cleaning	1,126	1,126	
	Window Cleaning	400	400	
	Fire Extinguisher Service	1,690	1,690	
	Appartus/station exhaust system	2,800	2,800	
	Aramark	-	-	
	Janitorial Supplies	5,500	5,500	
	<i>Soaps, Paper towels, Cleaning Supplies, Garbage Bags, etc</i>			
	Building Maintenance items to support DPW repairs	700	700	
	General Repairs	1,000	1,000	
	<i>Electrical, Appliance, Plumbing, Apparatus doors</i>			
	Generators Load and air test PSB and Station 6	1,800	1,800	
	<b>TOTAL</b>	<b>18,376</b>	<b>18,376</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>		<b>DEPT: Fire Services (42)</b>		<b>Revised</b>
		<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>				
	Air Pak Maintenance	2,000	2,000	
	Radio Repair	3,100	2,500	
	Office Machines	650	650	
	Batteries	2,400	2,400	
	Mobile Data Computers	8,400	8,400	
	Small Equipment	3,000	3,000	
	Miscellaneous/Hydrant/Station	1,700	1,700	
	<b>TOTAL</b>	<b>21,250</b>	<b>20,650</b>	<b>-</b>
<b>521020-FUEL</b>				
	Fuel Purchases	16,500	16,500	
	<b>TOTAL</b>	<b>16,500</b>	<b>16,500</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES</b>				
	Shared Services Admin Aide	86,490	86,490	
	Physical Exams	18,000	18,000	
	New Hires - Medical/Background	3,000	3,000	
	Haz Mat JPA & permits	12,190	12,190	
	Emergency Reporting - Records Management	5,603	5,603	
	Marin IT Computer Services	3,000	3,000	
	Xerox copier lease	3,653	3,650	
	Lexipole (Department Policies)	4,700	4,700	
	County SEMS/OES Liaison Contract	6,000	6,000	
	Contract Services - Southern Marin Fire District	327,717	334,271	
	<b>TOTAL</b>	<b>470,353</b>	<b>476,904</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>				
	Training	5,500	6,000	
	Target Solutions	2,800	2,800	
	Membership/Meetings/Miscellaneous	2,000	2,000	
	Destructive Training	2,000	2,000	
	Officer Development	7,000	7,000	
	Outside Seminar	3,000	3,000	
	Materials	500	500	
	Reference/Library/Resources	500	500	
	Hotel Reimbursement - Out of County Striketeam	-	-	
	Volunteer Academy	-	-	
	<b>TOTAL</b>	<b>23,300</b>	<b>23,800</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>				
	Evacuation Exercises	-	-	
	EOC Equipment/Supplies	2,000	2,000	
	<b>TOTAL</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>52905 - CERT</b> Prevention, Public education, CERT		<b>7,725</b>	<b>7,725</b>	
<b>52906 - EPC</b>		<b>5,500</b>	<b>5,500</b>	
<b>52902-Communcation Services</b>				
	Dispatching - Marin County	124,014	127,734	
	MERA Radio JPA	31,837	32,792	
	<b>TOTAL</b>	<b>155,851</b>	<b>160,527</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>				
	Technical Services	16,916	27,950	-
	Gen'l Govt Bldgs	59,655	58,733	
	Admin Allocation to MST	(76,240)	(76,240)	
	<b>TOTAL</b>	<b>331</b>	<b>10,443</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Fire Services (42)		Revised
		20/21	21/22	21/22
<b>EQUIPMENT REPLACEMENT FUND</b>				
<b>BUDGET WORKSHEET - CAPITAL OUTLAY</b>		<b>DEPT: FIRE SERVICES (42)</b>		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1	Command Vehicle Replacment Command vehicles are operated by Battalion Chiefs. Replace 2008 Ford F150. The replaced vehicel becomes a station utility vehicle at Station 6.	54,000	-	
2				
3				
4				
	<b>TOTAL</b>	<b>54,000</b>	<b>-</b>	<b>-</b>

# Budget Worksheet

Dept: Fire #42 (Fund 20 Meas C MWPA)

Code	Description	17-18 Actual	18-19 Actual	19-20 Revised	20-21 Budget	21-22 Budget	21-22 Revised
Revenue							
300075	Meas C Mitigation				233,082	233,082	
300075	Meas C Inspection				232,616	232,616	
300010	Interest Income						
<b>TOTALS</b>					465,698	465,698	-
50100	Salaries				113,090	113,090	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits				62,366	64,562	
51100	Office Exp				500	500	
51200	Postage				2,000	2,000	
51300	Spec Dept Exp				0	0	
51500	Clothing etc				640	640	
51700	Communications				3,600	2,100	
51800	Utilities						
52000	B&G Maint						
52100	Equip Maint						
521020	Fuel				2,500	2,500	
52300	Spec Service				233,082	233,082	
52600	Membership/Tng				1,085	1,085	
52900	Other Exp						
58300	Equipment						
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp						
58900	Contingency						
<b>TOTALS</b>		0	0		418,863	419,559	-

**Net Operations**

46,835

46,139

-



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Fire Services (20)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
General Office supplies	500	500	
<b>TOTAL</b>	<b>500</b>	<b>500</b>	<b>-</b>
<b>51200-POSTAGE</b>			
USPS	2,000	2,000	
<b>TOTAL</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Safety Clothing	300	300	
Uniforms/Badges	300	300	
Miscellaneous gear	40	40	
<b>TOTAL</b>	<b>640</b>	<b>640</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #42</b>			
Tablet	1,200	-	
Tablet Data Plan	1,200	1,200	
Cell Phone	300	-	
Cell phone Data Plan	600	600	
Email	100	100	
ERS Account	200	200	
<b>TOTAL</b>	<b>3,600</b>	<b>2,100</b>	<b>-</b>
<b>51851-WATER</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51853-GAS</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>





**EQUIPMENT REPLACEMENT FUND  
BUDGET WORKSHEET - CAPITAL OUTLAY**

**DEPT: FIRE SERVICES (42)**

ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
	<b>TOTAL</b>	-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Fire Dept #42**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>		<u>Step</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>	<u>Annual</u>	<u>Incr</u>	<u>Budget</u>
<b><u>Fire Chief</u></b>							
Welch				15,387	184,644		184,644
<b><u>Admin Aide</u></b>							
					0	-	0
<b><u>Battalion Chief</u></b>							
Barnes			7	14,395	14,755	174,900	174,900
<b><u>Fire Captain</u></b>							
Allen			7	10,808		129,696	129,696
Costello			7	10,808		129,696	129,696
Langlois			7	10,808		129,696	129,696
Medeiros			7	10,808		129,696	129,696
Riddle			7	10,808		129,696	129,696
Romo			7	10,808		129,696	129,696
<b><u>Firefighter/Paramedic</u></b>							
Avila			7	10,257		123,084	123,084
Fleckner			7	10,257		123,084	123,084
Lawrence			7	10,257		123,084	123,084
Morlock			7	10,257		123,084	123,084
Fesler	14-Apr	0.21	5	9,299		111,588	112,780
Sweeny			7	10,257		123,084	123,084
<b><u>Firefighter/Engineer</u></b>							
Ahlers			7	9,202		110,424	110,424
Butler			7	9,202		110,424	110,424
Mondot	25-Jan	0.43	6	8,763		105,156	107,418
Siegmund	20-Aug	0.36	5	8,341		100,092	101,916
Sloan			7	9,202		110,424	110,424
<b><u>Firefighter</u></b>							
Brusati	04-Feb	0.40	2	5,855		70,260	71,665
Chambers	27-May	0.1	4	6,453		77,436	77,807
Freeman	17-Feb	0.37	3	6,147		73,764	75,118

**Personnel Worksheet  
2020/2021**

**DEPT: Fire Dept #42**

Marchese	12-Aug	0.88	3	5,885	70,620	3,125	73,745
Natsios	27-Sep	0.76	1	5,575	66,900	2,539	69,439
Selchau	27-Sep	0.76	1	5,575	66,900	2,539	69,439
Scott	27-Sep	0.76	1	5,575	66,900	2,539	69,439
Acting Pay							6,500
Ed Incentive							40,144
<b>Sub-Total</b>							<b>2,959,820</b>

Overtime	FLSA		60,000	Overtime	190,000	S -T	-	250,000
Holiday Pay						avg hourly	37.48	157,415
PT/EPC								4,000
MBER Grant Outreach								
Outreach & compliance admin			520	hours @	\$	34		17,680
Outreach & compliance			960	hours @	\$	61		58,560
<b>Total Part- Time</b>								<b>80,240</b>

**Grand Total** **3,447,476**

**MEASURE C - MWPA FUND 20**

**Fire Inspector (Non-Rep)**

Authorized			1	7,193	86,320	0	86,320
Fixed Term							

**Code Enforcement Officer**

	75%			9,013			
Cogbill				2,231	26,770	0	26,770
(33%, 67% 44)				33.0%			

**Total FIRE Fund 20 MWPA** **113,090**

**Personnel Worksheet  
2021/2022**

**DEPT: Fire Dept #42**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>Step</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Fire Chief</u></b>							
Welch				15,387	184,644		184,644
<b><u>Admin Aide</u></b>							
					0	-	0
<b><u>Battalion Chief</u></b>							
Barnes			7	14,755	177,060		177,060
<b><u>Fire Captain</u></b>							
Allen			7	10,808	129,696		129,696
Costello			7	10,808	129,696		129,696
Langlois			7	10,808	129,696		129,696
Medeiros			7	10,808	129,696		129,696
Riddle			7	10,808	129,696		129,696
Romo			7	10,808	129,696		129,696
<b><u>Firefighter/Paramedic</u></b>							
Avila			7	10,257	123,084		123,084
Fleckner			7	10,257	123,084		123,084
Lawrence			7	10,257	123,084		123,084
Morlock			7	10,257	123,084		123,084
Fesler	14-Apr	0.21	6	9,769	117,228	1,253	118,481
Sweeny			7	10,257	123,084		123,084
<b><u>Firefighter/Engineer</u></b>							
Ahlers			7	9,202	110,424		110,424
Butler			7	9,202	110,424		110,424
Mondot			7	9,202	110,424	0	110,424
Siegmund	20-Aug	0.36	6	8,763	105,156	1,916	107,072
Sloan			7	9,202	110,424		110,424
<b><u>Firefighter</u></b>							
Brusati	04-Feb	0.40	3	6,147	73,764	1,475	75,239
Chambers	27-May	0.1	5	6,776	81,312	390	81,702
Freeman	17-Feb	0.37	4	6,453	77,436	1,421	78,857

**Personnel Worksheet  
2021/2022**

**DEPT: Fire Dept #42**

Marchese	12-Aug	0.88	4	6,453	77,436	3,426	80,862
Natsios	27-Sep	0.76	2	5,855	70,260	2,666	72,926
Selchau	27-Sep	0.76	2	5,855	70,260	2,666	72,926
Scott	27-Sep	0.76	2	5,855	70,260	2,666	72,926

Acting Pay							6,500
Ed Incentive							40,304

**Sub-Total** **3,004,791**

Overtime	FLSA	60,000	Overtime	190,000	S -T	-	250,000
Holiday Pay					avg hourly	38.10	160,001

PT/EPC 4,000

MBER Grant Outreach

Outreach & compliance admin 17,680

Outreach & compliance 58,560

**Total Part- Time** **80,240**

**Grand Total** **3,495,031**

**MEASURE C - MWPA FUND 20**

**Fire Inspector (Non-Rep)**

Authorized			7,193	86,320	0	86,320
Fixed Term						

**Code Enforcement Officer** 75% 9,013

Cogbill 2,231 26,770 0 26,770

(33%, 67% 44) 33.0%

**Total FIRE Fund 20 MWPA** **113,090**



<b>Budget Worksheet</b>		<b>Dept: Building # 44</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
310310	Building Permits	1,130,928	956,818	955,000	925,000	955,000	
350070	Plan Check Fees	385,827	354,537	400,000	350,000	400,000	
350110	Document Imaging	11,309	9,467	10,000	10,000	10,000	
350470	Res Bldg Reports	72,380	64,540	75,000	75,000	75,000	
350480	Plan&Dev Tax	15,406	8,175	13,000	13,000	13,000	
350500	Building Tech Fee	107,006	83,134	85,000	85,000	85,000	
320300	Admin Citations	6,588	19,100	5,000	5,000	5,000	
<b>TOTALS</b>		<b>1,386,243</b>	<b>1,495,771</b>	<b>1,543,000</b>	<b>1,463,000</b>	<b>1,543,000</b>	<b>-</b>
		9.26%	8.28%	-3.44%	-5.18%	5.47%	-100.00%
<b>Expense</b>							
50100	Salaries	634,582	613,316	737,566	724,923	772,490	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time	19,300	61,943	59,000	59,000	59,000	
50400	Empl Benefits	281,210	279,563	317,190	334,257	352,028	
51100	Office Exp	9,381	9,577	8,450	8,250	8,250	-
51200	Postage	383	385	750	750	750	-
51300	Spec Dept Exp	571	295	5,900	5,900	5,900	-
51500	Clothing etc	222	574	600	600	600	-
51700	Communications	2,636	1,720	1,700	1,700	1,700	-
51851	Water	924	-	788	756	788	-
51852	Elec	7,268	7,668	8,820	6,930	6,930	-
51853	Gas	798	1,108	945	819	945	-
52000	B&G Maint	12,134	16,905	9,450	7,875	7,875	-
52100	Equip Maint	27	18	945	630	945	-
521020	Fuel	307	192	500	150	200	-
52300	Spec Service	234,085	246,425	220,500	166,500	167,500	-
52600	Membership/Tng	4,432	8,453	13,250	13,250	11,250	-
52900	Other Exp	-	-	-	-	-	-
580000	Equip Financing	21,250	20,790	20,790	20,790	20,790	-
58300	Equipment	27,164	22,839	7,500	7,500	7,500	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>1,256,676</b>	<b>1,291,771</b>	<b>1,414,643</b>	<b>1,360,580</b>	<b>1,425,440</b>	<b>-</b>
59700	Veh Maint Chg	7,310	1,968	6,194	5,752	5,881	-
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	26,861	26,721	30,981	26,113	33,239	-
<b>TOTALS</b>		<b>1,290,846</b>	<b>1,320,459</b>	<b>1,451,818</b>	<b>1,392,445</b>	<b>1,464,560</b>	<b>-</b>
		-2.85%	1.27%	2.4%	-4.09%	5.18%	-100.0%
<b>Net Operations</b>		<b>294,053</b>	<b>175,312</b>	<b>147,745</b>	<b>70,555</b>	<b>78,440</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Building (44)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
City Hall copier/FAX	2,500	2,500	
Misc. office supplies	5,000	5,000	
NCR Forms (Stop Work, Corrections, etc)	750	750	
2 Cartridges for Building Counter Printer			
<b>TOTAL</b>	<b>8,250</b>	<b>8,250</b>	<b>-</b>
<b>51200-POSTAGE</b>			
USPS	750	750	
<b>TOTAL</b>	<b>750</b>	<b>750</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Misc inspection tools and supplies	500	500	
Emergency supply kits for field personnel	150	150	
Code Books and Supplements	3,000	3,000	
Public education materials	250	250	
(2) 2019 California Building Codes	2,000	2,000	
<b>TOTAL</b>	<b>5,900</b>	<b>5,900</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Hard hat, safety shoes	500	500	
Raincoats	100	100	
<b>TOTAL</b>	<b>600</b>	<b>600</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #44</b>			
Phones	1,000	1,000	
Cell phones - Field inspection devices	700	700	
<b>TOTAL</b>	<b>1,700</b>	<b>1,700</b>	<b>-</b>
<b>51850-Water</b>			
City Hall Allocation	756	788	
<b>TOTAL</b>	<b>756</b>	<b>788</b>	<b>-</b>
<b>51852 - Electricity</b>			
City Hall Allocation	6,930	6,930	
<b>TOTAL</b>	<b>6,930</b>	<b>6,930</b>	<b>-</b>
<b>51853 - Gas</b>			
City Hall Allocation	819	945	
<b>TOTAL</b>	<b>819</b>	<b>945</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
City Hall Allocation	7,875	7,875	
<b>TOTAL</b>	<b>7,875</b>	<b>7,875</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Building (44)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
City Hall Allocation	630	945	
<b>TOTAL</b>	<b>630</b>	<b>945</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	150	200	
<b>TOTAL</b>	<b>150</b>	<b>200</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #44</b>			
"Outside" Plan Check, Structural Engineering, Inspection	95,000	95,000	
Title 24/ADA compliance consultant	1,500	1,500	
Digitize building plans and files - Building Tech Fee	30,000	30,000	
Outside Inspection Services	-	-	
Courier Service (for outside plan check)	4,000	4,000	
Credit card service charges (building permit payments)	12,000	12,000	
Electronic Permit Tracking System Annual maintenance fee - Bulding Tech Fee	19,000	20,000	
CRW Maintenance - Internal Consistency	5,000	5,000	
QLess Customer Appointment System (Tech Fee)			
<b>TOTAL</b>	<b>166,500</b>	<b>167,500</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Building - Memberships (ICBO, CALBO, MCCAB, REACO)	2,000	2,250	
Building - Continuing education and certifications	3,250	3,000	
Building Official - CALBO annual conference	2,000	2,000	
Code Enf - CACEO annual conference & certifications	1,000	1,000	
ADA Casp specialist training and education (from ADA res)	5,000	3,000	
Continuing Education for new Code Adoption			
	-	-	-
<b>TOTAL</b>	<b>13,250</b>	<b>11,250</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>58000 - Equipment Financing</b>			
Electric Car	20,790	20,790	
<b>TOTAL</b>	<b>20,790</b>	<b>20,790</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	11,278	18,633	
Planning Admin	-	-	-
Gen'l Govt Bldgs	14,835	14,606	
<b>TOTAL</b>	<b>26,113</b>	<b>33,239</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Building (44)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT:44		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
5				
6				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Building #44**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Director, Planning &amp; Building</u></b>							
Kelly	01-Oct	0.78		15,943 3,986	47,829	1,867	49,696
25% (75% Planning)				25.0%			
<b><u>Building Official</u></b>							
Toohey	02-Jan	0.5	6	10,855	130,260	4,152	134,412
<b><u>Senior Building Inspector</u></b>							
Razi	17-Mar	0.29	3	8,956	107,472	1,561	109,033
<b><u>Building Inspector</u></b>							
Hynes	6-Sep	0.81	4	7,668	92,016	3,744	95,760
<b><u>Senior Planner</u></b>							
Ross	22-Jan	0.44	3	8,409 2,102	25,227	553	25,780
25% (75% Planning)				25.0%			
<b><u>Associate Planner</u></b>							
				0			
				0	0	0	0
25% (75% Planning)				25.0%			
<b><u>Code Enforcement Officer</u></b>							
Cogbill		75%		9,013 4,529	54,350	0	54,350
(67%, 33% 42)				67.0%			
<b><u>Permit Services Coordinator</u></b>							
Langdon			7	8,216	98,592	-	98,592
<b><u>Building Technician</u></b>							
Callier	6-Apr	0.24	3	5,843	70,116	826	70,942
<b><u>Administrative Aide</u></b>							
Kasuya	01-Jun	0.08	7	6,432 1,608	19,296	79	19,375
75% (25% Building)				25.0%			
<b><u>Admin Aide/Reception</u></b>							
Murray	27-May	0.09	4	5,556	66,672	311	66,983
<b>Total</b>							<b>724,923</b>
<b>Total Part Time</b>	Plan Check						<b>59,000</b>
<b>Total</b>							<b>783,923</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Building #44**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Director, Planning &amp; Building</u></b>							
Kelly <i>25% (75% Planning)</i>	01-Oct	0.78		15,943 3,986 25.0%	47,829	1,867	49,696
<b><u>Building Official</u></b>							
Toohey	02-Jan	0.5	7	11,399	136,788	4,152	140,940
<b><u>Senior Building Inspector</u></b>							
Razi	17-Mar	0.29	4	9,445	113,340	1,646	114,986
<b><u>Building Inspector</u></b>							
Hynes	6-Sep	0.81	5	8,053	96,636	3,932	100,568
<b><u>Senior Planner</u></b>							
Ross <i>25% (75% Planning)</i>	22-Jan	0.44	4	8,829 2,207 25.0%	26,487	581	27,068
<b><u>Assistant Planner</u></b>							
Authorized <i>25% (75% Planning)</i>	01-Jan	0.5	3	7,189 1,797 25.0%	21,567	539	22,106
<b><u>Code Enforcement Officer</u></b>							
Cogbill <i>(67%, 33% 42)</i>		75%		9,013 4,529 67.0%	54,350	0	54,350
<b><u>Permit Services Coordinator</u></b>							
Langdon			7	8,216	98,592	-	98,592
<b><u>Building Technician</u></b>							
Callier	6-Apr	0.24	4	6,135	73,620	867	74,487
<b><u>Administrative Aide</u></b>							
Kasuya <i>75% (25% Building)</i>	01-Jun	0.08	7	6,432 1,608 25.0%	19,296	79	19,375
<b><u>Admin Aide/Reception</u></b>							
Murray	27-May	0.09	5	5,833	69,996	326	70,322
<b>Total</b>							<b>772,490</b>
<b>Total Part Time</b>	Plan Check						<b>59,000</b>
<b>Total</b>							<b>831,490</b>

# Budget Worksheet

DEPT: CITY ENGINEER #50

Code	Description	17-18 Actual	18-19 Actual	19-20 Revised	20-21 Budget	21-22 Budget	21-22 Revised
<b>Revenue</b>							
310610	Encroachment	129,818	93,076	90,000	60,000	60,000	
350080	Engineering Fees	11,258	13,769	40,000	15,000	30,000	
350120	Public Works Fees	3,110	3,158	2,000	2,000	4,000	
<b>TOTALS</b>		<b>144,185</b>	<b>110,003</b>	<b>132,000</b>	<b>77,000</b>	<b>94,000</b>	<b>-</b>
		-12.79%	-23.71%	0.00%	-41.67%	22.08%	-100.00%
<b>Expense</b>							
50100	Salaries	814,101	806,143	933,769	704,016	820,513	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time	1,170	-	33,045	75,000	77,250	
50400	Empl Benefits	251,405	296,836	392,924	346,871	419,110	
51100	Office Exp	6,582	7,725	13,665	9,000	9,270	-
51200	Postage	1,135	1,125	2,015	1,500	1,545	-
51300	Spec Dept Exp	11,028	14,836	12,125	6,000	6,180	-
51500	Clothing etc	147	-	824	250	258	-
51700	Communications	4,991	3,026	3,170	4,900	5,047	-
51851	Water	733	-	625	600	625	-
51852	Elec	5,768	6,086	7,000	5,500	5,500	-
51853	Gas	653	880	750	793	750	-
52000	B&G Maint	9,699	11,409	7,500	6,250	6,250	-
52100	Equip Maint	950	19,095	1,293	1,000	1,265	-
521020	Fuel	805	574	800	475	525	-
52300	Spec Service	184,221	145,907	89,822	262,000	273,235	-
52400	Insurance						
52600	Membership/Tng	6,129	2,961	5,469	4,822	2,780	-
52900	Other Exp	17,068	17,117	18,456	17,600	17,984	-
58300	Equipment	-	2,555	-	-	-	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,316,587</b>	<b>1,336,273</b>	<b>1,523,252</b>	<b>1,446,577</b>	<b>1,648,087</b>	<b>-</b>
59700	Veh Maint Chg	4,639	4,756	2,599	3,645	3,727	
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	23,633	23,843	27,446	23,052	30,225	-
<b>SUB-TOTALS</b>		<b>1,344,860</b>	<b>1,364,872</b>	<b>1,553,297</b>	<b>1,473,274</b>	<b>1,682,039</b>	<b>-</b>
59900	MST Fund Trsf	(227,444)	(249,064)	(241,819)	(269,641)	(270,646)	-
59900	Sewer Fund Trsf	(226,564)	(266,833)	(257,404)	(338,210)	(270,666)	-
59900	Storm Fund Trsf	(36,114)	(32,772)	(43,414)	(40,543)	(50,136)	-
59900	Gas Tax Fund Trsf	(3,000)	(68,643)	(74,376)	(107,735)	(118,769)	-
5990	Road Impact Trsf	(93,746)	(113,113)	(114,342)	(127,805)	(140,453)	-
<b>TOTALS</b>		<b>757,992</b>	<b>634,447</b>	<b>821,941</b>	<b>589,339</b>	<b>831,369</b>	<b>-</b>
		52.28%	-16.30%	-0.05%	-28.30%	41.07%	-100.00%

**Net Operations** (613,807) (524,444) (689,941) (512,339) (737,369) -



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Engineer (50)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
City Hall Copier / Fax	3,500	3,605	-
Dept Supplies	5,000	5,150	-
Business cards all city employees	150	155	-
Water Service	350	360	-
<b>TOTAL</b>	<b>9,000</b>	<b>9,270</b>	<b>-</b>
<b>51200-POSTAGE</b>			
City Hall USPS	1,000	1,030	-
add'l dept mailing & FedEx	500	515	-
<b>TOTAL</b>	<b>1,500</b>	<b>1,545</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
INSPECTION EQUIP.	500	515	-
ROAD CLOSURE SIGNS/ NO PARKING SIGNS	1,000	1,030	-
COMPUTER SUPPLIES	1,000	1,030	-
ENG. BOOKS/PUBLICATIONS	500	515	-
ENGINEERING SUPPLIES	500	515	-
SOFTWARE/COMPUTER UPGRADES	2,500	2,575	-
<b>TOTAL</b>	<b>6,000</b>	<b>6,180</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Clothing, Rain Gear & Boots	250	258	-
<b>TOTAL</b>	<b>250</b>	<b>258</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #50</b>			
Phone System	3,400	3,502	-
Cell Phones	1,500	1,545	-
<b>TOTAL</b>	<b>4,900</b>	<b>5,047</b>	<b>-</b>
<b>51850-Water</b>			
City Hall Allocation	600	625	-
<b>TOTAL</b>	<b>600</b>	<b>625</b>	<b>-</b>
<b>51852 - Electricity</b>			
City Hall Allocation	5,500	5,500	-
<b>TOTAL</b>	<b>5,500</b>	<b>5,500</b>	<b>-</b>
<b>51853 - Gas</b>			
City Hall Allocation	793	750	-
<b>TOTAL</b>	<b>793</b>	<b>750</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
City Hall Allocation	6,250	6,250	-
<b>TOTAL</b>	<b>6,250</b>	<b>6,250</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: City Engineer (50)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
MISC. EQUIPMENT REPAIR	500	515	-
LARGE FORMAT COPIER MAIN/REPAIR	-	-	-
City Hall Allocation	500	750	-
<b>TOTAL</b>	<b>1,000</b>	<b>1,265</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	475	525	-
<b>TOTAL</b>	<b>475</b>	<b>525</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #50</b>			
Traffic Engineering - Parisi	20,000	20,600	-
Hydraulics Engineering - Schaff & Wheeler	7,500	7,725	-
Shared services	75,000	75,000	-
Design Review	108,000	111,240	-
Surveying Services (Linda Carruthers, DVC Group)	10,000	10,300	-
Geotech - Miller-Pacific	20,000	20,600	-
	-	-	-
MARINMAP DUES & INTERAGENCY CIP UPDATING	9,000	9,270	-
MULTI USE PATH BRIDGE LICENCE (ANNUAL)	500	500	-
BANNER HANGINGS FOR CITY (30@\$300/EA)	12,000	18,000	-
Vehicle Speed Survey			-
<b>TOTAL</b>	<b>262,000</b>	<b>273,235</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
APWA DUES-DIRECTOR AND ASSOC	530	546	-
ASCE DUES-DIRECTOR	-	-	-
GIS TRAINING	-	-	-
OTHER TRAINING-COMPUTER, UBC, ADMIN	546	562	-
MPWA DUES	55	56	-
CLEAN WATER TRAINING QSP CERTIFICATION	773	796	-
PWOI CONFERENCE- DIRECTOR	2,122	-	-
PROFESSIONAL REGISTRATIONS-DIR,SR ENG(2)	796	820	-
<b>TOTAL</b>	<b>4,822</b>	<b>2,780</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
MERA Radio JPA	12,800	13,184	-
AUTO ALLOWANCE DIRECTOR	4,800	4,800	-
Printing - Steps Lanes and Paths Map	-	-	-
<b>TOTAL</b>	<b>17,600</b>	<b>17,984</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	11,278	18,633	
Sanitation Fund Admin	(338,210)	(270,666)	
Gas Tax Admin	(107,735)	(118,769)	
Gen'l Govt Bldgs	11,774	11,592	
Clean Storm Water	(40,543)	(50,136)	
<b>TOTAL</b>	<b>(463,436)</b>	<b>(233,887)</b>	
<b>59900-INTER-FUND TRANSFER</b>			
Municipal Services Fund Engineer Svcs & Admin	(269,641)	(270,646)	
Road Impact Fund Engineer Svcs & Admin	(127,805)	(140,453)	
<b>TOTAL</b>	<b>(397,447)</b>	<b>(319,870)</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: City Engineer (50)		Revised
		20/21	21/22	21/22
	<b>EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY</b>	DEPT: 50		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1	Electric/Plug in Hybrid - Ford Escape		45,000	
2				
3				
4				
5				
6				
7				
	<b>TOTAL</b>	-	45,000	-

**INTER-DEPT CHARGES- DEPARTMENT 50- ENGINEERING**

**2020/2021 FUND SPLITS**

	<b>Salary</b>	<b>Benefits</b>	<b>Total</b>	<b>DEPT 50</b>	<b>Storm 58</b>	<b>Gas Tax</b>	<b>MST</b>	<b>Road Impact Fee</b>	<b>Sewer 57</b>					
Director - Poster	200,580	92,792	293,372	(123,216)	2.0%	5,867	10.0%	29,337	15.0%	44,006	5.0%	14,669	10.0%	29,337
Superv Sr Eng - Authorized	122,832	67,959	190,791	(104,935)	5.0%	9,540	5.0%	9,540	10.0%	19,079	5.0%	9,540	30.0%	57,237
Proj Mgr - Abu-Aly	127,092	55,772	182,864	(164,578)	0.0%	-	20.0%	36,573	20.0%	36,573	20.0%	36,573	30.0%	54,859
Proj Mgr - Saidnia	103,504	57,625	161,129	(120,847)	5.0%	8,056	15.0%	24,169	25.0%	40,282	15.0%	24,169	15.0%	24,169
Assoc Eng - Authorized	-	-	-	-	5.0%	-	2.0%	-	2.0%	-	2.0%	-	10.0%	-
Eng Tech - Rovero	87,113	37,906	125,019	(31,255)	10.0%	12,502	0.0%	-	0.0%	-	0.0%	-	15.0%	18,753
Eng Tech -	-	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	30.0%	-
P/W Aide - Gloystein	62,895	28,656	91,551	(22,888)	5.0%	4,578	0.0%	-	0.0%	-	0.0%	-	20.0%	18,310
P-T Inspector	75,000	6,162	81,162	(73,046)	0.0%	-	10.0%	8,116	10.0%	8,116	10.0%	8,116	60.0%	48,697
<b>Subtotal</b>	<b>779,016</b>	<b>#####</b>	<b>1,125,887</b>	<b>(640,764)</b>		<b>40,543</b>		<b>107,735</b>		<b>148,056</b>		<b>93,067</b>		<b>251,363</b>
Supplies/services etc			347,387	(243,171)	0.0%	-	0.0%	-	35.0%	121,585	10.0%	34,739	25.0%	86,847
Department Budget			1,473,274											
<b>TOTAL</b>				<b>(883,934)</b>		<b>40,543</b>		<b>107,735</b>		<b>269,641</b>		<b>127,805</b>		<b>338,210</b>

**2021/2022 FUND SPLITS**

	<b>Salary</b>	<b>Benefits</b>	<b>Total</b>	<b>DEPT 50</b>	<b>Storm 58</b>	<b>Gas Tax</b>	<b>MST</b>	<b>Road Impact Fee</b>	<b>Sewer 57</b>					
Director - Poster	200,580	96,085	296,665	(109,766)	2.0%	5,933	10.0%	29,667	15.0%	44,500	5.0%	14,833	5.0%	14,833
Superv Sr Eng - Authorized	128,982	72,318	201,300	(110,715)	5.0%	10,065	10.0%	20,130	10.0%	20,130	10.0%	20,130	20.0%	40,260
Proj Mgr - Abu-Aly	127,092	57,610	184,702	(83,116)	0.0%	-	10.0%	18,470	15.0%	27,705	10.0%	18,470	10.0%	18,470
Proj Mgr - Saidnia	108,693	61,340	170,033	(125,824)	5.0%	8,502	23.0%	39,108	23.0%	39,108	23.0%	39,108	0.0%	-
Assoc Eng - Authorized	97,668	54,093	151,761	(31,870)	5.0%	7,588	2.0%	3,035	2.0%	3,035	2.0%	3,035	10.0%	15,176
Eng Tech - Rovero	91,470	40,676	132,146	(34,358)	10.0%	13,215	0.0%	-	0.0%	-	0.0%	-	16.0%	21,143
Eng Tech -	-	-	-	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	30.0%	-
P/W Aide - Gloystein	66,028	30,641	96,669	(24,167)	5.0%	4,833	0.0%	-	0.0%	-	0.0%	-	20.0%	19,334
P-T Inspector	77,250	6,347	83,597	(75,237)	0.0%	-	10.0%	8,360	10.0%	8,360	10.0%	8,360	60.0%	50,158
<b>Subtotal</b>	<b>897,763</b>	<b>#####</b>	<b>1,316,873</b>	<b>(595,053)</b>		<b>50,136</b>		<b>118,769</b>		<b>142,838</b>		<b>103,936</b>		<b>179,375</b>
Supplies/services etc			365,166	(255,616)	0.0%	-	0.0%	-	35.0%	127,808	10.0%	36,517	25.0%	91,292
Allocated Department Budget			1,682,039											
<b>TOTAL</b>				<b>(850,670)</b>		<b>50,136</b>		<b>118,769</b>		<b>270,646</b>		<b>140,453</b>		<b>270,666</b>

**Personnel Worksheet  
2020/2021**

**DEPT: City Engineer #50**

	<u>Date</u>	<u>%</u>		<u>Monthly</u>		<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>	<u>Step</u>	<u>Rate</u>	<u>Annual</u>	<u>Incr</u>	<u>Budget</u>
<b><u>P/W Dir/City Eng</u></b>							
Poster				16,715	200,580	0	200,580
<b><u>Supervising Senior Engineer</u></b>							
Authorized	01-Oct	0.75	2	9,867	118,404	4,428	122,832
<b><u>Project Manager</u></b>							
Abu-Aly			7	10,591	127,092	0	127,092
Saiidnia	16-Sep	0.79	2	8,298	99,576	3,928	103,504
<b><u>Associate Engineer</u></b>							
Authorized					0	0	0
<b><u>Engineering Technician</u></b>							
Rovero	17-Jan	0.45	4	7,099	85,188	1,925	87,113
Frozen				0	0	0	0
<b><u>Administrative Aide</u></b>							
Gloystein	11-Sep	0.80	2	5,039	60,468	2,427	62,895
<b>Total</b>							<b>704,017</b>
Part-time	Vacation relief PW Aide						0
Part-Time	Construction Manager/PW Inspector						75,000
Part-time	Intern						0
<b>Grand Total</b>							<b>779,017</b>

**Personnel Worksheet  
2021/2022**

**DEPT: City Engineer #50**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>P/W Dir/City Eng</u></b>							
Poster				16,715	200,580	0	200,580
<b><u>Supervising Senior Engineer</u></b>							
Authorized	01-Oct	0.75	3	10,361	124,332	4,650	128,982
<b><u>Project Manager</u></b>							
Abu-Aly			7	10,591	127,092	0	127,092
Saiidnia	16-Sep	0.79	3	8,714	104,568	4,125	108,693
<b><u>Associate Engineer</u></b>							
Authorized			3	8,139	97,668	0	97,668
<b><u>Engineering Technician</u></b>							
Rovero	17-Jan	0.45	5	7,454	89,448	2,022	91,470
Frozen				0	0	0	0
<b><u>Administrative Aide</u></b>							
Gloystein	11-Sep	0.80	3	5,290	63,480	2,548	66,028
<b>Total</b>							<b>820,513</b>
Part-time	Vacation relief PW Aide						0
Part-Time	Construction Manager/PW Inspector						77,250
Part-time	Intern						0
<b>Grand Total</b>							<b>897,763</b>

<b>Budget Worksheet</b>		<b>Dept: Street Maintenance #52</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
360030	Damage to City Prop.	2,413	11,957	12,000	12,000	12,000	
340690	County Flood Grant			74,000	74,000	76,220	
<b>TOTALS</b>		<b>-</b>	<b>-</b>	<b>74,000</b>	<b>74,000</b>	<b>76,220</b>	<b>-</b>
		59.10%	#DIV/0!	0.00%	0.00%	3.00%	-100.00%
<b>Expense</b>							
50100	Salaries	282,544	339,091	363,787	360,469	377,269	
50102	Overtime	745	2,491	2,500	2,500	2,500	
50103	Holiday Pay						
50104	Part Time	13,770	13,186	18,600	18,600	18,600	
50400	Empl Benefits	137,852	223,534	230,878	242,725	256,223	
51100	Office Exp	109	276	600	300	309	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	3,794	5,910	8,770	2,500	2,575	-
51500	Clothing etc	5,415	6,076	7,750	6,025	6,207	-
51700	Communications	2,403	2,836	2,255	2,300	2,369	-
51800	Utilities						
51852	Elec	73,840	65,004	70,000	70,000	72,100	-
52000	B&G Maint	52,097	63,177	77,200	69,100	70,813	-
52100	Equip Maint	72,335	74,534	62,296	64,165	66,090	-
521020	Fuel	15,351	19,062	14,200	16,000	14,600	-
52300	Spec Service	150,012	66,727	116,700	144,262	148,590	-
52400	Insurance						
52600	Membership/Tng	471	955	4,200	3,200	3,296	-
52900	Other Exp	-	-	-	-	-	-
58300	Equipment	2,280	7,318	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>813,019</b>	<b>890,176</b>	<b>979,736</b>	<b>1,002,146</b>	<b>1,041,541</b>	<b>-</b>
59700	Veh Maint Chg	53,368	60,805	57,684	62,009	63,402	
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	7,773	7,812	8,808	(84,725)	(37,453)	-
<b>TOTALS</b>		<b>874,161</b>	<b>958,793</b>	<b>1,046,228</b>	<b>979,430</b>	<b>1,067,490</b>	<b>-</b>
		-2.85%	1.27%	-13.9%	-6.38%	8.99%	-100.0%
<b>Net Operations</b>		<b>(940,369)</b>	<b>(958,793)</b>	<b>(888,830)</b>	<b>(905,430)</b>	<b>(991,270)</b>	<b>-</b>



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Street Maint (52)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Miscellaneous Office Supplies	300	309	-
<b>TOTAL</b>	<b>300</b>	<b>309</b>	<b>-</b>
<b>51200-POSTAGE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
CARPENTER TOOLS, TOOL KITS	1,000	1,030	-
TRAFFIC CONES Bollards, Diverters, Etc	1,500	1,545	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
<b>TOTAL</b>	<b>2,500</b>	<b>2,575</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
LAUNDRY SUPPLIES	250	258	-
BOOTS & PANTS 5.5 x \$450	2,475	2,549	-
T-SHIRTS, VESTS, COATS, SILK SCREEN	1,000	1,030	-
FIRST AID (TRUCKS, BUILDINGS)	250	258	-
RAIN GEAR \$100 x 3	350	361	-
RUBBER BOOTS	200	206	-
HIP WADER	-	-	-
GOGGLES, EARPLUGS & TYVEK COVERALLS	1,500	1,545	-
<b>TOTAL</b>	<b>6,025</b>	<b>6,207</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #52</b>			
Phone System	300	309	-
On-call phone and 1 Smart phone	2,000	2,060	-
	-	-	-
<b>TOTAL</b>	<b>2,300</b>	<b>2,369</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
ELECTRICITY (street lights & signals),	70,000	72,100	-
<b>TOTAL</b>	<b>70,000</b>	<b>72,100</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
ASPHALT,SR1 OIL,ROCKS,SAND & BUILDING MATERIAL	36,000	37,080	-
STREET PAINT(WHT, GRN, BLK, RED, BLUE, YELLOW)	4,500	4,635	-
THERMOPLASTIC MATERIALS & PROPANE	3,000	3,090	-
SIGN, HARDWARE, FLASHER & BATTERIES	6,500	6,695	-
RELEASE AGENT, MARKING PAINT, HAND CLEANER, NUTS &	2,600	2,678	-
Replacement Signs, Barricades	1,500	1,545	-
Emergency & Shop Sand Bags	1,000	1,030	-
New Signs, Reflectors, Etc.	2,000	2,060	-
GRAFFITI & PAINT REMOVER, ENGINE OIL, LUBRICANT &			
RELEASE AGENT, MARKING PAINT, HAND CLEANER, NUTS &	-	-	-
BOLTS, ETC	-	-	-
Property Damage Repairs	12,000	12,000	-
<b>TOTAL</b>	<b>69,100</b>	<b>70,813</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Street Maint (52)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
SASM MAINTENANCE SYCAMORE STATION OPER. & MAINT.	5,114	5,267	-
MAINT. SMALL EQUIPMENT	1,165	1,200	-
RADIO REPAIR	1,030	1,061	-
STREET LIGHT MAINTENANCE	41,200	42,436	-
TRAFFIC SIGNAL MAINTENANCE	15,450	15,914	-
CA Dept of Transportation)	206	212	-
<b>TOTAL</b>	<b>64,165</b>	<b>66,090</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	16,000	18,000	-
<b>TOTAL</b>	<b>16,000</b>	<b>18,000</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES</b>			
COUNTY FLOOD CONTROL (MCC) Grant Funded	74,000	76,220	-
FLOOD CONTROL & CREEK CLEARING	1,000	1,030	-
HYDRO VAC FOR FALL MAINTENANCE	2,500	2,575	-
RENTAL EQUIP	1,700	1,751	-
CROSSWALK AND PAVEMENT MARKING ANNUAL MAINT	28,000	28,840	-
Downtown Streets Team Frontage Road Cleanup	5,562	5,729	-
Leased trailer - women's locker room 50%	2,000	2,060	-
DUMP FEE, HAULING & DEBRIS BOXES (Outside Yard)	3,000	3,090	-
Waste Management/EPA Response/Permits	2,000	2,060	-
Misc Responsive Repairs as historically needed	9,500	9,785	-
Generator for PSPS	-	-	-
Rotted SL Pole Replacements	15,000	15,450	-
<b>TOTAL</b>	<b>144,262</b>	<b>148,590</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
IN-HOUSE TRAINING	700	721	-
OFF-SITE TRAINING	1,000	1,030	-
PROFESSIONAL DEVELOPMENT/TUITION	1,500	1,545	-
<b>TOTAL</b>	<b>3,200</b>	<b>3,296</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	2,819	4,658	-
Gen'l Govt Bldgs	4,710	4,637	-
Allocation to Road Impact Fee Fund	(92,254)	(46,749)	-
<b>TOTAL</b>	<b>(84,725)</b>	<b>(37,453)</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Street Maint (52)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT:52		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1	Ford F-350 Dump Truck	54,000		
2	Ford F-350 Dump Truck	54,000		
3	Ford F-350 Dump Truck	54,000		
<b>TOTAL</b>		<b>162,000</b>	-	-

Fund Allocations

<b>INTER-DEPT CHARGES- DEPARTMENTS 52-Streets and 81-Parks</b>						

**2020/2021 FUND SPLITS - Streets Division #52**

	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>	<u>DEPT 52</u>	<u>Road Impact Fee</u>	
Lead Maintenance Worker - Assume Step 7	68,640	54,365	123,005	(92,254)	75.00%	92,254
Maintenance Worker - Assume Step 7	60,790	47,928	108,718	-	0.00%	-
<b>Subtotal</b>	<b>129,430</b>	<b>102,294</b>	<b>231,724</b>	<b>(92,254)</b>		<b>92,254</b>
Supplies/services etc			150,000	-	0.00%	-
Department Budget						
<b>TOTAL</b>				<b>(92,254)</b>		<b>92,254</b>

**2021/2022 FUND SPLITS - Streets Division #52**

	<u>Salary</u>	<u>Benefits</u>	<u>Total</u>	<u>DEPT 52</u>	<u>Road Impact Fee</u>	
Lead Maintenance Worker - Assume Step 7	68,640	56,023	124,663	(46,749)	37.50%	46,749
Maintenance Worker - Assume Step 7	63,822	50,479	114,301	-	0.00%	-
<b>Subtotal</b>	<b>132,462</b>	<b>106,501</b>	<b>238,963</b>	<b>(46,749)</b>		<b>46,749</b>
Supplies/services etc			150,000	-	0.00%	-
Department Budget						
<b>TOTAL</b>				<b>(46,749)</b>		<b>46,749</b>
Note Measure A Parks - May expire after FY 20/21						

**Personnel Worksheet  
2020/2021**

**DEPT: Street Maintenance #52**

	<u>Date</u>	<u>%</u>		<u>Monthly</u>		<u>\$</u>	<u>Total</u>	
	<u>Incr</u>	<u>Incr</u>	<u>Step</u>	<u>Rate</u>	<u>Annual</u>	<u>Incr</u>	<u>Budget</u>	
<b><u>Operations Superintendent</u></b>								
Boyd - 12.5%	02-Dec	0.17	6	10,087 1,261 12.5%	15,131	126	15,257	
<b><u>Streets and Sewers Supervisor</u></b>								
Beltran - 50%	01-May	0.17	4	7,150 3,575 50%	42,900	358	43,258	
<i>(50% charged to Sewer Lines Dept 57)</i>								
<b><u>Lead Maintenance Worker</u></b>								
Lousang			7	5,720	68,640		68,640	
<b><u>Maintenance Worker</u></b>								
Escobedo	30-Apr	0.17	4	4,576	54,912	459	55,371	
Peter	27-Feb	0.34	2	4,312	51,744	879	52,623	
Del Real	15-Mar	0.3	5	4,992	59,904	886	60,790	
Sandoval, Joel	20-Nov	0.61	2	4,312	51,744	1,574	53,318	
Standby Pay(20 wks)							11,212	
<b>Total</b>							<b>360,469</b>	
Overtime							3,000	
Part-time	Part Time Seasonal Worker (5 months) @ 18.00/hr							15,600
<b>Grand Total</b>							<b>379,069</b>	

**Personnel Worksheet  
2021/2022**

**DEPT: Street Maintenance #52**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>	
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>	
<b><u>Operations Superintendent</u></b>								
Boyd - 12.5%			7	10,591 1,324 12.5%	15,887	0	15,887	
<b><u>Streets and Sewers Supervisor</u></b>								
Beltran - 50%	01-May	0.17	5	7,505 3,753 50%	45,030	376	45,406	
<i>(50% charged to Sewer Lines Dept 57)</i>								
<b><u>Lead Maintenance Worker</u></b>								
Lousang			7	5,720	68,640		68,640	
<b><u>Maintenance Worker</u></b>								
Escobedo	30-Apr	0.17	5	4,992	59,904	501	60,405	
Peter	27-Feb	0.34	3	4,527	54,324	923	55,247	
Del Real	15-Mar	0.3	6	5,241	62,892	930	63,822	
Sandoval, Joel	20-Nov	0.61	3	4,527	54,324	1,652	55,976	
Standby Pay(20 wks)							11,886	
<b>Total</b>							<b>377,268</b>	
Overtime							3,000	
Part-time	Part Time Seasonal Worker (5 months) @ 18.00/hr							15,600
<b>Grand Total</b>							<b>395,868</b>	

<b>Budget Worksheet</b>		<b>Dept: Sewer Lines #57 Fund 8</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350140	Sewer Serv Charge	6,288,599	8,204,990	8,300,000	10,597,562	10,915,489	
350150	Sewer Connection Fee	16,500	5,321	16,500	5,000	5,000	
350151	Sewer Lateral Fee	57,568	56,026	35,000	35,000	35,000	
330100	Interest Income	24,225	56,514	15,000	25,000	25,000	
<b>TOTALS</b>		<b>6,386,893</b>	<b>8,322,851</b>	<b>8,366,500</b>	<b>10,662,562</b>	<b>10,980,489</b>	<b>-</b>
		2.92%	30.31%	-5.54%	27.44%	2.98%	-100.00%
<b>Expense</b>							
50100	Salaries	227,251	258,893	278,012	297,061	302,239	
50102	Overtime	177	1,454	2,500	2,500	2,500	
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits	148,882	150,730	167,727	188,254	195,951	
51100	Office Exp	431	454	1,300	800	824	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	2,665	3,908	5,000	3,750	3,863	-
51500	Clothing etc	3,248	3,285	3,850	4,000	4,121	-
51700	Communications	1,292	1,158	2,500	2,000	2,060	-
51851	Water	662	655	500	400	412	-
51852	Elec	11,084	12,670	11,000	9,500	9,785	-
51853	Gas	405	412	250	200	206	-
52000	B&G Maint	8,389	5,992	12,000	14,500	10,210	-
52100	Equip Maint	19,185	23,535	21,025	22,500	23,175	-
521020	Fuel	5,029	6,762	4,500	5,500	6,000	-
52300	Spec Service	153,690	153,615	121,345	212,200	187,216	-
524000	Insurance	81,820					
52600	Membership/Tng	1,970	1,506	4,500	6,700	6,901	-
52900	Other Exp	-	-	-	-	-	-
550080	Sewer Bond Prin	125,000	125,000	135,000	140,000	140,000	-
551080	Sewer Bond Interest	170,750	168,250	167,225	164,438	161,463	-
58005	Bond Issuance Costs						
58300	Equipment	2,573	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTALS</b>		<b>964,501</b>	<b>918,279</b>	<b>938,234</b>	<b>1,074,302</b>	<b>1,056,926</b>	<b>-</b>
59700	Veh Maint Chg	22,526	31,298	27,433	26,983	27,589	
59800	Eq Repl Exp		-				
59900	Int Dept Exp	322,374	371,288	479,966	607,043	538,931	-
<b>TOTALS</b>		<b>1,309,401</b>	<b>1,320,865</b>	<b>1,445,632</b>	<b>1,708,328</b>	<b>1,623,446</b>	<b>-</b>
		9.1%	0.9%	7.2%	18.2%	-5.0%	-100.0%
52930	SASM Agency Fee	3,444,793	3,688,410	4,059,591	4,310,933	4,569,589	
		-2.85%	1.27%	-0.5%	6.19%	6.00%	-100.0%
<b>Operating &amp; SASM Fees</b>		<b>4,754,194</b>	<b>5,009,275</b>	<b>5,505,223</b>	<b>6,019,261</b>	<b>6,193,035</b>	<b>-</b>
		5.12%	5.37%	1.6%	9.34%	2.89%	-100.0%
<b>Net Operations Before CIP</b>		<b>1,632,698</b>	<b>3,313,576</b>	<b>2,861,277</b>	<b>4,643,301</b>	<b>4,787,455</b>	<b>-</b>
Total CIP		2,938,624	3,738,554	4,018,280	1,800,000	1,800,000	
<b>Net Change in Fund</b>		<b>(1,305,926)</b>	<b>(424,978)</b>	<b>(1,157,003)</b>	<b>2,843,301</b>	<b>2,987,455</b>	<b>-</b>



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Sewer Lines (57)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
USA printer paper, pens, pencils, staples, log books			
printer cartridge	800	824	-
<b>TOTAL</b>	<b>800</b>	<b>824</b>	<b>-</b>
<b>51200-POSTAGE</b>			
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
HAND TOOLS	1,500	1,545	-
BARRICADES 25	500	515	-
TRAFFIC CONES 25	250	258	-
SIGNS	1,500	1,545	-
<b>TOTAL</b>	<b>3,750</b>	<b>3,863</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
BOOTS AND PANTS	1,575	1,622	-
RAIN GEAR	300	309	-
WORK COVERALLS	450	464	-
SAFETY RUBBER GLOVES - 20	500	515	-
ANTISEPTIC SOAP/SANITIZER	250	258	-
FIRST AID MATERIAL - 12	300	309	-
RUBBER BOOTS	125	129	-
JACKETS AND SHIRTS	500	515	-
<b>TOTAL</b>	<b>4,000</b>	<b>4,121</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #57</b>			
cellphone	2,000	2,060	-
<b>TOTAL</b>	<b>2,000</b>	<b>2,060</b>	<b>-</b>
<b>51851-WATER</b>			
	400	412	-
<b>TOTAL</b>	<b>400</b>	<b>412</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
	9,500	9,785	-
<b>TOTAL</b>	<b>9,500</b>	<b>9,785</b>	<b>-</b>
<b>51853-GAS</b>			
	200	206	-
<b>TOTAL</b>	<b>200</b>	<b>206</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
SEWER CONSTRUCTION MATERIAL	2,500	2,575	-
PIPE, COUPLING, CEMENT, ROCK, ETC.	7,500	3,000	-
SEWER LINE DEGREASER	1,500	1,545	-
MARKING PAINT, DYE TOOLS, SEWER HOOKS AND			
WIRE BRUSHES	1,000	1,030	-
MANHOLE CASTING AND RISER	2,000	2,060	-
<b>TOTAL</b>	<b>14,500</b>	<b>10,210</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Sewer Lines (57)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
SASM MAINTENANCE PUMP STATIONS	17,500	18,025	-
MAINTENANCE ON SEWER EQUIPMENT, PIPE LOCATOR, GAS TECH, BATTERIES AND TRIPOD	4,000	4,120	-
MAINTENANCE AND REPLACEMENT SENSORS FOR GAS DETECTORS	1,000	1,030	-
<b>TOTAL</b>	<b>22,500</b>	<b>23,175</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	5,500	6,000	-
<b>TOTAL</b>	<b>5,500</b>	<b>6,000</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #57</b>			
EQUIPMENT RENTAL	2,500	2,575	-
EMERGENCY REPAIR and CONTRACT EMERGENCY CALL (ROTO ROOTER)	50,000	51,500	-
USA LOCATOR CALL	4,500	4,635	-
SOFTWARE-GIS/ADMIN, LICENSES	10,000	10,300	-
STATE WATER RESOURCES CTL BRD OVERFLOW PERMIT	2,100	2,163	-
WASTE DISCHARGE FEES TO RWQCB- ANNUAL	600	618	-
NBS TAX ROLE SERVICES	7,500	7,725	-
NPDES PERMIT SSO WOID 2SSO10154	3,000	3,090	-
Sewer Video Inspections	75,000	77,250	-
LUCITY SSGIS Maint. Fees and Marin IT Data hosting	12,000	12,360	-
Sewer Rate Assessment Study	30,000	-	-
Leak Detection	15,000	15,000	-
<b>TOTAL</b>	<b>212,200</b>	<b>187,216</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
IN HOUSE TRAINING	950	979	-
PROFESIONAL DEVELOPMENT/TUITION	5,000	5,150	-
MILEAGE REIMBURSEMENT	750	773	-
<b>TOTAL</b>	<b>6,700</b>	<b>6,901</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>550080-BOND PRINCIPAL PAYMENTS</b>			
July 1 Principal Payment	140,000	140,000	-
<b>TOTAL</b>	<b>140,000</b>	<b>140,000</b>	<b>-</b>
<b>551080-BOND INTEREST PAYMENTS</b>			
July 1 Interest Payment	82,963	81,475	-
January 1 Interest Payment	81,475	79,988	-
<b>TOTAL</b>	<b>164,438</b>	<b>161,463</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Engineering Admin	338,210	270,666	
Tech Services	940	1,553	
Gen'l Govt Bldgs	4,710	4,637	
G & A Fund	122,900	119,192	
OPEB Trust Contribution	25,618	25,618	
Insurance Contribution to GF	114,665	117,265	
<b>TOTAL</b>	<b>607,043</b>	<b>538,931</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Sewer Lines (57)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT:57		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
5				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Sewer Lines #57**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Operations Superintendent</u></b>				10,087			
Boyd - 12.5%	02-Dec	0.17	6	1,261 12.5%	15,131	126	15,257
<b><u>Project Manager</u></b>				9,606			
Levin (13%, 87% Dept 56)	01-May	0.17	5	1,249 13%	14,985	125	15,111
<b><u>Streets and Sewers Supervisor</u></b>				7,150			
Beltran - 50% (50% charged to Sewer Lines Dept 57)	01-May	0.17	4	3,575 50%	42,900	358	43,258
<b><u>Lead Sewer Maintenance Worker</u></b>							
Kenyon			7 + 7%	6,477	77,724	-	77,724
<b><u>Maintenance Worker</u></b>							
Maldonado	21-Aug	0.86	4	4,756	57,072	2,455	59,527
Sandoval, M			7 + 7%	6,008	72,094	-	72,094
Standby Pay	20 weeks						14,090
<b>Total</b>							<b>297,061</b>
Overtime							2,500
<b>Grand Total</b>							<b>299,561</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Sewer Lines #57**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 12.5%			7	10,591 1,324 12.5%	15,887	0	15,887
<b><u>Project Manager</u></b>							
Levin (13%, 87% Dept 56)	01-May	0.17	5	10,087 1,311 13%	15,736	131	15,867
<b><u>Streets and Sewers Supervisor</u></b>							
Beltran - 50% (50% charged to Sewer Lines Dept 57)	01-May	0.17	5	7,505 3,753 50%	45,030	376	45,406
<b><u>Lead Sewer Maintenance Worker</u></b>							
Kenyon			7 + 7%	6,477	77,724	-	77,724
<b><u>Maintenance Worker</u></b>							
Maldonado	21-Aug	0.86	5	4,992	59,904	2,577	62,481
Sandoval, M			7 + 7%	5,890	70,680	-	70,680
Standby Pay	20 weeks						14,194
<b>Total</b>							<b>302,239</b>
Overtime							2,500
<b>Grand Total</b>							<b>304,739</b>

<b>Budget Worksheet</b>		<b>Dept: Clean Stormwater - #58 Fund 11</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
310710	Watercourse Permit	-	-				
350160	Runnoff Fees	97,139	97,215	97,500	97,200	97,200	
340690	FZ-3	352,999	75,718	632,093	-	-	
330100	Investment Earnings	(1,310)	(400)		-	-	
<b>TOTALS</b>		<b>448,828</b>	<b>172,533</b>	<b>729,593</b>	<b>97,200</b>	<b>97,200</b>	<b>-</b>
		-0.29%	-61.56%	0.00%	-86.68%	0.00%	-100.00%
<b>Expense</b>							
50100	Salaries						
50102	Overtime						
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits						
51100	Office Exp	-	-	-	-	-	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	-	-	-	-	-	-
51500	Clothing etc	-	-	-	-	-	-
51700	Communications	-	-	-	-	-	-
51800	Utilities	-	-	-	-	-	-
52000	B&G Maint	-	-	-	-	-	-
52100	Equip Maint	-	-	-	-	-	-
52300	Spec Service	4,820	5,020	4,774	4,700	4,774	-
52400	Insurance						
52600	Memb/Trning	634	634	1,178	1,143	1,178	-
52900	Other Exp	52,602	50,886	49,810	48,229	49,810	-
58300	Equipment	-	-	-	-	-	-
58900	Contingency						
<b>SUBTOTAL</b>		<b>58,055</b>	<b>56,539</b>	<b>55,762</b>	<b>54,072</b>	<b>55,762</b>	<b>-</b>
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp	36,114	32,772	43,414	40,543	50,136	-
<b>TOTALS</b>		<b>94,169</b>	<b>89,311</b>	<b>99,176</b>	<b>94,615</b>	<b>105,898</b>	<b>-</b>
		8.04%	-5.16%	1.1%	-4.60%	11.93%	-100.0%
<b>Net Operations Before CIP</b>		<b>(3,729)</b>	<b>83,221</b>	<b>630,417</b>	<b>2,585</b>	<b>(8,698)</b>	<b>-</b>
Total CIP		-	447,907	632,093			
<b>Net Change in Fund</b>		<b>(3,729)</b>	<b>(364,686)</b>	<b>(1,676)</b>	<b>2,585</b>	<b>(8,698)</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:58 Clean Storm Water</b>		<b>Revised</b>
	<b>18/19</b>	<b>19/20</b>	<b>19/20</b>
<b>51100-OFFICE SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>TOTAL</b>	-	-	-
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51700-COMMUNICATION SERVICE #58</b>			
<b>TOTAL</b>	-	-	-
<b>51800-UTILITIES</b>			
<b>TOTAL</b>	-	-	-
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	-	-	-
<b>52100-EQUIPMENT MAINTENANCE</b>			
<b>TOTAL</b>	-	-	-
<b>52300-SPECIALIZED SERVICES #58</b>			
NBS Tax Roll Admin Fee	4,700	4,774	
<b>TOTAL</b>	<b>4,700</b>	<b>4,774</b>	-
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
North Bay Water Shed Association Membership	1,143	1,178	
<b>TOTAL</b>	<b>1,143</b>	<b>1,178</b>	-
<b>52900-OTHER EXPENSES</b>			
CITY'S PRO-RATA SHARE OF MCSTOPPP COSTS	35,475	36,539	
CA RWB DISCHARGE FEE	2,200	2,400	
NATIONAL POLLUTION DISCHARGE ELIMINATION SYSTEM (NPDES) STATE PERMIT FEE	10,554	10,871	
<b>TOTAL</b>	<b>48,229</b>	<b>49,810</b>	-
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
ENGINEERING ADMINISTRATION	40,543	50,136	
<b>TOTAL</b>	<b>40,543</b>	<b>50,136</b>	-





BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT:58 Clean Storm Water		Revised
		18/19	19/20	19/20
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT: 58		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
5				
6				
<b>TOTAL</b>		-	-	-

<b>Budget Worksheet</b>		<b>Dept: General Government Buildings #60</b>				
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>
50100	Salaries	164,344	176,833	183,672	138,878	141,128
50102	Overtime	1,396	2,176	2,500	2,500	2,500
50103	Holiday Pay					
50104	Part Time	-	-			
50400	Empl Benefits	91,759	94,599	103,619	94,163	83,474
51100	Office Exp	509	441	400	400	412
51200	Postage	-	-	-	-	-
51300	Spec Dept Exp	2,747	1,972	1,800	1,500	1,545
51500	Clothing etc	1,482	1,285	1,744	1,890	1,947
51700	Communications	6,416	8,866	5,100	5,100	5,253
51851	Water	3,660	3,368	-	-	-
51852	Elec	-	-	-	-	-
51853	Gas	-	-	-	-	-
52000	B&G Maint	8,865	8,639	8,000	8,500	8,755
52100	Equip Maint	93	-	2,500	250	258
521020	Fuel	3,213	3,405	3,000	2,800	3,000
52300	Spec Service	37,309	45,270	37,000	48,500	49,955
52600	Membership/Tng	700	1,033	1,000	750	773
52900	Other Exp	-	-	-	-	-
58300	Equipment	-	-	-	-	-
58900	Contingency	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>322,494</b>	<b>347,886</b>	<b>350,335</b>	<b>305,231</b>	<b>298,999</b>
59700	Veh Maint Chg	7,142	5,293	9,199	6,863	7,018
59800	Eq Repl Exp	-	-	-	-	-
59900	Int Dept Exp	1,483	1,913	2,308	1,880	3,106
59900	Int Dept Charges	(331,119)	(355,092)	(361,842)	(313,974)	(309,123)
	<b>TOTALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>-49.6%</b>	<b>7.2%</b>	<b>5.2%</b>	<b>-13.2%</b>	<b>-1.5%</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Gov't Building (60)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
	400	412	-
<b>TOTAL</b>	<b>400</b>	<b>412</b>	<b>-</b>
<b>51200-POSTAGE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
SPECIALTY TOOLS	1,500	1,545	-
<b>TOTAL</b>	<b>1,500</b>	<b>1,545</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
BOOTS AND PANTS 200 Pants + 250 Boots x 2	900	927	-
RAIN GEAR	200	206	-
SHIRTS	300	309	-
JACKETS	200	206	-
RUBBER BOOTS	90	93	-
SAFETY EQUIPMENT	200	206	-
<b>TOTAL</b>	<b>1,890</b>	<b>1,947</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #60</b>			
Cell Phones	850	876	-
		-	-
ATT	4,250	4,378	-
<b>TOTAL</b>	<b>5,100</b>	<b>5,253</b>	<b>-</b>
<b>51851-WATER</b>			
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51853-GAS</b>			
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES	DEPT: Gov't Building (60)		Revised
	20/21	21/22	21/22
58300-EQUIPMENT #60			
1			
2			

BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Gov't Building (60)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT:60		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				-
2				
3				
4				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: General Govt Buildings #60**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 20%	02-Dec	0.17	6	10,087 2,017 20.0%	24,209	202	24,411
<b><u>Building Maintenance Supervisor</u></b>							
Sandoval 50% (50% Com Ctr allocation)	09-Jan	0.47	6	7,881 3,941 50.0%	47,286	1,121	48,407
<b><u>Facilities Maintenance Worker</u></b>							
Kenny			7	5,505	66,060	-	66,060
Folan	<i>(100% allocated to Depts. 84, 87 &amp; 88)</i>						
<b><u>Asst. Building Maint. Worker</u></b>							
Ramirez	<i>(100% allocated to Depts. 84, 87 &amp; 88)</i>						
<b>Total</b>							<b>138,878</b>
Overtime							2,500
<b>Grand Total</b>							<b>141,378</b>



**Personnel Worksheet  
2021/2022**

**DEPT: General Govt Buildings #60**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 20%			7	10,591 2,118 20.0%	25,418	0	25,418
<b><u>Building Maintenance Supervisor</u></b>							
Sandoval 50% (50% Com Ctr allocation)			7	8,275 4,138 50.0%	49,650	-	49,650
<b><u>Facilities Maintenance Worker</u></b>							
Kenny			7	5,505	66,060	-	66,060
Folan							(100% allocated to Depts. 84, 87 & 88)
<b><u>Asst. Building Maint. Worker</u></b>							
Ramirez							(100% allocated to Depts. 84, 87 & 88)
<b>Total</b>							<b>141,128</b>
Overtime							2,500
<b>Grand Total</b>							<b>143,628</b>

<b>Budget Worksheet</b>		<b>Dept: Vehicle/Equipment Maintenance #65</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350090	Outside Services	36,139	47,981	45,000	45,000	45,000	
<b>TOTALS</b>		<b>36,139</b>	<b>47,981</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>-</b>
		5.0%	32.8%	0.0%	0.0%	0.0%	-100.0%
<b>Expense</b>							
50100	Salaries	193,717	199,145	201,784	201,406	201,784	
50102	Overtime	-	-				
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits	111,674	109,309	118,097	123,974	127,362	
51100	Office Exp	833	687	650	650	650	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	-	303	650	650	650	-
51500	Clothing etc	2,413	2,700	2,750	2,450	2,600	-
51700	Communications	1,348	1,428	1,224	1,224	1,224	-
51852	Elec	3,366	3,485	2,500	2,500	2,500	-
51853	Gas	1,867	3,776	2,000	2,000	2,060	-
52000	B&G Maint	811	789	1,000	850	876	-
52100	Equip Maint	121,204	136,188	184,000	145,000	149,350	-
52102	Fuel-Inventory	107,940	127,628	91,150	100,000	110,000	-
521021	Fuel	7,294	7,992	5,000	7,200	7,416	-
52300	Spec Service	3,615	2,538	4,800	4,000	4,000	-
52400	Insurance						
52600	Membership/Tng	1,009	377	1,000	700	720	-
52900	Other Exp	-	-	-	-	-	-
58300	Equipment	-	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>557,091</b>	<b>596,345</b>	<b>616,605</b>	<b>592,604</b>	<b>611,192</b>	<b>-</b>
59700	Dept Charge Out	(532,935)	(560,392)	(584,791)	(558,884)	(578,538)	-
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	11,501	12,028	13,185	11,281	12,347	-
<b>TOTALS</b>		<b>35,656</b>	<b>47,981</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>-</b>
		2.78%	5.15%	0.0%	-4.43%	3.52%	-100.0%
<b>Net Operations</b>		<b>483</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Costs excluding Parts/Fuel		\$332,153	\$336,565	\$349,641	\$351,684	\$356,772	\$0
<b>Hourly recovery rate w/o parts</b>		<b>\$80</b>	<b>\$81</b>	<b>\$84</b>	<b>\$85</b>	<b>\$86</b>	<b>\$0</b>

<b>Budget Worksheet</b>		<b>Dept: Vehicle/Equipment Maintenance #65</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350090	Outside Services	36,139	47,981	45,000	45,000	45,000	
<b>TOTALS</b>		<b>36,139</b>	<b>47,981</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>-</b>
		5.0%	32.8%	0.0%	0.0%	0.0%	-100.0%
<b>Expense</b>							
50100	Salaries	193,717	199,145	201,784	201,406	201,784	
50102	Overtime	-	-				
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits	111,674	109,309	118,097	124,840	128,886	
51100	Office Exp	833	687	650	650	650	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	-	303	650	650	650	-
51500	Clothing etc	2,413	2,700	2,750	2,450	2,600	-
51700	Communications	1,348	1,428	1,224	1,224	1,224	-
51852	Elec	3,366	3,485	2,500	2,500	2,500	-
51853	Gas	1,867	3,776	2,000	2,000	2,060	-
52000	B&G Maint	811	789	1,000	850	876	-
52100	Equip Maint	121,204	136,188	184,000	145,000	149,350	-
52102	Fuel-Inventory	107,940	127,628	91,150	100,000	110,000	-
521021	Fuel	7,294	7,992	5,000	7,200	7,416	-
52300	Spec Service	3,615	2,538	4,800	4,000	4,000	-
52400	Insurance						
52600	Membership/Tng	1,009	377	1,000	700	720	-
52900	Other Exp	-	-	-	-	-	-
58300	Equipment	-	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>557,091</b>	<b>596,345</b>	<b>616,605</b>	<b>593,470</b>	<b>612,716</b>	<b>-</b>
59700	Dept Charge Out	(532,935)	(560,392)	(584,791)	(559,768)	(580,096)	-
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	11,501	12,028	13,185	11,299	12,380	-
<b>TOTALS</b>		<b>35,656</b>	<b>47,981</b>	<b>45,000</b>	<b>45,000</b>	<b>45,000</b>	<b>-</b>
		2.78%	5.15%	0.0%	-4.28%	3.63%	-100.0%
<b>Net Operations</b>		<b>483</b>	<b>(0)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>BGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Vehicle (65)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>-OFFICE SUPPLIES</b>			
WORK ORDERS, COMPUTER SUPPLIES	650	650	-
<b>TOTAL</b>	<b>650</b>	<b>650</b>	<b>-</b>
<b>-POSTAGE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>-SPECIAL DEPARTMENTAL SUPPLIES</b>			
WELDING SUPPLIES	125	125	-
SMALL TOOLS	125	125	-
SNAP-ON SCAN TOOL UPDATE	400	400	-
<b>TOTAL</b>	<b>650</b>	<b>650</b>	<b>-</b>
<b>-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Uniform/Safety Equip - AIRMARK	1,400	1,400	-
CLOTHING ALLOWANCE	500	500	-
BOOT ALLOWANCE	250	250	-
TOOLS	300	300	-
SAFETY	-	150	-
<b>TOTAL</b>	<b>2,450</b>	<b>2,600</b>	<b>-</b>
<b>-COMMUNICATION SERVICE #65</b>			
Phone system	504	504	-
Cell phone	540	540	-
ATT	180	180	-
<b>TOTAL</b>	<b>1,224</b>	<b>1,224</b>	<b>-</b>
<b>-ELECTRICITY</b>			
	2,500	2,500	-
<b>TOTAL</b>	<b>2,500</b>	<b>2,500</b>	<b>-</b>
<b>-GAS</b>			
	2,000	2,060	-
<b>TOTAL</b>	<b>2,000</b>	<b>2,060</b>	<b>-</b>
<b>-BUILDING &amp; GROUNDS MAINTENANCE</b>			
USED OIL & SOLVENT REMOVAL FOR RECYCLE FUEL	850	876	-
<b>TOTAL</b>	<b>850</b>	<b>876</b>	<b>-</b>
<b>-EQUIPMENT MAINTENANCE</b>			
PARTS AND SERVICES	145,000	149,350	-
	-	-	-
<b>TOTAL</b>	<b>145,000</b>	<b>149,350</b>	<b>-</b>
<b>-FUEL PURCHASED</b>			
Fuel purchased for fleet use <i>less shop use</i>	100,000	110,000	-
<b>TOTAL</b>	<b>100,000</b>	<b>110,000</b>	<b>-</b>
<b>0-FUEL</b>			
Fuel Used	7,200	7,416	-
<b>TOTAL</b>	<b>7,200</b>	<b>7,416</b>	<b>-</b>
<b>-SPECIALIZED SERVICES</b>			
GAS TANK PERMITS	3,100	3,100	-
Generator Permits (from Dept 52)	630	630	-
Misc Generators to be used throughout city	-	-	-
EPA Annual Waste Fee	270	270	-
<b>TOTAL</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>
<b>-MEMBERSHIPS &amp; TRAINING</b>			
Class B CDL )from Dept 52)	200	200	-
Training	500	520	-
<b>TOTAL</b>	<b>700</b>	<b>720</b>	<b>-</b>
<b>-OTHER EXPENSES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	1,880	3,106	-
Government Buildings	9,419	9,274	-
<b>TOTAL</b>	<b>11,299</b>	<b>12,380</b>	<b>-</b>





**Personnel Worksheet  
2020/2021**

**DEPT: Vehicle & Eq Maintenance #65**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 7.5%	02-Dec	0.17	6	10,087 757 7.5%	9,078	76	9,154
<b><u>Shop and Equipment Supervisor</u></b>							
Mills			7	9,107	109,284	0	109,284
<b><u>Maintenance Mechanic</u></b>							
Apple			7	6,914	82,968	0	82,968
Overtime							0
<b>Total</b>							<b>201,406</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Vehicle & Eq Maintenance #65**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 7.5%			7	10,591 794 7.5%	9,532	0	9,532
<b><u>Shop and Equipment Supervisor</u></b>							
Mills			7	9,107	109,284	0	109,284
<b><u>Maintenance Mechanic</u></b>							
Apple			7	6,914	82,968	0	82,968
Overtime							0
<b>Total</b>							<b>201,784</b>



<b>Budget Worksheet</b>		<b>Dept: Library #70</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
340490	State Public Library	-		5,600	5,600	5,600	
350250	Fines and Fees	44,630	41,888	56,000	20,000	20,000	
350270	Copy Machine	7,847	6,955	7,000	7,000	7,000	
360050	Library Donations	6,849	40,659	5,000	15,000	15,000	
360060	Donations - Friends	90,768	117,922	115,000	100,000	100,000	
360061	Donations - Found	92,500	35,500	90,000	73,000	75,000	
<b>TOTALS</b>		<b>306,082</b>	<b>242,924</b>	<b>278,600</b>	<b>220,600</b>	<b>222,600</b>	<b>-</b>
		-6.07%	-20.63%	0.00%	-20.82%	0.91%	-100.00%
<b>Expense</b>							
50100	Salaries	849,232	912,275	1,014,938	911,790	992,744	
50102	Overtime						
50103	Holiday Pay						
50104	Part Time	387,275	391,800	419,085	201,068	390,068	
501070	PT Friends	2,808	6,529	13,500	11,000	3,000	
801071	PT Foundation	22,934	4,339	11,500	14,000	14,000	
501072	PT Baldochi		-				
50400	Empl Benefits	451,010	428,188	483,741	465,699	520,970	
511000	Office Exp	18,533	20,496	22,000	22,000	18,000	-
512000	Postage	902	876	1,000	1,000	1,000	-
513000	Spec Dept Exp	-	-	-	-	-	-
513010	Library-Books	98,537	102,084	115,000	115,000	115,000	-
513020	Lib-Periodicals	20,218	11,973	14,000	12,000	12,000	-
513030	Lib-CD'S/Rec.	2,654	3,063	3,900	3,500	3,500	-
513040	Lib-Preservation	3,374	4,600	4,500	4,500	4,500	-
513050	Lib-Bks on Tape	6,607	8,648	10,000	10,000	10,000	-
513060	Lib -Video	6,308	7,262	7,700	5,500	5,500	-
513070	Lib-Children Bks	24,020	18,821	20,000	20,000	20,000	-
513080	Lib-On-line DB	15,654	14,835	18,500	18,500	16,500	-
513081	Lib-eContent	16,466	18,050	20,000	20,000	20,000	-
513090	Lib-Children AV	1,538	1,443	3,000	3,000	3,000	-
515000	Clothing etc	-	-	-	-	-	-
517000	Communications	8,104	7,501	7,600	7,500	7,500	-
518510	Water	3,130	4,318	3,000	3,000	3,000	-
518520	Elec	63,254	62,960	55,000	65,000	65,000	-
518530	Gas	13,026	19,936	12,000	10,000	10,000	-
520000	B&G Maint	93,033	91,481	88,550	70,750	90,350	-
521000	Equip Maint	3,691	5,626	5,535	3,235	3,235	-
523000	Spec Service	87,184	85,489	96,830	79,818	97,918	-
523020	Marinet	109,691	114,720	120,456	117,404	119,752	-
526000	Membership/Tng	3,837	6,256	6,500	5,500	5,500	-
529000	Other Exp	4,800	4,800	4,800	4,800	4,800	-
529030	Adult Programs	52,052	58,896	71,000	45,200	64,300	-
529031	Teen Programs	14,934	4,025	8,000	4,000	4,000	-
529032	Children Program	23,230	26,539	25,500	17,000	25,500	-
529040	Baldocchi Trust	-	-		-	-	-
583000	Equipment	16,822	12,000	-	-	-	-
589000	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>2,424,857</b>	<b>2,459,830</b>	<b>2,687,135</b>	<b>2,271,764</b>	<b>2,650,637</b>	<b>-</b>
597000	Veh Maint Chg						
598000	Eq Repl Exp	-	-	-	-	-	-
599000	Int Dept Exp	129,593	125,010	143,734	121,725	148,706	-
<b>TOTALS</b>		<b>2,554,449</b>	<b>2,584,840</b>	<b>2,830,869</b>	<b>2,393,489</b>	<b>2,799,342</b>	<b>-</b>
		12.79%	1.19%	4.0%	-15.45%	16.96%	-100.00%
<b>Net Operations</b>		<b>(2,186,054)</b>	<b>(2,341,916)</b>	<b>(2,414,903)</b>	<b>(2,172,889)</b>	<b>(2,576,742)</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Library (70)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
standard office supplies	4,700	3,000	-
paper (copy machine, printers, fax)	2,900	1,600	-
book and AV processing supplies	7,000	5,000	-
circulation desk supplies	2,300	2,300	-
history room office supplies	500	500	-
computer related supplies (toner)	4,000	5,000	-
water filtration	150	150	-
Audiovisual repair supplies	450	450	-
<b>TOTAL</b>	<b>22,000</b>	<b>18,000</b>	<b>-</b>
<b>51200-POSTAGE</b>			
	1,000	1,000	-
<b>TOTAL</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>51300's-SPECIAL DEPARTMENTAL SUPPLIES</b>			
513010 -Books (partially funded by Friends)	115,000	115,000	-
513020 -Periodicals (funded by Friends)	12,000	12,000	-
513030 -Music CDs (partially funded by Friends)	3,500	3,500	-
513040 -Preservation (funded by HR sales)	4,500	4,500	-
513050 -Audiobooks (funded by Friends)	10,000	10,000	-
513060 -DVDs (partially funded by Friends & Foundation)	5,500	5,500	-
513070 -Children's books	20,000	20,000	-
513080 -On-line databases (funded by Friends)	18,500	16,500	-
513081 - eContent (funded by Foundation)	20,000	20,000	-
513090 -Children's Audio/Visual (partially funded by Friends)	3,000	3,000	-
<b>TOTAL</b>	<b>212,000</b>	<b>210,000</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #70</b>			
Phone System	5,000	5,000	-
ATT	2,000	2,000	-
Cell phone	500	500	-
<b>TOTAL</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>
<b>51851-WATER</b>			
	3,000	3,000	-
<b>TOTAL</b>	<b>3,000</b>	<b>3,000</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
	65,000	65,000	-
<b>TOTAL</b>	<b>65,000</b>	<b>65,000</b>	<b>-</b>
<b>51853-GAS</b>			
	10,000	10,000	-
<b>TOTAL</b>	<b>10,000</b>	<b>10,000</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
General Building (update bathroom fixtures)	2,000	2,000	-
HVAC	2,400	2,400	-
Elevators (load test)	2,000	2,000	-
Roto Rooter	500	500	-
Electrical Repair	2,500	2,500	-
Grounds Maintenance	2,500	2,500	-
Gutter Cleaning	2,000	2,000	-
Fire Extinguisher	300	300	-
Security Alarms	1,850	1,850	-
Janitorial (base) (includes window washing)	47,200	66,800	-
Light Bulbs	7,500	7,500	-
<b>TOTAL</b>	<b>70,750</b>	<b>90,350</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Library (70)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Telephone	500	500	-
Computer/Network	1,000	1,000	-
Envisionware Maintenance (PC Reservation/Print Mgmt System)	900	900	-
Microfilm Maintenance (HR)	835	835	-
<b>TOTAL</b>	<b>3,235</b>	<b>3,235</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES</b>			
Copy machines (3)	8,200	8,200	-
New hire services (physicals, advertising)	500	500	-
Brochures (3 brochures/year)	11,300	17,000	-
Banners	1,000	1,000	-
Email Marketing	2,880	2,880	-
Other Publicity	1,000	1,000	-
Computer services	26,000	26,000	-
OCLC	3,000	3,000	-
Bank Fees	750	750	-
Marin IT Hosted Backup Service	4,800	4,800	-
Cenic Broadband (replaces \$1600/mo. Marin.org cost)	12,088	12,088	-
Software - public	5,300	9,700	-
Software - staff	3,000	3,000	-
Laptop Lab lease	-	8,000	-
<b>TOTAL</b>	<b>79,818</b>	<b>97,918</b>	<b>-</b>
<b>52302-MARINet</b>			
Operating Budget	105,231	107,336	-
Link + (extended materials borrowing network)	6,161	6,284	-
Marinet book delivery	6,012	6,132	-
<b>TOTAL</b>	<b>117,404</b>	<b>119,752</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Professional memberships (ALA, Califa)	1000	1,000	-
Northnet Coop Library System	1000	1,000	-
Staff development (funded by Friends)	2500	2,500	-
Staff & volunteer appreciation	1000	1,000	-
Microfilm training	0		
<b>TOTAL</b>	<b>5,500</b>	<b>5,500</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Auto Allowance	4,800	4,800	-
<b>529030 Adult Programs (funded by Friends &amp; Foundation)</b>			
After Hours	10,000	20,000	-
Writing (Playwriting, Writing Workshop, Speaker Series)	4,500	5,500	-
Spoken Word (Storytelling, Staged Reading, Fireside)	3,500	3,600	-
For Readers	4,700	4,700	-
Cultural Events (Art, Theater, Travel, Film)	3,500	3,500	-
Technology Assistance	3,500	7,000	-
Gardening/Sustainability	2,500	3,000	-
Recording Booth/Podcasting	7,000	7,000	-
Poetry in Public	-	-	-
Finding Common Ground	6,000	10,000	-
<b>TOTAL</b>	<b>45,200</b>	<b>64,300</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Library (70)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>529031 Teen Programs (funded by Foundation)</b>			
Creative Writing, First Tuesdays, Summer Reading	4,000	4,000	-
Building History in 3D	-	-	-
<b>TOTAL</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>
<b>529032 Childrens Programs (funded by Friends &amp; Foundation)</b>			
Music/EnvironmentalSTEAM	7,000	9,000	-
Wednesdays on Stage, Sunday Special, Summer Reading	6,000	12,500	-
Middle School Programs	4,000	4,000	-
<b>TOTAL</b>	<b>17,000</b>	<b>25,500</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Tech Services	43,231	71,427	
Gen'l Govt Bldgs	78,494	77,279	
<b>TOTAL</b>	<b>121,725</b>	<b>148,706</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Library (70)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT: 70		
ITEM NO.	DESCRIPTION & JUSTIFICATION	20/21	21/22	21/22
1				
2				
3				
4				
5				
6				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Library #70**

	<u>Date Incr</u>	<u>% Incr</u>	<u>Step</u>	<u>Monthly Rate</u>	<u>Annual</u>	<u>\$ Incr</u>	<u>Total Budget</u>
<b><u>City Librarian</u></b>							
Brenner			Max	14,438	173,256		173,256
<b><u>Library Operations Manager</u></b>							
Clark			7	9,953	119,436	-	119,436
<b><u>Senior Admin Aide</u></b> (2021/2022)							
<b><u>Supervising Librarian</u></b>							
McCall	23-Jul	0.94	4	6,970	83,640	3,930	87,570
Murphy	09-Jul	0.98	4	6,970	83,640	4,090	87,730
Snoyman	04-May	0.16	3	6,635	79,620	633	80,253
<b><u>Library Supervisor</u></b>							
Jones			7	6,618	79,416	-	79,416
<b><u>Librarian</u></b>							
Authorized - frozen			0	-	0	-	0
Snell	15-May	0.13	6	5,782	69,384	437	69,821
Walther	27-Aug	0.84	4	5,244	62,928	2,655	65,583
<b><u>Library Assistant II</u></b>							
Galagaran	10-Mar	0.31	5	4,447	53,364	826	54,190
<b><u>Library Assistant</u></b>							
Doxsee	02-Mar	0.03	4	3,849	46,188	77	46,265
Robida	06-Aug	0.9	4	3,849	46,188	2,082	48,270
<b>Total</b>							<b>911,789</b>
Part-time							201,068
Part Time - Friends							11,000
Part Time - Foundation							14,000
							<b>226,068</b>
<b>Grand Total</b>							<b>1,137,857</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Library #70**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>City Librarian</u></b>							
Brenner			Max	14,438	173,256		173,256
<b><u>Library Operations Manager</u></b>							
Clark			7	9,953	119,436	-	119,436
<b><u>Senior Admin Aide</u></b>							
Authorized	01-Jan	0.5	1	5,434	65,208	1,630	66,838
<b><u>Supervising Librarian</u></b>							
McCall	23-Jul	0.94	5	7,319	87,828	4,127	91,955
Murphy	09-Jul	0.98	5	7,319	87,828	4,295	92,123
Snoyman	04-May	0.16	4	6,970	83,640	665	84,305
<b><u>Library Supervisor</u></b>							
Jones			7	6,618	79,416	-	79,416
<b><u>Librarian</u></b>							
Authorized	01-Jul		1	4,531	54,372	-	54,372
Snell			7	6,073	72,876	-	72,876
Walther	27-Aug	0.84	5	5,508	66,096	2,789	68,885
<b><u>Library Assistant II</u></b>							
Galagaran	10-Mar	0.31	6	4,669	56,028	867	56,895
<b><u>Library Assistant</u></b>							
Doxsee	02-Mar	0.03	5	4,040	48,480	80	48,560
Robida	06-Aug	0.9	5	4,040	48,480	2,185	50,665
<b>Total</b>							<b>1,059,582</b>
Part-time							490,068
Part Time - Friends							3,000
Part Time - Foundation							14,000
							<b>507,068</b>
<b>Grand Total</b>							<b>1,566,650</b>



<b>Budget Worksheet</b>		<b>Dept: Recreation Admin. #80</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
Expense							
50100	Salaries	370,156	387,555	415,318	270,631	429,287	
50102	Overtime	-	-		-	-	
50103	Holiday Pay	-	-		-	-	
50104	Part Time	-	-		-	-	
50400	Empl Benefits	147,847	139,823	158,724	107,302	194,966	
51100	Office Exp	3,630	4,348	4,400	3,000	4,000	-
51200	Postage	1,158	1,402	2,300	1,700	1,300	-
51300	Spec Dept Exp	2,672	2,363	2,700	2,000	2,700	-
51500	Clothing etc	-	350	1,000	250	1,000	-
51700	Communications	4,033	3,515	4,400	3,200	4,000	-
51851	Water	1,607	262	-	-	-	-
51852	Elec	703	49	-	-	-	-
51853	Gas	-	-	-	-	-	-
52000	B&G Maint	24,363	6,458	-	-	-	-
52100	Equip Maint	11,991	7,954	17,100	21,200	21,200	-
521020	Fuel	2,325	2,784	1,900	1,200	2,800	-
52300	Spec Service	13,623	17,280	8,000	14,500	15,000	-
523015	Webcasting	3,492	4,425	5,500	6,000	6,000	-
52400	Insurance						
52600	Membership/Tng	8,528	3,524	7,800	750	10,800	-
52900	Other Exp	9,059	10,807	9,300	7,650	7,900	-
529010	Art Commission	-	-	-			-
529015	Rec Commission	31	31	1,500	-	-	-
58000	Equip Financing	-	-	-	-	-	-
58300	Equipment	-	15,000	5,000	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>605,218</b>	<b>607,929</b>	<b>644,942</b>	<b>439,383</b>	<b>700,953</b>	<b>-</b>
59700	Veh Maint Chg	6,426	10,565	10,131	9,312	9,521	-
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	30,680	31,491	34,613	29,496	34,061	-
	<b>TOTALS</b>	<b>642,323</b>	<b>649,985</b>	<b>689,686</b>	<b>478,191</b>	<b>744,535</b>	<b>-</b>
		-2.85%	1.27%	6.7%	-30.67%	55.70%	-100.0%

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Recr Admin (80)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Misc. office supplies pens, cards, paper, calendar, envelops, etc.	1,500	1,900	-
Copier/Computer Paper	1,200	1,500	-
Printed projects, forms and business cards	200	400	-
Employee Specialized Technology Components	100	200	-
<b>TOTAL</b>	<b>3,000</b>	<b>4,000</b>	<b>-</b>
<b>51200-POSTAGE</b>			
USPS (stamps, certified letters etc)	750	550	-
City Hall mailings (scholarship, collections, credit letters)	250	300	-
Add'l dept mailings & Fed Ex/UPS/special delivery	200	250	-
Bulk Mailing Permit #62	200	200	-
Perfect Mind Mailing Outreach	300	-	-
<b>TOTAL</b>	<b>1,700</b>	<b>1,300</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Employee recognition/appreciation	200	400	-
Promotional Materials (pens)	600	800	-
First aide, AED Pads, batteries (2 sets)			
Fliers, posters, equipment, public notices, laminating	1,200	1,500	-
<b>TOTAL</b>	<b>2,000</b>	<b>2,700</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Uniforms Shirts (Office Aides, Admin Staff, Accounting Analyst)	250	1,000	-
Director Clothing	-	-	-
<b>TOTAL</b>	<b>250</b>	<b>1,000</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #80</b>			
Phone system	2,000	2,000	-
Cell phones, Director & Supt	1,200	2,000	-
<b>TOTAL</b>	<b>3,200</b>	<b>4,000</b>	<b>-</b>
<b>51851-WATER</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>51853-GAS</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Recr Admin (80)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Copier Maintenance Contracts (Cannon @ Center)	9,600	9,600	-
Rec Management Software Annual Fee	11,600	11,600	-
<b>TOTAL</b>	<b>21,200</b>	<b>21,200</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	1,200	2,800	-
<b>TOTAL</b>	<b>1,200</b>	<b>2,800</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #80</b>			
Job Announcements and Newspaper adds	250	500	-
Physicals/medical	250	500	-
Marin IT services	14,000	14,000	-
<b>TOTAL</b>	<b>14,500</b>	<b>15,000</b>	<b>-</b>
<b>523015 - Webcasting</b>			
	6,000	6,000	-
<b>TOTAL</b>	<b>6,000</b>	<b>6,000</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
CPRS Membership (Director, Accounting Analyst, Supt.)	150	450	-
CPRS Conference (2017 Sacramento, 2018 So Cal)	-	2,200	-
Staff Retreat, training, team building	-	1,200	-
CPRS Community Service Awards	500	500	-
NRPA Agency Membership	-	200	-
Rec Commissioners Training/Conference	-	1,500	-
NRPA Director School	-	2,650	-
NRPA Revenue School		2,000	-
CPRS Fall Workshop	100	100	-
<b>TOTAL</b>	<b>750</b>	<b>10,800</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Director- Auto Allowance	2,400	2,400	-
Misc Interview Expenses	250	500	-
Outreach for New Reg. Software & creating accounts including but not limited to mailings, posters, banners, etc...)	-	-	-
Outreach & Social Media Platforms	1,000	1,000	-
Communication and Outreach	1,000	1,000	-
Constant Contact (Annual Fee)	3,000	3,000	-
<b>TOTAL</b>	<b>7,650</b>	<b>7,900</b>	<b>-</b>
<b>529010 Art Commission</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>529015 Recreation Commission</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>58000 - Equipment Financing</b>			
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	7,518	12,422	
Gen'l Govt Bldgs	21,978	21,639	
Parks & Recr Admin		-	
<b>TOTAL</b>	<b>29,496</b>	<b>34,061</b>	<b>-</b>
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BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Recr Admin (80)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT.:80		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
5				
6				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Recreation Administration #80**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Recreation Director</u></b>							
Authorized			3	0	0		0
<b><u>Superintendent, Rec and Comm Serv</u></b>							
McGrew			7	10,541 2,108	25,298	-	25,298
(20% (80, 84, 86, 87 & 88)				20%			
<b><u>Senior Administrative Aide</u></b>							
Buchholz			7	7,287	87,444	-	87,444
<b><u>Business Services Supervisor</u></b>							
De Ferrari	01-Jul	0	6	7,881	94,572	-	94,572
<b><u>Program Coordinator-Volunteers</u> 25 hrs</b>							
				0	0	-	0
				0			
				63%			
<b><u>Program Coordinator-Arts</u> 25 hrs</b>							
			63%	0	0	-	0
				0			
(40% 80, 60% 84)				40%			
<b><u>Administrative Aide</u></b>							
Dubin	22-Jul	0.94	2	5,039	60,468	2,849	63,317
<b>Total</b>							<b>270,632</b>
<b>Part Time</b>							0
<b>Grand Total</b>							<b>270,632</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Recreation Administration #80**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Recreation Director</u></b>							
Authorized				12,358	148,296		148,296
<b><u>Superintendent, Rec and Comm Serv</u></b>							
McGrew			7	10,076 2,015	24,182	-	24,182
(20% (80, 84, 86, 87 & 88)				20%			
<b><u>Senior Administrative Aide</u></b>							
Buchholz			7	7,287	87,444	-	87,444
<b><u>Business Services Supervisor</u></b>							
De Ferrari			7	8,275	99,300	-	99,300
<b><u>Program Coordinator-Volunteers</u> 25 hrs</b>							
				0	0	-	0
				63%			
<b><u>Program Coordinator-Arts</u> 25 hrs</b>							
			5	0	0	-	0
(40% 80, 60% 84)				40%			
<b><u>Administrative Aide</u></b>							
Dubin	22-Jul	0.94	3	5,576	66,912	3,153	70,065
<b>Total</b>							<b>429,288</b>
<b>Part Time</b>							<b>0</b>
<b>Grand Total</b>							<b>429,288</b>

<b>Budget Worksheet</b>		<b>Dept: Parks Maintenance #81</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350230	Tam Park Fee	11,761	11,741	11,940	11,740	11,740	
<b>TOTALS</b>		<b>11,761</b>	<b>11,741</b>	<b>11,940</b>	<b>11,740</b>	<b>11,740</b>	<b>-</b>
		-18.81%	-0.17%	-15.71%	-1.68%	0.00%	-100.00%
<b>Expense</b>							
50100	Salaries	452,665	478,681	517,689	440,899	458,979	
50102	Overtime	491	2,333	2,000	2,000	2,000	
50103	Holiday Pay						
50104	Part Time	16,925	36,507	42,336	42,336	42,336	
50400	Empl Benefits	255,648	260,349	290,458	249,755	264,678	
51100	Office Exp	144	257	400	350	361	
51200	Postage	31	-	400	400	412	
51300	Spec Dept Exp	5,455	9,180	4,000	5,000	5,150	-
51500	Clothing etc	7,394	6,763	5,600	5,600	5,768	-
51700	Communications	1,637	1,578	1,650	1,650	1,700	-
51851	Water	219,279	227,587	180,000	205,000	211,150	-
51852	Elec	13,553	12,437	10,300	13,000	13,390	-
52000	B&G Maint	140,806	86,945	89,000	63,100	64,993	-
52100	Equip Maint	3,009	2,985	750	2,500	2,575	-
521020	Fuel	12,838	14,781	11,500	13,000	13,390	-
52300	Spec Service	179,414	175,359	184,928	180,353	185,764	-
52301	Spec Sv-Tam Pk	12,796	12,052	11,940	11,740	11,740	-
52400	Insurance						
52600	Membership/Tng	1,295	1,784	3,900	2,400	2,472	-
52900	Other Exp	-	-	-	-	-	-
58300	Equipment	-	2,136	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>1,323,381</b>	<b>1,331,715</b>	<b>1,356,851</b>	<b>1,239,083</b>	<b>1,286,858</b>	<b>-</b>
59700	Veh Maint Chg	65,798	56,874	75,687	69,765	71,332	-
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	15,134	15,868	16,811	(87,497)	(42,684)	-
<b>TOTALS</b>		<b>1,404,312</b>	<b>1,404,456</b>	<b>1,449,349</b>	<b>1,221,351</b>	<b>1,315,507</b>	<b>-</b>
		-2.85%	1.27%	-0.5%	-15.73%	7.71%	-100.0%



BUDGET WORKSHEET - SUPPLIES & SERVICES	DEPT:Parks Maint (81)		Revised
	20/21	21/22	21/22
<b>51100-OFFICE SUPPLIES</b>			
	350	361	-
<b>TOTAL</b>	<b>350</b>	<b>361</b>	-
<b>51200-POSTAGE</b>	-	-	-
Tree Noticing	400	412	-
<b>TOTAL</b>	<b>400</b>	<b>412</b>	-
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Hand tools	500	515	-
Play equipment Hardware	2,500	2,575	-
Small power tools	2,000	2,060	-
<b>TOTAL</b>	<b>5,000</b>	<b>5,150</b>	-
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Boots \$200, Pants \$200, Shirts, Jackets, Rain gear, Rubber boots, Safety Equipment	5,400	5,562	-
Shirts/hats for part time employees	200	206	-
<b>TOTAL</b>	<b>5,600</b>	<b>5,768</b>	-
<b>51700-COMMUNICATION SERVICE #81</b>			
Phone System	250	258	-
Cell Phones	1,400	1,442	-
<b>TOTAL</b>	<b>1,650</b>	<b>1,700</b>	-
<b>51851-WATER</b>			
	205,000	211,150	-
(includes MMWD, reclaimed water,MVSD/Ed Mag)			
<b>TOTAL</b>	<b>205,000</b>	<b>211,150</b>	-
<b>51852-ELECTRICITY</b>			
	13,000	13,390	-
<b>TOTAL</b>	<b>13,000</b>	<b>13,390</b>	-
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
Irrigation	4,000	4,120	-
Fertilizer	6,000	6,180	-
Brick DustDecomposed granit/Quarry fines	4,500	4,635	-
Lumber hardware, paint, supplies, signs	9,000	9,270	-
Sand, Soil & ammendements	4,500	4,635	-
Plant material/seed	4,500	4,635	-
Bench/Trash Can replacement & parts	5,000	5,150	-
Janitorial supplies (bathrooms)	100	103	-
Reclaimed H2O system parts	25,000	25,750	-
Skatepark Adjustments	500	515	-
<b>TOTAL</b>	<b>63,100</b>	<b>64,993</b>	-

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Parks Maint (81)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Time and material repairs on small equipment.	2,500	2,575	-
<b>TOTAL</b>	<b>2,500</b>	<b>2,575</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	13,000	13,390	-
<b>TOTAL</b>	<b>13,000</b>	<b>13,390</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #81</b>			
Rentals	750	773	-
Pest Control - Rodent Control	3,000	3,090	-
Water Filter	300	309	-
Fence Work	4,000	4,120	-
Tree Work	79,000	81,370	-
Steam Clean Downtown Cans & Plaza	17,500	18,025	-
Landscape Services for Miller Ave and Medians	35,000	36,050	-
Backflow Testing	2,800	2,884	-
Roto roter	600	618	-
Leased trailer - women's locker room 50%	2,000	2,060	-
Janitorial Sports Field & Park Restrooms	35,403	36,465	-
<b>TOTAL</b>	<b>180,353</b>	<b>185,764</b>	<b>-</b>
<b>52301 Tam Park Assess. District</b>			
Tam Park Assessment District Services	11,740	11,740	-
<b>TOTAL</b>	<b>11,740</b>	<b>11,740</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Membership & Dues	400	412	-
Pesticide Licenses	500	515	-
Professional Development and Tuition	1,500	1,545	-
<b>TOTAL</b>	<b>2,400</b>	<b>2,472</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	1,880	3,106	
Gen'l Govt Bldgs	12,559	12,365	
Allocation to Measure A - Parks	(101,935)	(58,154)	
<b>TOTAL</b>	<b>(87,497)</b>	<b>(42,684)</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT:Parks Maint (81)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT:81		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1	Ford F150	30,000		-
2	Billy Goat sod cutter		6,500	
3				-
4				-
5				
6				-
<b>TOTAL</b>		<b>30,000</b>	<b>6,500</b>	<b>-</b>

**Personnel Worksheet  
2020/2021**

**DEPT: Parks Maintenance #81**

	<u>Date</u>	<u>%</u>		<u>Monthly</u>		<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>	<u>Step</u>	<u>Rate</u>	<u>Annual</u>	<u>Incr</u>	<u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 35%	02-Dec	0.17	6	10,087 3,530 35.0%	42,365	354	42,719
<b><u>Parks Maintenance Supervisor</u></b>							
Tore (30% charged to Golf Course Dept 85)	01-Jul	0	4	8,067 5,647 70.0%	67,763	0	67,763
<b><u>Lead Groundworker</u></b>							
Arellano	20-Apr	0.2	5	5,231	62,772	619	63,391
<b><u>Groundworker</u></b>							
Alberto			7 + 7%	5,876	70,512	-	70,512
Open				0	0	-	0
Ripley	16-Jan	0.45	3	4,519	54,228	1,233	55,461
Tating	09-Jan	0.47	3	4,519	54,228	1,285	55,513
Upton	23-Apr	0.19	3	4,519	54,228	513	54,741
<b><u>Assistant Groundworker</u> 20 hrs</b>							
Browning	05-Sep	0.82	4	2,997 1,499 50.0%	17,982	737	18,719
Standby Pay							9,540
<b>Total</b>							<b>438,359</b>
Overtime							2,000
Part Time		2	18.00	/hr March - Sept			42,336
<b>Total Part Time</b>							<b>42,336</b>
<b>Grand Total</b>							<b>482,695</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Parks Maintenance #81**

	<u>Date</u>	<u>%</u>		<u>Monthly</u>		<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>	<u>Step</u>	<u>Rate</u>	<u>Annual</u>	<u>Incr</u>	<u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 35%			7	10,591 3,707 35.0%	44,482	0	44,482
<b><u>Parks Maintenance Supervisor</u></b>							
Tore (30% charged to Golf Course Dept 85)	01-Jul	0	5	8,468 5,928 70.0%	71,131	0	71,131
<b><u>Lead Groundworker</u></b>							
Arellano	20-Apr	0.2	6	5,492	65,904	650	66,554
<b><u>Groundworker</u></b>							
Alberto			7 + 7%	5,876	70,512	-	70,512
Open				0	0	-	0
Ripley	16-Jan	0.45	4	4,743	56,916	1,294	58,210
Tating	09-Jan	0.47	4	4,743	56,916	1,349	58,265
Upton	23-Apr	0.19	4	4,743	56,916	538	57,454
<b><u>Assistant Groundworker</u> 20 hrs</b>							
Browning	05-Sep	0.82	5	3,149 1,575 50.0%	18,894	774	19,668
Standby Pay							9,872
<b>Total</b>							<b>456,148</b>
Overtime							2,000
Part Time		2	18.00	/hr March - Sept			42,336
<b>Total Part Time</b>							<b>42,336</b>
<b>Grand Total</b>							<b>500,484</b>

<b>Budget Worksheet</b>		<b>Dept: Community Programs #84</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350280	Teens	44,789	33,492	40,000	14,390	34,000	
350281	Adult Music/Art	39,656	34,276	35,000	7,569	35,000	
350282	Youth Music/Art	35,415	79,337	75,000	41,000	85,000	
350283	Special Events	8,667	5,928	13,000	-	5,000	
350284	Digital Arts Classes	-	7,068	7,000	6,000	10,000	
350285	Seniors	29,362	32,089	51,000	19,600	25,000	
350991	Senior Club Staff	5,200	-	-	-	-	
360045	Arts Comm. Donation	-	3,956	4,650	2,850	2,850	
360040	Donations			1,000	-	-	
<b>TOTALS</b>		<b>163,089</b>	<b>196,147</b>	<b>226,650</b>	<b>91,409</b>	<b>196,850</b>	<b>-</b>
		-4.85%	20.27%	-11.22%	-59.67%	115.35%	-100.00%
<b>Expense</b>							
50100	Salaries	234,351	240,102	256,284	167,119	153,794	
50102	Overtime	508	302		-	-	
50103	Holiday Pay						
50104	Part Time		4,540	10,000	7,000	7,000	
50108	Seniors	3,852	6,453	26,000	26,600	26,600	
50109	Teens	28,088	35,614	10,000	8,000	8,000	
50400	Empl Benefits	99,048	104,048	115,698	109,626	87,130	
51100	Office Exp	348	603	1,000	500	600	-
51200	Postage	720	2,130	3,540	2,950	3,515	-
51300	Spec Dept Exp						
51323	Seniors Spec Exp	7,358	7,873	16,900	5,500	5,900	-
51324	Teens Spec Exp	15,602	18,517	15,000	5,660	15,060	-
51325	Events Spec Exp	11,817	16,809	18,448	9,802	16,948	-
513261	Adult Spc Exp	1,414	1,855	3,500	2,700	3,400	-
513262	Youth Spc Exp	213	1,977	2,650	150	2,000	-
5132XX	Volunteer Spc Exp		1,117	2,500	-	2,500	-
51500	Clothing etc	288	-	900	850	900	-
51700	Communications	2,545	3,690	3,100	2,783	3,478	-
51800	Utilities	-	-	-	-	-	-
52000	B&G Maint	1,320	178	1,000	800	700	-
52100	Equip Maint	17,318	14,541	20,600	23,050	23,400	-
52300	Spec Service						
52321	Rec Prog Svc	1,174	-				
52323	Seniors Spec Svc	21,246	27,979	20,300	21,000	28,500	-
52324	Teens Spec Svc	17,623	8,677	20,545	9,375	15,775	-
52325	Events Spc Svc	31,276	11,020	20,800	14,000	13,600	-
523270	Adults Spc Svc	8,763	11,616	17,000	7,000	16,000	-
523275	Youth Spc Svc	12,788	19,874	25,000	29,500	60,500	-
5232xx	Volunteer Spc Svc		497	1,500	-	-	-
52600	Membership/Tng	1,796	1,548	3,010	860	4,110	-
52900	Other Exp	11,327	18,556	22,600	16,800	23,300	-
529010	Art Commission	25,638	47,325	44,510	36,010	35,510	-
529070	Healthy Comm Prog	-	-	-	-	-	-
58300	Equipment	18,691	3,438	2,000	600	1,600	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>575,110</b>	<b>610,877</b>	<b>684,385</b>	<b>508,235</b>	<b>559,820</b>	<b>-</b>
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp	9,321	8,288	11,542	9,398	15,528	-
<b>TOTALS</b>		<b>584,431</b>	<b>619,165</b>	<b>695,927</b>	<b>517,633</b>	<b>575,348</b>	<b>-</b>
		18.61%	5.94%	3.0%	-25.62%	11.15%	-100.0%
<b>Net Operations</b>		<b>(350,686)</b>	<b>(423,018)</b>	<b>(469,277)</b>	<b>(426,224)</b>	<b>(378,498)</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Comm Prog (84)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Office supplies business, cards, paper, misc., etc. (Teens, Seniors, Arts, Volunteer)	400	400	-
Employee Specialized Technology	100	200	-
<b>TOTAL</b>	<b>500</b>	<b>600</b>	<b>-</b>
<b>51200-POSTAGE</b>			
Senior Mailing - Arts Show, Membership etc	200	200	-
Teen Mailing - Open House, Newsletter etc	75	115	-
Music & Arts Program	75	100	-
Special Event Mailings	100	100	-
Brochure Postage (split 84, 86, 87, 88)	2,250	3,000	-
Perfect Mind Mailing Outreach	250	-	-
<b>TOTAL</b>	<b>2,950</b>	<b>3,515</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
<b>51323 - Seniors Special Supplies</b>			
Senior Daily Program Supplies-coffee, games, bingo cards movies, paper supplies etc...	1,500	1,900	-
Senior Special Events - Socials, Trips, Luncheons, Concerts	4,000	4,000	-
<b>TOTAL</b>	<b>5,500</b>	<b>5,900</b>	<b>-</b>
<b>51324 - Teens Special Supplies</b>			
Daily programming expenses	2,000	2,200	-
Consumable equip./supplies (decorations, electronics, etc.)	1,000	1,300	-
Special event supplies (movie night, birthday bash, etc.)	1,000	2,000	-
Summer camp expenses (fees, supplies, tolls, etc.)	-	3,500	-
Spring/Winter/Mid Winter Break Camps	960	960	-
Middle School "On Campus" Program	200	200	-
Friday Nights Supplies, Promo & Refreshments	-	4,150	-
5th Grader "Intro to Teen Zone" Program	500	750	-
<b>TOTAL</b>	<b>5,660</b>	<b>15,060</b>	<b>-</b>
<b>51325 Events Special Supplies</b>			
Music & Arts Large Events - Food/Bev/Supplies	-	1,000	-
Make It, Take It, Wrap It	-	1,500	-
Spring Craft Fair	-	1,000	-
Holiday Craft Fair	1,000	1,000	-
Trucks, Trucks, Trucks, Enrichment Expo	-	1,000	-
Music & Arts - Small Event	-	1,448	-
Movies in the Park (posters, cards, supplies)	-	1,000	-
Mill Valley Campout (posters, cards, Food, giveaways, supplies)	-	3,850	-
Trunk or Treat	-	1,000	-
Music and Magic show (posters, cards, supplies)	-	400	-
Day of the Dead	-	1,000	-
Volunteer Appreciation	-	500	-
Earth Awareness	500	500	-
M.V. Live (Banner, door prizes, flyers, posters, postcard)	-	500	-
Bunny Breakfast - food/decorations	850	850	-
Spring Extravaganza - Updated Banners	400	400	-
Community Center 20th Anniversary	7,052	-	-
<b>TOTAL</b>	<b>9,802</b>	<b>16,948</b>	<b>-</b>
<b>513261 Adult Art/Music Special Supplies</b>			
Various Music/Arts Supplies	300	1,000	-
Music Copyright Usage Licensing	2,400	2,400	-
<b>TOTAL</b>	<b>2,700</b>	<b>3,400</b>	<b>-</b>



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Comm Prog (84)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>513262 Youth Music/Art Special Supplies</b>			
Various Music/Arts Supplies	150	150	-
Camp Creative Various Supplies	-	1,850	-
<b>TOTAL</b>	<b>150</b>	<b>2,000</b>	<b>-</b>
<b>513263 Volunteer Special Supplies</b>			
Daily Programming Expense (shovels, gloves, shirts, etc)	-	2,500	-
<b>TOTAL</b>	<b>-</b>	<b>2,500</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Arts Clothing	-	75	-
Teen Zone Clothing	250	550	-
Seniors Clothing	-	175	-
Volunteer Clothing	-	100	-
Communty Center 20th Anniversary	600	-	-
<b>TOTAL</b>	<b>850</b>	<b>900</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #84</b>			
Phone system	600	600	-
Cell phone (Senior, Teen, Arts, Volunteer)	695	1,390	-
Seniors & Teens Comcast	1,488	1,488	-
<b>TOTAL</b>	<b>2,783</b>	<b>3,478</b>	<b>-</b>
<b>51800-UTILITIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
2 Community Gardens	800	700	-
<b>TOTAL</b>	<b>800</b>	<b>700</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Seniors Equip Maint: ie. Portable PA, bingo, projection equipment	200	200	-
Arts Equip Maint: Brushes, Stands, etc..	250	350	-
Volunteers Equip Maint: Shovels, Hand Tools, etc..	-	250	-
Rec Mangement Software Annual Fee	11,600	11,600	-
Digi-Classroom Software	11,000	11,000	-
Volunteer Management Software	-	-	-
<b>TOTAL</b>	<b>23,050</b>	<b>23,400</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES</b>			
<b>52323- Seniors Special Services</b>			
Independent contractors: Classes for Adults and Mature Adults	10,000	15,000	-
Special Event Contracts: Entertainers, Music ect.	7,500	10,000	-
IT Services	2,000	2,000	-
Target Marketing - 55 & Better	500	500	-
Community Outreach and Video Documentation	1,000	1,000	-
<b>TOTAL</b>	<b>21,000</b>	<b>28,500</b>	<b>-</b>

BUDGET WORKSHEET - SUPPLIES & SERVICES	DEPT: Comm Prog (84)		Revised
	20/21	21/22	21/22
<b>52324-Teens Special Services</b>			
MV Aware (Community Coalition)	2,000	4,000	
Camp instructors - Specialty camps	-	2,500	-
Trip expenditures (deposits, service fees, transportation, etc.)	1,250	1,750	-
Instructors - school year (special classes & workshops)	1,000	2,000	-
IT Services	1,500	1,500	-
Spring/Winter/Mid Winter Break Camps	1,000	1,000	-
Friday Nights supplies, promo & refreshments	-	-	-
Community Outreach and Video Documentation	1,000	1,000	-
5th Grader "Intro to Teen Zone" Program	500	900	-
Netflix Streaming	125	125	-
			-
Teen Camp Outreach	1,000	1,000	-
	<b>9,375</b>	<b>15,775</b>	-
<b>52325-Events Special Services</b>			
Music & Arts Large Events (Bands, Mkting Entertainers, Technical Staff	-	1,500	-
Make It, Take It, Wrap It	-	500	-
Senior Fair	-	500	-
Holiday Craft Fair	500	500	-
Trucks, Trucks, Trucks, Enrichment Expo	-	500	-
Music & Arts - Small Event	-	1,000	-
Movies in the Park (Movies Rental & Licn.)	-	3,500	-
Mill Valley Campout (special entertainers)	-	500	-
Trunk or Treat	-	600	-
Music and Magic show (posters, cards, supplies)	-	-	-
Community Center 20th Anniversary	10,000	-	-
Volunteer Appreciation	-	500	-
Earth Awareness	500	500	-
M.V. Live - Entertainers	-	500	-
Egg Hunt/Breakfast - Jumpie, Train, Entertainers	3,000	3,000	-
	<b>TOTAL</b>	<b>14,000</b>	<b>13,600</b>
<b>523270-Adult Music/Arts Special Services</b>			
Arts/Music Instructors	6,000	15,000	-
Community Outreach	1,000	1,000	-
	<b>TOTAL</b>	<b>7,000</b>	<b>16,000</b>
<b>523275-Youth Music/Arts Special Services</b>			
Arts/Music Instructors	28,500	59,500	-
Community Outreach	1,000	1,000	-
	<b>TOTAL</b>	<b>29,500</b>	<b>60,500</b>
<b>523263-Volunteer Special Services</b>			
Vendors to provide services for volunteer projects	-	-	-
	-	-	-
	<b>TOTAL</b>	<b>-</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Training/workshops (Senior) CPRS, Showcase Perf	200	200	-
Costco Membership	60	60	-
Music & Arts Specialty training and workshops	-	250	-
CPRS Fall Workshop (Teens, Senior, Vol, & Art's)	200	200	-
CPRS Membership (Teens, Senior, Vol, & Art's)	400	400	-
CPRS Conference (Teens, Senior, Vol, & Art's)	-	3,000	-
All Staff Training - (Staffing costs in PT budget line)			
	<b>TOTAL</b>	<b>860</b>	<b>4,110</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT: Comm Prog (84)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52900-OTHER EXPENSES</b>			
Bunny Costume (replacement)	-	-	-
Music & Arts Events Marketing	2,500	2,500	-
Street, Fences and Lamp Post Banners	1,000	1,000	-
Music & Arts - Small Events - Qtly Showcases Marketing	300	300	-
Outreach and Video Documentation	1,000	1,000	-
Brochure Printing & Design (Split b/w 84,86,87,88)	12,000	18,500	-
<b>TOTAL</b>	<b>16,800</b>	<b>23,300</b>	<b>-</b>
<b>529070 - Health Communities Grant Program</b>			
	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	9,398	15,528	-
<b>TOTAL</b>	<b>9,398</b>	<b>15,528</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT: Comm Prog (84)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT:84		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
5				
6				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Community Programs #84**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>				10,541			
McGrew	08-Jun		7	2,108	25,298	-	25,298
(20% 80, 84, 86, 87 & 88))				20%			
<b><u>Recreation Supervisor</u></b>				6,635			
De Ferrar,i R.	07-Nov	0.6466	3	995	11,943	386	12,329
(15% 84 85% 86)				15%			
<b><u>Program Supervisor</u></b>				6,870			
Given	02-Sep	0.8247	4	1,031	12,366	510	12,876
(15% 84 85% 86)				15%			
<b><u>Program Coordinator Teens</u></b>		0.88		5,200			
Sandage			7	4,576	54,912	0	54,912
<b><u>Program Coordinator Seniors</u></b>		0.625					
Frozen				0	0	0	0
<b><u>Program Coordinator-Arts</u></b> 25 hrs			62.5%	0			
Frozen				0	0	-	0
(40% 80, 60% 84)				60%			
<b><u>Recreation Supervisor - Facilities</u></b>				6,635			
Bricca ( 15% 84, 85% 88)	03-Mar	0.3288	3	995	11,943	196	12,139
				15%			
<b><u>Building Maintenance Supervisor</u></b>				3,941			
Sandoval	09-Jan	0.474	6	1,314	15,762	374	16,136
50% x (33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Facilities Maintenance Worker</u></b>				5,241			
Folan	05-Apr	0.2384	6	1,747	20,964	250	21,214
(33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Asst. Building Maint. Worker</u></b>				2,991			
Ramirez	29-Jan	0.4192	2	997	11,964	251	12,215
(33% 84, 33% 87 & 33% 88)				33.3%			
<b>Total</b>							<b>167,119</b>
<b><u>Part-time/hourly</u></b>							
Part-Time new camps		501040					10,000
Teen Center/Recreation Aides		501090					16,600
Senior / Recreation Aides		501080					4,000
<b>Total Part-Time</b>							<b>30,600</b>
<b>Grand Total</b>							<b>197,719</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Community Programs #84**

	<u>Date</u> <u>Incr</u>	<u>%</u> <u>Incr</u>	<u>Step</u>	<u>Monthly</u> <u>Rate</u>	<u>Annual</u>	<u>\$</u> <u>Incr</u>	<u>Total</u> <u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>				10,076			
McGrew (20% 80, 84, 86, 87 & 88))	08-Jun		7	2,015 20%	24,182	-	24,182
<b><u>Recreation Supervisor</u></b>				6,970			
De Ferrar,i R. (15% 84 85% 86)	07-Nov	0.6466	4	1,046 15%	12,546	406	12,952
<b><u>Program Supervisor</u></b>				7,213			
Given (15% 84 85% 86)	02-Sep	0.8247	5	1,082 15%	12,983	535	13,519
<b><u>Program Coordinator Teens</u></b>		62.5%		5,200			
Sandage			7	3,250	39,000	0	39,000
<b><u>Program Coordinator Seniors</u></b>		62.5%		0			
Frozen			1	0	0	0	0
<b><u>Program Coordinator-Arts</u></b> 25 hrs		62.5%		0			
Frozen (40% 80, 60% 84)				0 60%	0	-	0
<b><u>Recreation Supervisor - Facilities</u></b>				6,970			
Bricca (15% 84, 85% 88) .	03-Mar	0.3288	4	1,046 15%	12,546	206	12,752
<b><u>Building Maintenance Supervisor</u></b>				4,138			
Sandoval 50% x (33% 84, 33% 87 & 33% 88)			7	1,379 33.3%	16,550	-	16,550
<b><u>Facilities Maintenance Worker</u></b>				5,505			
Folan (33% 84, 33% 87 & 33% 88)			7	1,835 33.3%	22,020	-	22,020
<b><u>Asst. Building Maint. Worker</u></b>				3,139			
Ramirez (33% 84, 33% 87 & 33% 88)	29-Jan	0.4192	3	1,046 33.3%	12,556	263	12,819
<b>Total</b>							<b>153,794</b>
<b><u>Part-time/hourly</u></b>							
Part-Time new camps		501040					25,000
Teen Center/Recreation Aides		501090					26,600
Senior / Recreation Aides		501080					5,000
<b>Total Part-Time</b>							<b>56,600</b>
<b>Grand Total</b>							<b>210,394</b>

<b>Budget Worksheet</b>		<b>Dept: Golf Course #85</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350230	Golf	222,397	234,339	290,000	210,000	277,300	
350231	Rentals-Golf	12,345	14,103	15,000	15,000	33,575	
350232	Sales-Golf Merch	21,884	27,151	28,400	21,000	28,350	
350233	Lessons-Golf	20,070	24,303	25,000	8,000	28,600	
330200	Rental - Golf Club	46,999	44,806	55,000	15,000	35,000	
<b>TOTALS</b>		<b>323,695</b>	<b>344,702</b>	<b>413,400</b>	<b>269,000</b>	<b>402,825</b>	<b>-</b>
		-18.81%	6.49%	-15.71%	-34.93%	49.75%	-100.00%
<b>Expense</b>							
50100	Salaries	198,520	203,733	210,866	201,534	203,608	
50102	Overtime	1,204	1,262	1,800	1,800	1,800	
50103	Holiday Pay						
50104	Part Time	4,950	-	21,168	-	-	
50400	Empl Benefits	151,923	139,314	159,783	155,422	160,940	
51100	Office Exp	-	-	-	-	-	-
51200	Postage	-	-	-	-	-	-
51300	Spec Dept Exp	11,908	29,172	12,900	17,650	17,680	-
51500	Clothing etc	2,729	2,072	2,300	3,200	3,296	-
51700	Communications	4,408	5,009	4,330	4,330	4,460	-
51851	Water	68,084	87,834	70,000	80,000	82,400	-
51852	Elec	7,407	7,821	9,500	8,000	8,240	-
51853	Gas	2,309	2,326	2,500	2,000	2,060	-
52000	B&G Maint	54,491	70,484	41,200	49,000	50,215	-
52100	Equip Maint	2,117	6,909	5,000	22,800	22,950	-
521020	Fuel	4,037	4,920	3,200	3,200	4,000	-
52300	Spec Service	96,790	101,961	98,950	66,180	80,750	-
52600	Membership/Tng	1,170	1,467	1,300	1,600	1,634	-
52900	Other Exp	500	903	5,000	-	15,000	-
58300	Equipment	-	-	-	-	-	-
58900	Contingency	-	-	-	-	-	-
	<b>SUBTOTAL</b>	<b>612,545</b>	<b>665,187</b>	<b>649,797</b>	<b>616,716</b>	<b>659,033</b>	<b>-</b>
59700	Veh Maint Chg	29,340	47,284	60,381	43,538	44,515	-
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	18,452	19,407	20,436	17,579	18,562	-
<b>TOTALS</b>		<b>660,337</b>	<b>731,879</b>	<b>730,614</b>	<b>677,833</b>	<b>722,110</b>	<b>-</b>
		16.65%	10.83%	5.9%	-7.22%	6.53%	-100.0%
<b>Net Operations</b>		<b>(301,376)</b>	<b>(387,177)</b>	<b>(317,214)</b>	<b>(408,833)</b>	<b>(319,285)</b>	<b>-</b>



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT.: Golf Course (85)</b>		<b>Mid-Term</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
<b>TOTAL</b>	-	-	-
<b>51200-POSTAGE</b>			
<b>TOTAL</b>	-	-	-
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Small tools, Shovels, Rakes, Wrenches	500	515	-
Zee Medical Supplies	300	300	-
Misc. Stationery	150	150	-
Pencils	450	450	-
Small Power Tools	500	515	-
Starter Books and Score Cards	450	450	-
Supplies for GEN	500	500	-
Restroom Supplies	3,000	3,000	-
Golf Pro Shop (cash register, tape , receipts, safe)	300	300	-
Golf Camp Shirts for Campers and Supplies	1,500	1,500	-
Golf Merchandise for sale	10,000	10,000	-
<b>TOTAL</b>	<b>17,650</b>	<b>17,680</b>	-
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Boots and Pants 4 x 450	1,800	1,854	-
Rubber Shoes and boots	-	-	-
Rain Gear	300	309	-
Jackets	300	309	-
Shirts	500	515	-
Safety Equipment, coveralls, gloves, etc.	300	309	-
<b>TOTAL</b>	<b>3,200</b>	<b>3,296</b>	-
<b>51700-COMMUNICATION SERVICE #85</b>			
Phone System	480	494	-
Verizon	-	-	-
ATT	1,550	1,597	-
Comcast/Internet/Cabel/Phone	2,300	2,369	-
<b>TOTAL</b>	<b>4,330</b>	<b>4,460</b>	-
<b>51851-WATER</b>			
	80,000	82,400	-
<b>TOTAL</b>	<b>80,000</b>	<b>82,400</b>	-
<b>51852-ELECTRICITY</b>			
	8,000	8,240	-
<b>TOTAL</b>	<b>8,000</b>	<b>8,240</b>	-
<b>51853-GAS</b>			
	2,000	2,060	-
<b>TOTAL</b>	<b>2,000</b>	<b>2,060</b>	-

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT.: Golf Course (85)</b>		<b>Mid-Term</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
Fertilizer and Compost	7,000	7,210	-
Pesticides, Herbicides, Insecticides	5,000	5,150	-
Teemats, Ball Washers, Flags, Sticks, T-towels, Tees	2,000	2,060	-
Seed for Tees, Greens & Fairways	5,500	5,665	-
Sand for Greens & Traps, Fairway Treeline	5,000	5,150	-
Tree replacement	1,000	1,030	-
Irrigation repairs and head replacement	10,000	10,300	-
Golf Landscape Improvement Integrated Pest Mgt planting	5,000	5,150	-
Golf Clubhouse -Janitorial Supplies Consumables	3,500	3,500	
Electrical, Plumbing, Heating, Kitchen Repairs	5,000	5,000	
<b>TOTAL</b>	<b>49,000</b>	<b>50,215</b>	<b>-</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
One Tee, Green, 2 pull mowers, Green Aerators	5,000	5,150	-
top dresser, Trencher, Fairway Aerator, Seeder, Sand Rake, and tractor.			
Bankcard Processing Fees	5,000	5,000	
Pro Shop Software/Gen Annual Maintenance	2,500	2,500	
Golf Cart Maintenance	5,000	5,000	
restroom, Kitchen, Lights, fixtures, timers, & misc, etc.	1,800	1,800	
Security, Fire alarms, fire extinguisher, service contracts	1,600	1,600	
Golf Clubhouse - Pest Control	1,300	1,300	
Marin County Environmental Services Inspection GCH Kitchen	600	600	
<b>TOTAL</b>	<b>22,800</b>	<b>22,950</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	3,200	4,000	-
<b>TOTAL</b>	<b>3,200</b>	<b>4,000</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES #85</b>			
Backflow Check & Maintenance	350	361	-
Pest Control	1,000	1,030	-
Waste Management	750	773	-
Tree Services and Invasives Removal	18,500	19,055	-
Bankcard processing fees	-	-	-
Pro Shop Software/Gen Annual Maintenance	2,500	2,575	-
Janitorial Services (Golf Club House, golf restrooms)	22,000	22,660	-
Security, Fire alarms, fire extinguisher, service contracts	1,600	1,648	-
Golf Clubhouse - Pest Control	1,300	1,339	-
Marin County Environmental Services Inspection GCH Kitchen	-	-	-
Pro Shop Independent Contractor	18,180	31,309	-
<b>TOTAL</b>	<b>66,180</b>	<b>80,750</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT.: Golf Course (85)</b>		<b>Mid-Term</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Pesticide training for staff.	850	876	-
Licensee Renewal	250	258	-
NCGA	500	500	
<b>TOTAL</b>	<b>1,600</b>	<b>1,634</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Golf Course Marketing (publications, marketing material, etc)	-	15,000	-
<b>TOTAL</b>	<b>-</b>	<b>15,000</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Gov't Buldings	15,699	15,456	
Technical Services	1,880	3,106	
<b>TOTAL</b>	<b>17,579</b>	<b>18,562</b>	<b>-</b>





**Personnel Worksheet  
2020/2021**

**DEPT: Golf Course #85**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 12.5%	02-Dec	0.17	6	10,087 1,261 12.5%	15,131	126	15,257
<b><u>Parks Maintenance Supervisor</u></b>							
Tore (70% charged to Parks Dept 81)	01-Jul	0.00	4	8,067 2,420 30.0%	29,041	0	29,041
<b><u>Lead Groundworker (Differential)</u></b>							
					0	-	0
<b><u>Groundworker</u></b>							
Badau			7	5,492	65,904	-	65,904
Zanco			7 + 7%	5,876	70,512	-	70,512
<b><u>Assistant Groundworker</u></b> 20 hrs							
Wallschlaeger			7	3,470 1,735 50%	20,820	-	20,820
<b>Total</b>							<b>201,534</b>
<b>Overtime</b>							<b>1,800</b>
<b><u>Part Time</u></b>							
Part Time			1	18.00 /hr March - Sept			-
<b>Total Part Time</b>							<b>0</b>
<b>Grand Total</b>							<b>203,334</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Golf Course #85**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Operations Superintendent</u></b>							
Boyd - 12.5%			7	10,591 1,324 12.5%	15,887	0	15,887
<b><u>Parks Maintenance Supervisor</u></b>							
Tore (70% charged to Parks Dept 81)	01-Jul	0.00	5	8,468 2,540 30.0%	30,485	0	30,485
<b><u>Lead Groundworker (Differential)</u></b>							
					0	-	0
<b><u>Groundworker</u></b>							
Badau			7	5,492	65,904	-	65,904
Zanco			7 + 7%	5,876	70,512	-	70,512
<b><u>Assistant Groundworker</u></b>							
Wallschlaeger		20 hrs	7	3,470 1,735 50%	20,820	-	20,820
<b>Total</b>							<b>203,607</b>
<b>Overtime</b>							<b>1,800</b>
<b><u>Part Time</u></b>							
Part Time			1	18.00 /hr March - Sept			-
<b>Total Part Time</b>							<b>0</b>
<b>Grand Total</b>							<b>205,407</b>

<b>Budget Worksheet</b>		<b>Dept: Recreation Services #86</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
350200	Rec Fees-Other	202,269	181,322	241,500	221,250	250,000	
350205	Tennis Fees	135,426	158,591	168,000	126,000	156,000	
350240	Enrich Class Fees	690,580	808,105	855,750	765,000	775,000	
<b>TOTALS</b>		<b>1,028,275</b>	<b>1,148,018</b>	<b>1,265,250</b>	<b>1,112,250</b>	<b>1,181,000</b>	<b>-</b>
		-9.0%	11.6%	5.4%	-12.1%	6.2%	-100.0%
<b>Expense</b>							
50100	Salaries	216,984	229,001	240,890	234,215	235,058	
50102	Overtime	-	-	-	-	-	
50103	Holiday Pay						
50104	Part Time						
50111	Enrichment PT	4,183	5,113	6,000	5,500	5,500	
50112	PlayGround PT	25,993	9,664	36,500	28,300	31,500	
50113	Rec Leaders PT	68,285	115,725	85,000	40,000	62,000	
50400	Empl Benefits	128,469	106,264	112,988	113,186	123,235	
51100	Office Exp	1,310	925	1,000	650	1,400	-
51200	Postage	5,840	2,000	4,600	2,500	2,000	-
51300	Spec Dept Exp	-	-	-	-	-	-
51321	Rec Prog Sup	8,774	15,817	12,200	6,000	20,000	-
51322	Enrich Prog Sup	9,642	5,214	14,600	2,850	6,100	-
51500	Clothing etc	6,197	521	1,000	100	700	-
51700	Communications	2,019	1,781	1,564	5,420	5,120	-
51800	Utilities	-	-	-	-	-	-
52000	B&G Maint	29	751	1,000	350	700	-
52100	Equip Maint	2,023	3,924	11,750	11,750	11,750	-
52300	Spec Service	274	64	-	-	-	-
52321	Rec Prog Svc	198,314	205,662	201,480	209,108	250,220	-
52322	Enrich Prog Svc	463,021	572,649	515,000	455,000	507,240	-
52400	Insurance						
52600	Membership/Tng	1,942	1,056	4,085	990	3,985	-
52900	Other Exp	27,928	25,503	24,100	19,000	19,000	-
58300	Equipment	4,094	2,488	6,300	-	1,200	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,175,320</b>	<b>1,304,123</b>	<b>1,280,057</b>	<b>1,134,919</b>	<b>1,286,708</b>	<b>-</b>
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp	3,728	3,320	4,617	3,759	3,210	-
<b>TOTALS</b>		<b>1,179,048</b>	<b>1,307,442</b>	<b>1,284,673</b>	<b>1,138,678</b>	<b>1,289,918</b>	<b>-</b>
		-2.85%	1.27%	-1.8%	-11.36%	13.28%	-100.0%
<b>Net Operations</b>		<b>(80,183)</b>	<b>(159,424)</b>	<b>(19,423)</b>	<b>(26,428)</b>	<b>(108,918)</b>	<b>-</b>



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Rec Svcs (86)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Misc. office supplies pens, cards, paper, calendar, envelops, etc.	400	600	-
Enrichment instructor badges: printer ribbon, cards, holders	150	400	-
Employee Specialized Technology Components	100	400	-
<b>TOTAL</b>	<b>650</b>	<b>1,400</b>	<b>-</b>
<b>51200-POSTAGE</b>			
Program Brochure (split between 84, 86,87 & 88)	1,500	1,500	-
Perfect Mind Outreach	500		
Programs, promotional, packages	500	500	-
<b>TOTAL</b>	<b>2,500</b>	<b>2,000</b>	<b>-</b>
<b>51321-REC PROG SPECIAL SUPPLIES</b>			
Program supplies: Camp arts & crafts, Sports & Play Equip.,	2,000	6,000	-
First Aid Supplies, Mileages Reim., uniforms,			
Outdoor Recreation Supplies (Paddleboards, etc...	-	1,000	-
Campers Supplies - uniforms, shirts, sweats & hats	1,000	5,000	-
Camper and C.I.T. Shirts	1,000	1,500	-
Daily tennis program supplies:Cash Register & tape, laminator &la	500	500	-
Adaptive needs Camp Supplies	1,000	5,000	
Adaptive needs Camp T-Shirts	500	1,000	
<b>TOTAL</b>	<b>6,000</b>	<b>20,000</b>	<b>-</b>
<b>51322-ENRICH PROG SPECIAL SUPPLIES</b>			
Enrichment Packets (5 schools-3X per year) - Design and Printing	-	-	-
Playground Program Supplies:			
Balls, jump ropes, Frisbees, equip. bags, snacks, etc	1,000	3,000	-
First Aid Supplies/Ice Packs	300	300	-
Summer Camp Supplies:			
Arts/Crafts	600	1,200	-
Indoor/Outdoor Play Equipment	450	600	-
Preschool Splash Camp Campers t-shirts	250	500	-
Educ. Prg. Supplies: Games, books, music	250	500	-
<b>TOTAL</b>	<b>2,850</b>	<b>6,100</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Program Staff/Supv. Play Staff - uniform, shirts & sweatshirts	100	700	-
<b>TOTAL</b>	<b>100</b>	<b>700</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #86</b>			
Phone System	720	720	-
Cell Phones (2 Recreation Supervisors)	3,000	3,000	-
Comcast Data for Tennis Courts	1,700	1,400	-
<b>TOTAL</b>	<b>5,420</b>	<b>5,120</b>	<b>-</b>
<b>51800-UTILITIES</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
General Maintenance Supplies	350	700	-
<b>TOTAL</b>	<b>350</b>	<b>700</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Rec Svcs (86)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Program Equipment Maintenance	150	150	-
Rec Management Software Annual Fee	11,600	11,600	-
<b>TOTAL</b>	<b>11,750</b>	<b>11,750</b>	<b>-</b>
<b>52321-REC PROG SPECIAL SVCS</b>			
Professional Photos(brochure, website, flyers)	500	500	-
Independent Contract Instructors (camps, fields, other loc)	202,688	235,500	-
Contract Services: Special Entertainers, buses, tickets, trips, etc.	2,500	11,000	-
Credit Card Processing Fees	-	-	-
Fingerprints(state & Fed)	900	900	-
Community Outreach	500	500	-
IT Services	500	500	-
Tennis Court Internet - Comcast	1,520	1,320	-
<b>TOTAL</b>	<b>209,108</b>	<b>250,220</b>	<b>-</b>
<b>52322-ENRICH PROG SPECIAL SVCS</b>			
Professional Photos(brochure, website, flyers)	500	500	-
Fingerprints (State & Fed)	1,990	1,990	-
Independent Contract Instructors (5 schools)	451,510	503,750	-
IT Services	500	500	-
Community Outreach	500	500	-
<b>TOTAL</b>	<b>455,000</b>	<b>507,240</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Learn subscription (Agency)	-	395	-
Trainings, wkshps, subscriptions (Enrichment)	-	300	-
Camp Staff - Training & Team Building	500	500	-
Camp Staff - Summer Leadership Workshop	-	500	-
CPRS Fall Workshop (2 Staff)	110	110	-
CPRS Memberships (2 Staff)	380	380	-
CPRS Conference (2 Staff)	-	1,200	-
All Staff Training - (Staffing costs in PT Budget Line)			-
Computer Training (In Design/Brochure)	-	600	-
<b>TOTAL</b>	<b>990</b>	<b>3,985</b>	<b>-</b>
<b>52900-OTHER EXPENSES</b>			
Brochure Printing & Design (split b/w 84, 86, 87, 88)	12,000	12,000	-
Camp Marketing (Online, paper, banners & sandwich boards)	6,000	6,000	-
Community Outreach and Video Documentation	1,000	1,000	-
<b>TOTAL</b>	<b>19,000</b>	<b>19,000</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	3,759	6,211	-
<b>TOTAL</b>	<b>3,759</b>	<b>6,211</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT:Rec Svcs (86)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT.:86		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
5				
6				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Recreation Services #86**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>							
McGrew	08-Jun		7	10,541 2,108	25,298	-	25,298
(20% (80, 84, 86, 87 & 88))				20%			
<b><u>Recreation Supervisor</u></b>							
De Ferrari	07-Nov	0.65	3	6,635 5,640	67,677	2,188	69,865
(15% 84 85% 86)				85%			
<b><u>Program Supervisor</u></b>							
Given	02-Sep	0.82	4	6,870 5,840	70,074	2,889	72,963
(15% 84 85% 86)				85%			
<b><u>Prog Coord Early Childhood &amp; Enrichment</u></b>							
Sano 35 hrs	27-Feb	0.34	3	4,279 1,872	22,465	382	22,846
(50% 86, 50% 88)		88%		50%			
<b><u>Office Aide</u></b>							
Banducci 33% (33% 87, 33% 88)			7	3,697 924	11,091	-	11,091
				75% 33%			
Platt 33 % (33% 87, 33% 88)			7	3,697 924	11,091	-	11,091
				75% 33%			
DeGrassi 33 % (33% 87, 33% 88)	18-Sep	0.78	4	3,198 799	9,594	376	9,970
				75% 33%			
Beyer 33% (33% 87, 33% 88)			7	3,697 924	11,091	-	11,091
				75% 33%			
<b>Sub-total</b>							<b>234,216</b>
<b><u>Part-time</u></b>							
Summer Enrich staff		50111					5,500
Playground Supervisors		50112					28,300
Recreation Leaders		50113					40,000
<b>Total Part Time</b>							<b>73,800</b>
<b>Grand Total</b>							<b>308,016</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Recreation Services #86**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>				10,076			
McGrew	08-Jun		7	2,015	24,182	-	24,182
(20% (80, 84, 86, 87 & 88)				20%			
<b><u>Recreation Supervisor</u></b>				6,970			
De Ferrari	07-Nov	0.65	4	5,925	71,094	2,298	73,392
(15% 84 85% 86)				85%			
<b><u>Program Supervisor</u></b>				7,213			
Given	02-Sep	0.82	5	6,131	73,573	3,034	76,606
(15% 84 85% 86)				85%			
<b><u>Prog Coord Early Childhood &amp; Enrichment</u></b>				4,495			
Sano 25 hrs	27-Feb	0.34	4	1,405	16,856	286	17,143
(50% 86, 50% 88)	63%			50%			
<b><u>Office Aide</u></b>				3,697			
Banducci 33% (33% 87, 33% 88)			7	924	11,091	-	11,091
	75%			33%			
Platt 33 % (33% 87, 33% 88)			7	924	11,091	-	11,091
	75%			33%			
DeGrassi 33 % (33% 87, 33% 88)	18-Sep	0.78	5	839	10,068	394	10,462
	75%			33%			
Beyer 33% (33% 87, 33% 88)			7	924	11,091	-	11,091
	75%			33%			
<b>Sub-total</b>							<b>235,059</b>
<b><u>Part-time</u></b>							
Summer Enrich staff		50111					5,500
Playground Supervisors		50112					31,500
Recreation Leaders		50113					92,000
<b>Total Part Time</b>							<b>129,000</b>
<b>Grand Total</b>							<b>364,059</b>

<b>Budget Worksheet</b>		<b>Dept: Aquatics/Fitness Activities #87</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
330270	Rental-Pool	26,099	27,019	30,000	20,000	28,000	
350170	Aquatics Fees	323,378	396,703	435,625	225,000	376,868	
350180	Passes-Recreation	558,815	582,382	567,000	283,500	553,263	
350210	On-Site Day Fees	162,094	192,243	187,200	212,000	182,630	
350260	Merchandise	5,484	4,380	6,000	4,000	4,500	
350290	Fitness/Aq Fees	323,318	365,878	312,000	330,000	405,000	
<b>TOTALS</b>		<b>1,399,187</b>	<b>1,568,606</b>	<b>1,537,825</b>	<b>1,074,500</b>	<b>1,550,261</b>	<b>-</b>
		6.52%	12.11%	5.98%	-30.13%	44.28%	-100.00%
<b>Expense</b>							
50100	Salaries	315,977	291,844	334,632	238,051	277,032	
50102	Overtime	508	302		-	-	
50103	Holiday Pay						
50104	Part Time	28,727	11,926				
50113	Rec Specialists PT	238,829	277,867	222,000	210,000	270,000	
50114	Office Aides PT	24,172	23,191	24,000	12,000	24,000	
50115	Life Guards PT	126,160	140,854	155,000	125,000	155,000	
501155	Swim Instr PT	92,042	118,110	115,500	80,000	120,000	
50116	Fitness PT	16,394	7,193	21,000	6,000	10,000	
50117	Kidz Watch PT	51,407	63,262	50,000	35,000	65,000	
50118	Maint Workers PT	3,546	7,810	4,000	8,000	8,000	
50119	Facility Attendants	-	-	1,250	-	-	
50400	Empl Benefits	244,600	249,898	257,478	206,339	228,784	
51100	Office Exp	1,753	1,202	2,800	1,000	2,800	-
51200	Postage	3,629	2,881	5,400	2,850	3,400	-
51300	Spec Dept Exp	10,440	21,478	23,350	8,900	17,150	-
51500	Clothing etc	5,700	2,788	5,300	1,700	3,000	-
51700	Communications	12,403	12,446	13,582	13,900	15,000	-
51851	Water	4,734	4,358	4,000	4,358	4,385	-
51852	Elec	36,220	50,714	32,000	42,000	50,000	-
51853	Gas	41,590	29,846	23,000	23,000	23,000	-
52000	B&G Maint	62,719	116,818	82,900	98,000	109,000	-
52100	Equip Maint	57,570	45,709	55,400	55,700	56,300	-
52300	Spec Service	173,552	167,458	159,364	144,900	155,400	-
523240	Teen Spec Service		-				
52600	Membership/Tng	8,033	4,219	5,200	1,900	5,200	-
52900	Other Exp	14,316	18,211	26,100	16,500	18,500	-
58300	Equipment	15,218	5,341	9,000	700	4,000	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>1,590,241</b>	<b>1,675,726</b>	<b>1,632,256</b>	<b>1,335,798</b>	<b>1,624,951</b>	<b>-</b>
59700	Veh Maint Chg						
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	11,185	9,947	13,850	11,278	18,633	-
<b>TOTALS</b>		<b>1,601,425</b>	<b>1,685,674</b>	<b>1,646,107</b>	<b>1,347,075</b>	<b>1,643,584</b>	<b>-</b>
		-4.80%	5.26%	7.3%	-18.17%	22.01%	-100.0%
<b>Net Operations</b>		<b>(39,343)</b>	<b>(117,067)</b>	<b>(108,282)</b>	<b>(272,575)</b>	<b>(93,323)</b>	<b>-</b>

<b>GET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Aqua/Fitness #87</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>-OFFICE SUPPLIES</b>			
Misc. office supplies pens, cards, paper, calendar, envelops, etc.	600	1,200	-
Employee Speicalized Technology Components	400	400	-
Old Signage Replacement	-	1,200	-
<b>TOTAL</b>	<b>1,000</b>	<b>2,800</b>	<b>-</b>
<b>-POSTAGE</b>			
Regular	600	1,200	-
Brochure Postage (split between 84, 86,87 & 88)	1,500	2,200	-
Perfect Mind Outreach	750		
<b>TOTAL</b>	<b>2,850</b>	<b>3,400</b>	<b>-</b>
<b>-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Program Activity & Misc (consumables)	1,000	1,500	-
Swim Instructor/Lesson Programming Supplies (mats, kick boards)	1,000	2,500	-
Kids Watch Programming Supplies	500	1,000	-
Books for Red cross classes (WSI, Title 22 & LG)	-	-	-
Themed Days (water safety, family fun nights)	-	1,500	-
First Aide Supplies	1,000	1,500	-
Jr. Lifeguard Camp - ARC Certification Fees	750	750	-
Jr. Lifeguard Camp - Supplies (Books, training eq. whistles	900	1,200	-
ARC Certifications for Staff, LG Class Participants	2,000	3,700	-
Merchandise to sell (towels, wet suits, caps, goggles, diapers)	1,750	3,500	-
Adaptive Needs Camp Supplies	-	-	-
Adaptive Needs Camp T-Shirts	-	-	-
<b>TOTAL</b>	<b>8,900</b>	<b>17,150</b>	<b>-</b>
<b>-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Staff Uniforms: Lifeguards & Customer Service			
Lifeguards	500	1,000	-
Swim Instructors/Swim Aides	500	500	-
Admin/Fitness ( KW, Front Desk Fitness	500	500	-
Supervisor Staff (Shirts, Polo's, special event clothing)	-	200	-
Jr. Lifeguards Shirts	-	-	-
Adaptive Needs Camp T-Shirts	-	-	-
Senior Aquatics Staff Shirts	200	800	-
<b>TOTAL</b>	<b>1,700</b>	<b>3,000</b>	<b>-</b>
<b>-COMMUNICATION SERVICE #87</b>			
Phone system	3,000	3,000	-
Panic Alarm (annual monitoring)	400	400	-
Att dedicated line	400	400	-
Cell Phones( Aquatics/Fitness Sup, Aquatic Coord, Fitness Coord)	1,400	2,000	-
Online Marketing/Advertising	1,500	2,000	-
Cable/Comcast for Gym Floor	7,200	7,200	-
<b>TOTAL</b>	<b>13,900</b>	<b>15,000</b>	<b>-</b>
<b>-WATER</b>			
	4,358	4,385	-
<b>TOTAL</b>	<b>4,358</b>	<b>4,385</b>	<b>-</b>



<b>GET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Aqua/Fitness #87</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>-ELECTRICITY</b>			
	42,000	50,000	-
<b>TOTAL</b>	<b>42,000</b>	<b>50,000</b>	<b>-</b>
<b>-GAS</b>			
	23,000	23,000	-
<b>TOTAL</b>	<b>23,000</b>	<b>23,000</b>	<b>-</b>
<b>-BUILDING &amp; GROUNDS MAINTENANCE</b>			
Building repair & maintenance supplies (Filters, belts, plumbing, electrical, windows, tile)	54,000	60,000	-
Janitorial Supplies (consumables)	10,000	15,000	-
Exterior (hardscape, lighting, fence/gates) maintenance	12,000	12,000	-
Pool Chemicals	20,000	20,000	-
Pool & Spa Testing Chemicals	2,000	2,000	-
General Building Maintenance			-
Methane Sensors and Stranrol probes (chlorine & PH)			-
Men's and Women's Locker Room Tile Re-grouting			-
<b>TOTAL</b>	<b>98,000</b>	<b>109,000</b>	<b>-</b>
<b>-EQUIPMENT MAINTENANCE</b>			
Marin County Environmental Services Inspections	1,500	1,500	-
State Permits Emergency Generator	500	500	-
State Permits & Inspections (Elevators, pool, slide, hot tub)	2,000	2,000	-
Copier Maintenance Contracts (Copier @ Aquatics)	4,000	4,000	-
Misc Deferred Equipment Repair and Maintenance	7,000	7,000	-
Preventative Maintenance-Fitness equipment (such as Club Care)	5,000	5,000	-
Heat, Air, Fire, Burglar, alarms, inverter, elevator pool, extinguisher, floor/locker mats, Roto-rooter, Advantage	17,000	17,000	-
Rec Management Software Annual Fee	11,600	11,600	-
Pest Control	1,800	1,800	-
Miscellaneous Pool Pump Room Equipment Repair (as needed)	4,700	4,700	-
Re-upholstering Ripped Strength Equipment Pads (as needed)	-	-	-
Preventative & Repair maintenance on sound equipment in Cove, Aerobics and on pool deck.	600	1,200	-
<b>TOTAL</b>	<b>55,700</b>	<b>56,300</b>	<b>-</b>

<b>GET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Aqua/Fitness #87</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>-SPECIALIZED SERVICES</b>			
Custodial Company: all cleaning & windows (includes regular and extras i.e. floor, windows, KW, floors, )	57,000	57,000	-
Carpet Cleaning (Lobby, stairs, fitness floor)	2,000	3,000	-
Painting (Interior door frames, window trim, room)	2,000	3,000	-
Spin Bike Fitness Equipment Lease Monthly Lease of \$660/month	8,000	5,000	-
Current Lease - Fitness Equipment (cardio)	66,500	66,500	-
Finger printing ( state & Federal)	1,700	2,700	-
Annual Closure (Painting, floor refinishing, equipment service, pool)	-	4,000	-
Knorr Pump Room Annual Maintenance during closure in Aug	-	2,000	-
Annual Maintenance (Painting, HVAC, etc)	-	3,500	-
MindBody Online App for Fitness Class Usage (monthly subscription)	-	-	-
Community Outreach - Aquatics & Fitness	1,000	2,000	-
Credit Card Processing Fees	-	-	-
IT Services	2,700	2,700	-
IT Hosted Backup Service	2,000	2,000	-
SASM Water Quality Testing	2,000	2,000	-
	-	-	-
<b>TOTAL</b>	<b>144,900</b>	<b>155,400</b>	<b>-</b>
<b>-MEMBERSHIPS &amp; TRAINING</b>			
Office Staff Training Supplies	400	400	-
Staff Recognition/Meetings/Appreciation	-	300	-
Membership & Training such as: CPRS T.O.T.A.L. Lifeguarding Training, BAPPOA Yearly Agency Membership, CPRS Fall Workshop, CAMS workshop/Conference, SMMC Membership, CPO Certs	1,200	2,200	-
CPRC Membership (Aquatic/Fitness Sup. & Aquatic Coord.)	300	300	-
CPRC Conference (1 supervisor & 1 coord)	-	-	-
NRPA Revenue School (Supervisor)		2,000	-
All Staff Training - Staffing costs in PT budget line (approx \$7500)			
<b>TOTAL</b>	<b>1,900</b>	<b>5,200</b>	<b>-</b>
<b>-OTHER EXPENSES</b>			
Advertising/promotions (Fitness & learn to swim programs)	2,500	2,500	-
Brochure Printing & Design (split between 84, 86,87,88)	12,000	12,000	-
Outdoor Recreation Event (misc support incl. Signs, banners, etc..)	1,000	3,000	-
Panic Alarm (installation/equipment)	-	-	-
Outreach and video Documentation	1,000	1,000	-
<b>TOTAL</b>	<b>16,500</b>	<b>18,500</b>	<b>-</b>
<b>-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	11,278	18,633	
Gen'l Govt Buildings	-	-	-
<b>TOTAL</b>	<b>11,278</b>	<b>18,633</b>	<b>-</b>





**Personnel Worksheet  
2020/2021**

**DEPT: Acquatics/Fitness Activities #87**

	<u>Date</u>	<u>%</u>		<u>Monthly</u>		<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>	<u>Step</u>	<u>Rate</u>	<u>Annual</u>	<u>Incr</u>	<u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>				10,541			
McGrew	08-Jun		7	2,108	25,298	-	25,298
(20% (80, 84, 86, 87 & 88))				20%			
<b><u>Recreation Supervisor Aquatics</u></b>							
Oku	31-Jan	0.41	5	7,319	87,828	1,805	89,633
<b><u>Recreation Coordinator Aquatics</u></b>							
Authorized 1/1/2021	01-Jul		1	5,052	30,312	-	30,312
<b><u>Building Maintenance Supervisor</u></b>				3,941			
Sandoval	09-Jan	0.47	6	1,314	15,762	374	16,136
50% x (33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Facilities Maintenance Worker</u></b>				5,241			
Folan	05-Apr	0.24	6	1,747	20,964	250	21,214
(33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Asst. Building Maint. Worker</u></b>				2,991			
Ramirez	29-Jan	0.42	2	997	11,964	251	12,215
(33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Office Aides</u></b>							
				3,697			
Banducci 33% (33% 86, 33% 88)			7	924	11,091	-	11,091
		75%		33%			
				3,697			
Platt 33 % (33% 86, 33% 88)			7	924	11,091	-	11,091
		75%		33%			
				3,198			
DeGrassi 33 % (33% 86, 33% 88)	18-Sep	0.78	4	799	9,594	376	9,970
		75%		33%			
				3,697			
Beyer 33% (33% 86, 33% 88)			7	924	11,091	-	11,091
		75%		33%			
<b>Total</b>							<b>238,050</b>
<b><u>Part Time</u></b>							
Part Time				50104			5,000
Life Guards				50115			125,000
Swim Instructors				501155			80,000
Fitness Staff				50116			6,000
Kidz Watch				50117			35,000
Office Aides				50114			12,000
Recr Specialists				50113			210,000
<i>Aerobics, Fitness Instructors, Personal Trainers</i>							
Maint Workers				50118			8,000
Facility Attendants				50119			0
<b>Total Part Time</b>							<b>476,000</b>
<b>Grand Total</b>							<b>714,050</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Acquatics/Fitness Activities #87**

	<u>Date</u>	<u>%</u>	<u>Step</u>	<u>Monthly</u>	<u>Annual</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>		<u>Rate</u>		<u>Incr</u>	<u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>				10,076			
McGrew	08-Jun		7	2,015	24,182	-	24,182
(20% (80, 84, 86, 87 & 88))				20%			
<b><u>Recreation Supervisor Aquatics</u></b>							
Oku	31-Jan	0.41	6	7,681	92,172	1,894	94,066
<b><u>Recreation Coordinator Aquatics</u></b>							
Authorized	01-Jul		2	5,305	63,660	-	63,660
<b><u>Building Maintenance Supervisor</u></b>				4,138			
Sandoval			7	1,379	16,550	-	16,550
50% x (33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Facilities Maintenance Worker</u></b>				5,505			
Folan			7	1,835	22,020	-	22,020
(33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Asst. Building Maint. Worker</u></b>				3,139			
Ramirez	29-Jan	0.42	3	1,046	12,556	263	12,819
(33% 84, 33% 87 & 33% 88)				33.3%			
<b><u>Office Aides</u></b>							
Banducci 33% (33% 86, 33% 88)			7	3,697 924	11,091	-	11,091
		75%		33%			
Platt 33 % (33% 86, 33% 88)			7	3,697 924	11,091	-	11,091
		75%		33%			
DeGrassi 33 % (33% 86, 33% 88)	18-Sep	0.78	4	3,356 839	10,068	394	10,462
		75%		33%			
Beyer 33% (33% 86, 33% 88)			7	3,697 924	11,091	-	11,091
		75%		33%			
<b>Total</b>							<b>277,033</b>
<b><u>Part Time</u></b>							
Part Time		50104					5,000
Life Guards		50115					155,000
Swim Instructors		501155					120,000
Fitness Staff		50116					10,000
Kidz Watch		50117					65,000
Office Aides		50114					24,000
Recr Specialists		50113					270,000
<i>Aerobics, Fitness Instructors, Personal Trainers</i>							
Maint Workers		50118					8,000
Facility Attendants		50119					0
<b>Total Part Time</b>							<b>652,000</b>

**Grand Total**

**929,033**

<b>Budget Worksheet</b>		<b>Dept: Community Center Facility # 88</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
Revenue							
330200	Rental-Rec Buildings	46,999	44,806		15,000	35,000	
330250	Rental-Parks	71,630	59,535	112,350	30,000	80,000	
330240	Rental-Comm Ctr	365,786	383,626	370,240	260,000	390,000	
330255	Rental- Sports Fields	324,310	341,367	360,000	250,000	340,000	
330260	Rental-Comm Ctr Fields	17,547	16,975	46,000	10,000	17,000	
350190	Programs-Comm Ctr	205,928	224,133	225,750	160,000	205,000	
350195	Early Childhood	198,671	174,771	175,000	280,000	350,000	
<b>TOTALS</b>		<b>1,230,872</b>	<b>1,245,214</b>	<b>1,289,340</b>	<b>1,005,000</b>	<b>1,417,000</b>	<b>-</b>
		2.26%	1.17%	0.00%	-22.05%	41.00%	-100.00%
Expense							
50100	Salaries	253,980	211,610	267,783	241,153	241,688	
50102	Overtime	513	302		-	-	
50103	Holiday Pay						
50113	Rec Leaders PT	315	-				
50114	Office Aides PT	4,443	14,527	4,000	2,500	8,000	
50118	Maint Workers PT	2,180	2,380	1,800	1,500	1,800	
50119	Facil Attend PT	69,197	88,221	70,000	50,000	70,000	
50120	EC Rec Lead PT	72,870	84,938	74,000	112,500	165,000	
501195	Field Monitors	34,628	33,066	33,000	15,000	33,000	
50400	Empl Benefits	153,384	152,286	155,876	151,492	172,014	
51100	Office Exp	2,216	1,670	2,800	1,300	2,800	-
51200	Postage	3,691	2,864	4,000	3,250	2,500	-
51300	Spec Dept Exp	3,204	5,455	4,300	2,450	4,300	-
51320	EC Special Exp	6,619	6,010	7,700	7,700	7,700	-
513210	Rec Prog Spl Exp		144				
51500	Clothing etc	1,708	1,350	1,000	950	1,500	-
51700	Communications	4,184	5,676	13,320	8,900	8,900	-
51851	Water	4,734	4,358	4,550	4,358	4,358	-
51852	Elec	36,220	50,714	30,000	48,000	48,000	-
51853	Gas	41,590	29,846	21,500	21,500	21,500	-
52000	B&G Maint	10,989	70,937	47,000	55,400	62,000	-
52100	Equip Maint	41,039	24,352	33,350	33,150	33,350	-
521020	Fuel	-	-	-	-	-	-
52300	Spec Service	97,947	77,105	74,241	63,741	66,741	-
52320	EC Special Srvc	21,683	7,721	23,950	10,850	10,850	-
52321	Rec Prog Spl Svc	94,245	85,184	89,480	113,480	144,980	-
52322	Themed Srvc Spl Svc	3,873	1,561	8,500	1,000	1,000	-
52400	Insurance						
52600	Membership/Tng	3,003	201	4,760	410	4,110	-
52900	Other Exp	18,402	31,597	32,600	26,500	26,500	-
58300	Equipment	237	28,893	18,500	6,000	11,000	-
58900	Contingency	-	-	-	-	-	-
<b>SUBTOTAL</b>		<b>987,095</b>	<b>1,022,966</b>	<b>1,028,010</b>	<b>983,084</b>	<b>1,153,591</b>	<b>-</b>
59700	Veh Maint Chg						
59800	Eq Repl Exp	-	-	-	-	-	-
59900	Int Dept Exp	5,593	4,968	6,925	5,639	9,317	-
<b>TOTALS</b>		<b>992,687</b>	<b>1,027,934</b>	<b>1,034,935</b>	<b>988,722</b>	<b>1,162,908</b>	<b>-</b>
		6.28%	3.55%	-1.9%	-4.47%	17.62%	-100.0%
<b>Net Operations</b>		<b>121,305</b>	<b>217,280</b>	<b>254,405</b>	<b>16,278</b>	<b>254,092</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Comm Ctr Fac (88)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>51100-OFFICE SUPPLIES</b>			
Misc. office supplies pens, cards, paper, calendar, envelops, etc.	500	1,000	-
Paper	200	400	-
Stationery (paper, cards, envelopes, etc.)	150	500	-
Employee Speicalized Technology Components	200	400	-
Printed forms, business cards, rental packets	250	500	-
<b>TOTAL</b>	<b>1,300</b>	<b>2,800</b>	<b>-</b>
<b>51200-POSTAGE</b>			
Regular (mailings, renewal letters, scholarship, etc.)	750	1,000	-
Brochure Postage (split between 84, 86,87 & 88)	1,500	1,500	-
Perfect Mind Outreach	1,000	-	-
<b>TOTAL</b>	<b>3,250</b>	<b>2,500</b>	<b>-</b>
<b>51300-SPECIAL DEPARTMENTAL SUPPLIES</b>			
Audio Visual Equipment (mics, mic cords, misc. etc.)	150	600	-
Directional signage/portable easels/crowd control	300	450	-
Misc. equipment (hand truck, kitchen cart, etc.)	250	1,000	-
Misc. rental consumables (dry erase, tape, batteries, etc.)	250	250	-
First Aid Supplies, CPR masks, AED Batteries/Pads	750	1,000	-
Rental technology (TV's, DVD, sound, misc. etc.)	750	1,000	-
<b>TOTAL</b>	<b>2,450</b>	<b>4,300</b>	<b>-</b>
<b>51320 - EARLY CHILDHOOD SPECIAL EXPENSES</b>			
Early Childhood Program (arts & craft supplies)	3,400	3,400	-
Educational Program Supplies (games, puzzles, books etc)	1,800	1,800	-
Special Holiday Party Supplies (Decorations/refreshments)	800	800	-
Indoor/Outdoor Play (toys, equipment)	1,700	1,700	-
<b>TOTAL</b>	<b>7,700</b>	<b>7,700</b>	<b>-</b>
<b>51500-CLOTHING &amp; PERSONAL SUPPLIES</b>			
Supervisor Staff (Shirts, Polo's, special event clothing)	100	500	-
Staff Uniforms (Facility Attendants)	500	500	-
Staff Uniforms (Field Monitors)	350	500	-
<b>TOTAL</b>	<b>950</b>	<b>1,500</b>	<b>-</b>
<b>51700-COMMUNICATION SERVICE #88</b>			
Phone system	2,000	2,000	-
Cable/Comcast (Cascade, Digi-Classroom - Tamalpais Room	2,500	2,500	-
Cell Phones(Building Maintenance Sup, Facility Sup, & Fac Coord)	2,000	2,000	-
ATT dedicated line	400	400	-
Online/Print Marketing	2,000	2,000	-
<b>TOTAL</b>	<b>8,900</b>	<b>8,900</b>	<b>-</b>
<b>51851-WATER</b>			
	4,358	4,358	-
<b>TOTAL</b>	<b>4,358</b>	<b>4,358</b>	<b>-</b>
<b>51852-ELECTRICITY</b>			
	50,000	50,000	-
<b>TOTAL</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
<b>51853-GAS</b>			
	21,500	21,500	-
<b>TOTAL</b>	<b>21,500</b>	<b>21,500</b>	<b>-</b>
<b>52000-BUILDING &amp; GROUNDS MAINTENANCE</b>			
Building repair & maintenance supplies (Filters, belts, plumbing, electrical, windows, kitchen)	41,400	46,000	-
Janitorial Supplies (consumables)	10,000	12,000	-
Exterior (hardscape, lighting, fence, gates) maintenance	4,000	4,000	-
General Building Maintenance	-	-	-
<b>TOTAL</b>	<b>55,400</b>	<b>62,000</b>	<b>-</b>



<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Comm Ctr Fac (88)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52100-EQUIPMENT MAINTENANCE</b>			
Pest Control	1,850	1,850	-
State Permits Emergency Generator	200	200	-
Marin County Environmental Services Inspections	1,000	1,000	-
State Permits - Elevator	1,000	1,000	-
Rec Management Software Annual Fee	11,600	11,600	-
Software Licensing and Purchases	500	500	-
Heat, Air, inverter, fire, burglar, alarms, elevator extinguisher, and Roto Rooter.	15,000	15,000	-
Bike Maintenance	200	200	-
Software Annual Memberships (Adobe, etc)	1,200	1,200	-
Piano Tuning	600	800	-
<b>TOTAL</b>	<b>33,150</b>	<b>33,350</b>	<b>-</b>
<b>521020-FUEL</b>			
Fuel Purchased	-	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>52300-SPECIALIZED SERVICES</b>			
<b>52300 Dept General:</b>			
Custodial Company: all cleaning & windows (includes regular and extras i.e. floor, windows, kitchen)	56,391	56,391	-
Community Outreach	500	500	-
Annual Closure (Painting, acoustic tiles, Kitchen Service,HVAC)	1,000	4,000	-
Cascade Room Floor - Screen and Recoat surface	3,000	3,000	-
Rental insurance premiums (through Diversified Risk)	-	-	-
Marin IT Services	1,600	1,600	-
Marin IT Hosted Backup Service	1,250	1,250	-
Credit Card Processing Fees	-	-	-
<b>TOTAL</b>	<b>63,741</b>	<b>66,741</b>	<b>-</b>
<b>52320 - Early Childhood</b>			
Contract Services:			
Preschool Instructor	5,000	5,000	-
Contract Classes (Preschool classes, seasonal )	5,000	5,000	-
Preschool Entertainers (music, yoga, song ect)	500	500	-
Fingerprinting (State & Fed)	350	350	-
<b>TOTAL</b>	<b>10,850</b>	<b>10,850</b>	<b>-</b>
<b>52321 - Rec Programs</b>			
Contract Services (Instructors)	112,000	143,500	-
Fingerprinting	980	980	-
Community Outreach	500	500	-
<b>TOTAL</b>	<b>113,480</b>	<b>144,980</b>	<b>-</b>
<b>52326 - Themed Services</b>			
Contract Services (Themed party packages)	1,000	1,000	-
<b>Total</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>52600-MEMBERSHIPS &amp; TRAINING</b>			
Office Aide Training (computer)	-	400	-
CPRS Fall Workshop	110	110	-
CPRS Conference (Building Maintenance Sup, Facility Sup, & Fac Coord)	-	1,200	-
NRPA Revenue School	-		
CPRS Memberships (Building Maintenance Sup, Facility Sup, & Fac Coord)	300	300	-
CPRS Maintenance Management		1,700	-
Facilities Supervisor training: "Serve Safe " certification.	-	-	-
Facility Attendant & Field Monitor Customer Service Training	-	-	-
Early Childhood Staff training ( Pre K Educ. Consultant)	-	400	-
<b>TOTAL</b>	<b>410</b>	<b>4,110</b>	<b>-</b>

<b>BUDGET WORKSHEET - SUPPLIES &amp; SERVICES</b>	<b>DEPT:Comm Ctr Fac (88)</b>		<b>Revised</b>
	<b>20/21</b>	<b>21/22</b>	<b>21/22</b>
<b>52900-OTHER EXPENSES</b>			
Online Event Venue Marketing (Here Comes the Guide, Wedding	10,000	10,000	-
Panic Alarm (install & Eq)	-	-	-
Constant Contact (Annual Fee)	-	-	-
Rental Marketing - (targeted marketing )	2,500	2,500	-
Community Outreach and Video Documentation	2,000	2,000	-
Brochure printing & design (split between 84, 86,87,88)	12,000	12,000	-
<b>TOTAL</b>	<b>26,500</b>	<b>26,500</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Technical Services	5,639	9,317	
Gen'l Govt Bldgs	-	-	-
<b>TOTAL</b>	<b>5,639</b>	<b>9,317</b>	<b>-</b>



BUDGET WORKSHEET - SUPPLIES & SERVICES		DEPT:Comm Ctr Fac (88)		Revised
		20/21	21/22	21/22
EQUIPMENT REPLACEMENT FUND BUDGET WORKSHEET - CAPITAL OUTLAY		DEPT: 88		
ITEM NO.	DESCRIPTION & JUSTIFICATION			
1				
2				
3				
4				
5				
6				
<b>TOTAL</b>		-	-	-

**Personnel Worksheet  
2020/2021**

**DEPT: Community Center Facility #88**

	<u>Date</u>	<u>%</u>	<u>Monthly</u>	<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>	<u>Rate</u>	<u>Incr</u>	<u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>					
McGrew	08-Jun		7	2,108	25,298
(20% (80, 84, 86, 87 & 88))				20%	
<b><u>Recreation Supervisor - Facilities</u></b>					
Bricca (15% 84, 85% 88)	03-Mar	0.33	3	5,640	67,677
				85%	1,112
					68,789
<b><u>Program Cooridnator - Facilities (25 hrs 62.5%)</u></b>					
Hodash	12-Dec	0.55	2	2,548	30,570
				63%	842
					31,412
<b><u>Building Maintenance Supervisor</u></b>					
Sandoval	09-Jan	0.47	6	1,314	15,762
50% x (33% 84, 33% 87 & 33% 88)				33.3%	374
					16,136
<b><u>Facilities Maintenance Worker</u></b>					
Folan	05-Apr	0.24	6	1,747	20,964
(33% 84, 33% 87 & 33% 88)				33.3%	250
					21,214
<b><u>Asst. Building Maint. Worker</u></b>					
Ramirez	29-Jan	0.42	2	997	11,964
(33% 84, 33% 87 & 33% 88)				33.3%	251
					12,215
<b><u>Program Coordinator Early Childhood &amp; Enrichme</u></b>					
Sano 35 hrs	27-Feb	0.34	3	1,872	22,465
(50% 86, 50% 88)				50%	382
				88%	22,846
<b><u>Office Aides</u></b>					
Banducci 33% (33% 86, 33% 87)			7	924	11,091
				33%	-
				75%	11,091
Platt 33% (33% 86, 33% 87)			7	924	11,091
				33%	-
				75%	11,091
DeGrassi 33 % (33% 87, 33% 88)	18-Sep	0.78	4	799	9,594
				33%	376
				75%	9,970
Beyer 33% (33% 86, 33% 87)			7	924	11,091
				33%	-
				75%	11,091
<b>Total</b>					<b>241,153</b>
<b>Part Time</b>					
Facility Attendants				501190	50,000
Maint. Workers				501180	1,500
Office Aides				501140	2,500
E C Rec Leaders (Early Childhood)				501200	112,500
Field Monitors				501195	15,000
<b>Total Part Time</b>					<b>181,500</b>
<b>Grand Total</b>					<b>422,653</b>

**Personnel Worksheet  
2021/2022**

**DEPT: Community Center Facility #88**

	<u>Date</u>	<u>%</u>	<u>Monthly</u>		<u>\$</u>	<u>Total</u>
	<u>Incr</u>	<u>Incr</u>	<u>Step</u>	<u>Rate</u>	<u>Annual</u>	<u>Incr</u>
						<u>Budget</u>
<b><u>Superintendent, Rec and Comm Serv</u></b>						
McGrew			7	10,076 2,015	24,182	-
(20% (80, 84, 86, 87 & 88))				20%		24,182
<b><u>Recreation Supervisor - Facilities</u></b>						
Bricca (15% 84, 85% 88)	03-Mar	0.33	4	6,970 5,925	71,094	1,169
				85%		72,263
<b><u>Program Coordinator - Facilities (25 hrs 62.5%)</u></b>						
Hodash	12-Dec	0.55	3	4,279 2,674	32,093	884
				63%		32,976
<b><u>Building Maintenance Supervisor</u></b>						
Sandoval			7	4,138 1,379	16,550	-
50% x (33% 84, 33% 87 & 33% 88)				33.3%		16,550
<b><u>Facilities Maintenance Worker</u></b>						
Folan	05-Apr	0.24	6	5,505 1,835	22,020	262
(33% 84, 33% 87 & 33% 88)				33.3%		22,282
<b><u>Asst. Building Maint. Worker</u></b>						
Ramirez	29-Jan	0.42	2	3,139 1,046	12,556	263
(33% 84, 33% 87 & 33% 88)				33.3%		12,819
<b><u>Program Coordinator Early Childhood &amp; Enrichme</u></b>						
Sano 25 hrs	27-Feb	0.34	3	4,495 1,405	16,856	286
(50% 86, 50% 88)		63%		50%		17,143
<b><u>Office Aides</u></b>						
Banducci 33% (33% 86, 33% 87)			7	3,697 924	11,091	-
		75%		33%		11,091
Platt 33% (33% 86, 33% 87)			7	3,697 924	11,091	-
		75%		33%		11,091
DeGrassi 33 % (33% 87, 33% 88)	18-Sep	0.78	4	3,356 839	10,068	394
		75%		33%		10,462
Beyer 33% (33% 86, 33% 87)			7	3,697 924	11,091	-
		75%		33%		11,091
<b>Total</b>						<b>241,951</b>
<b>Part Time</b>						
Facility Attendants		501190				70,000
Maint. Workers		501180				1,800
Office Aides		501140				8,000
E C Rec Leaders (Early Childhood)		501200				165,000
Field Monitors		501195				33,000
<b>Total Part Time</b>						<b>277,800</b>
<b>Grand Total</b>						<b>519,751</b>

# Budget Worksheet

## MUNICIPAL SERVICE FUND #05

Code	Description	17-18 Actual	18-19 Actual	19-20 Revised	20-21 Budget	21-22 Budget	21-22 Revised
<b>Revenue</b>							
300070	Muni Svc Tax	1,595,424	1,661,828	1,686,458	1,758,838	1,794,015	-
300070	County Teeter	-	-	(11,000)	(10,600)	(10,650)	-
330100	Invest Earnings	(6,468)	824	1,500	500	500	-
<b>TOTALS</b>		<b>1,588,956</b>	<b>1,662,652</b>	<b>1,676,958</b>	<b>1,748,738</b>	<b>1,783,865</b>	<b>-</b>
		4.64%		0.95%	4.28%	2.01%	-100.00%
<b>Expense</b>							
512000	Postage			8,650			
51300	Spec Dept Exp	-	-	4,800	4,800	4,800	
523000	Spec Svcs	4,781	4,939				
58300	Equipment	-		-	-	-	-
59900	Int Dept Exp	227,444	249,060	261,840	269,641	270,646	
<b>TOTALS</b>		<b>232,225</b>	<b>253,999</b>	<b>275,290</b>	<b>274,441</b>	<b>275,446</b>	<b>-</b>
<b>680000</b>	<b>CIP</b>						
	E. Blithedale	-	-		700,000		
	Street Rehab	588,799	553,427	347,852	-	115,542	
	Veg Mgt	352,794	580,945	400,000	300,000	300,000	
	Fire Access			350,000	-	40,000	
	Bridges/Culverts			65,000	100,000	100,000	
	SLP Des/Const			150,000			
	Downtown				46,512	600,000	
	Slide Repair				30,000	150,000	
	Camino Alto				100,000		
	<b>Total CIP</b>	<b>941,593</b>	<b>1,134,372</b>	<b>1,097,852</b>	<b>1,276,512</b>	<b>1,305,542</b>	<b>-</b>
<b>Net Operations</b>		<b>415,138</b>	<b>274,281</b>	<b>303,816</b>	<b>197,785</b>	<b>202,877</b>	<b>-</b>

BUDGET WORKSHEET - Municipal Services Fund	Fund 005		Revised
	20/21	21/22	21/22
<b>EXPENDITURES</b>			
<b>512000 - Postage</b>			
Fire Awareness, prevention, preparation mailings			
<b>52300-SPECIALIZED SERVICES</b>			
NBS Property Tax Roll Fees	4,800	4,800	
<b>TOTAL</b>	<b>4,800</b>	<b>4,800</b>	<b>0</b>
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
Fire Admin (Compliance Administration)	76,240	76,240	
Engineering Admin	269,641	270,646	
<b>TOTAL</b>	<b>269,641</b>	<b>270,646</b>	<b>-</b>
<b>58300-EQUIPMENT - MST- Fund 05</b>			
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>



**Budget Worksheet****GAS TAX FUND #12**

<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Forecast</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
330100	Invest Earnings	1,320	5,352	1,000	1,000	1,000	
340030	Gas Tax-2106	59,916	60,527	55,021	56,985	58,695	
340040	Gas Tax-2107	105,302	103,245	93,577	93,577	96,384	
340050	Gas Tax-2107.5	3,000	3,000	3,000	3,000	3,000	
340070	Gas Tax-2105	80,912	82,096	74,919	77,786	80,120	
340075	TCR In-Lieu 2103	58,063	66,861	107,974	123,992	127,712	
340090	SB1 Gas Tax	87,366	251,148	244,424	252,214	259,780	
340095	SB1 Loan Rpymt	16,950	-	16,498	-	-	
<b>TOTALS</b>		<b>412,828</b>	<b>572,229</b>	<b>596,413</b>	<b>608,554</b>	<b>626,691</b>	<b>-</b>
			38.61%	4.23%	2.04%	2.98%	-100.00%
<b>Expense</b>							
51300	Spec Dept Exp	-	-		-	-	
58300	Equipment	-		-	-	-	-
59900	Int Dept Exp	3,000	68,640	74,376	107,735	118,769	-
<b>TOTALS</b>		<b>3,000</b>	<b>68,640</b>	<b>74,376</b>	<b>107,735</b>	<b>118,769</b>	<b>-</b>
680000	Street Rehab	513,174	562,277	577,997	264,482	85,967	-
680000	Downtown Paving					350,000	
680000	E. Blithedale				100,000		
		<b>513,174</b>	<b>562,277</b>	<b>577,997</b>	<b>364,482</b>	<b>435,967</b>	<b>-</b>
<b>Net Operations</b>		<b>(103,346)</b>	<b>(58,688)</b>	<b>(55,960)</b>	<b>136,337</b>	<b>71,955</b>	<b>-</b>

BUDGET WORKSHEET - Gas Tax Fund	Fund 012		Revised
	18/19	19/20	19/20
EXPENDITURES			
52300-SPECIALIZED SERVICES			
	0	0	
TOTAL	0	0	0
TOTAL	0	0	0
59900-INTER-DEPARTMENTAL EXPENSE			
Engineering Admin	107,735	118,769	
TOTAL	107,735	118,769	-
58300-EQUIPMENT - GAS TAX - Fund 12			
TOTAL	-	-	-

**Budget Worksheet****ROAD IMPACT FEE FUND #13**

Code	Description	17-18 Actual	18-19 Actual	19-20 Revised	20-21 Budget	21-22 Budget	21-22 Revised
<b>Revenue</b>							
330100	Invest Earnings	4,987	13,074	2,000	1,500	1,500	
350510	Road Impact Fee	772,818	515,719	500,000	350,000	450,000	
350520	RIF MVRS	135,000	136,350	137,700	140,454	143,263	
<b>TOTALS</b>		<b>912,805</b>	<b>665,143</b>	<b>639,700</b>	<b>491,954</b>	<b>594,763</b>	<b>-</b>
			-27.13%	-18.66%	-23.10%	20.90%	-100.00%
<b>Expense</b>							
51300	Spec Dept Exp	-	-		-	-	
58300	Equipment	-		-	-	-	-
59900	Int Dept Exp	93,746	113,112	114,342	220,059	187,201	-
<b>TOTALS</b>		<b>93,746</b>	<b>113,112</b>	<b>114,342</b>	<b>220,059</b>	<b>187,201</b>	<b>-</b>
<b>CIP</b>							
	Street Rehab	510,332	99,030	670,000	100,529		
	Camino Alto Bike/ Downtown Paving	33,714	2,751		-	372,812	
	E. Blithedale				150,000		
		<b>544,046</b>	<b>101,781</b>	<b>670,000</b>	<b>250,529</b>	<b>372,812</b>	<b>-</b>
<b>Net Operations</b>		<b>275,012</b>	<b>450,250</b>	<b>(144,642)</b>	<b>21,366</b>	<b>34,750</b>	<b>-</b>

<b>BUDGET WORKSHEET - Road Impact Fee Fund</b>		<b>Fund 013</b>		<b>Revised</b>
		<b>20/21</b>	<b>20/22</b>	<b>20/22</b>
<b>EXPENDITURES</b>				
<b>52300-SPECIALIZED SERVICES</b>				
		0	0	0
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>				
	Engineering Admin	127,805	140,453	
	Streets Maintenance Allocation	92,254	46,749	
	<b>TOTAL</b>	<b>220,059</b>	<b>187,201</b>	<b>-</b>
<b>58300-EQUIPMENT - Road Impact Fee - Fund 13</b>				
<b>CIP</b>				
	<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>

# Budget Worksheet

## MEASURE A /AA - STREETS (TAM) FUND #15

Code	Description	17-18 Actual	18-19 Actual	19-20 Revised	20-21 Budget	21-22 Budget	21-22 Revised
<b>Revenue</b>							
330100	Invest Earnings	-	-	-	-	-	
300500	Meas A Sales Tax	181,654	186,480	138,015	14,154	-	-
300502	Meas A Safe Routes		25,000				
300504	Meas A Miller	4,311,246	-				
	Measure AA			76,218	261,055	277,961	-
	Meas A E Blithedale				950,000	-	
<b>TOTALS</b>		<b>4,492,900</b>	<b>211,480</b>	<b>214,233</b>	<b>1,225,209</b>	<b>277,961</b>	<b>-</b>
			-95.29%	-28.59%	471.90%	-77.31%	-100.00%
<b>Expense</b>							
51300	Spec Dept Exp	-	-		-	-	
58300	Equipment	-		-	-	-	-
59900	Int Dept Exp	-	-		-	-	
<b>TOTALS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>680000</b>	<b>CIP</b>						
	Miller Avenue	4,026,032	-				
	Bike/Ped Projects	4,470	-				
	Street Rehab	194,997	56,654	150,000	147,688		
	East Blithedale		34,451	125,000	950,000	-	
	Downtown Paving			25,000	100,000	250,165	
	ADA Trans Plan				-		
	<b>Total</b>	<b>4,225,499</b>	<b>91,105</b>	<b>300,000</b>	<b>1,197,688</b>	<b>250,165</b>	<b>-</b>
<b>Net Operations</b>		<b>267,401</b>	<b>120,375</b>	<b>(85,767)</b>	<b>27,521</b>	<b>27,796</b>	<b>-</b>

BUDGET WORKSHEET - Measure A-Streets (TAM)	Fund 015		Revised
	20/21	21/22	21/22
EXPENDITURES			
52300-SPECIALIZED SERVICES			
	0	0	
TOTAL	0	0	0
TOTAL	0	0	0
59900-INTER-DEPARTMENTAL EXPENSE			
Engineering Admin	-	-	
TOTAL	-	-	-
58300-EQUIPMENT - Measure A - Streets (TAM) - Fund 15			
TOTAL	-	-	-

**EQUIPMENT REPLACEMENT SUMMARY**  
**2020/2021**  
**2021/2022**

Department	BUDGET 2020/2021		BUDGET 2021/2022		BUDGET - REVISED 2021/2022	
	Contrib	Purchases	Contrib	Purchases	Contrib	Purchases
11 Technical Services	-	-	-	-	-	-
14 Finance	-	-	-	-	-	-
18 Planning	-	-	-	-	-	-
40 Police	-	99,000	-	99,000	-	-
41 Parking Enforcement	-	-	-	-	-	-
42 Fire	-	54,000	-	-	-	-
44 Building	-	-	-	-	-	-
50 Engineering	-	-	-	45,000	-	-
52 Streets	-	162,000	-	-	-	-
57 Sewer Lines	-	-	-	-	-	-
60 Gov't Buildings	-	-	-	-	-	-
65 Vehicle Maint. Shop	-	100,000	-	-	-	-
70 Library	-	-	-	-	-	-
80 Recreation	-	-	-	-	-	-
81 Parks Maint.	-	30,000	-	6,500	-	-
85 Golf Course	-	46,000	-	66,000	-	-
87 Fitness & Aquatics	-	-	-	-	-	-
88 Community Center	-	-	-	-	-	-
General Fund Trsf	-	-	-	-	-	-
<b>Total Expense</b>	-	<b>491,000</b>	-	<b>216,500</b>	-	-
	16-598000	16-583000	16-598000	16-583000	16-598000	16-583000
	(Credit)		(Credit)		(Credit)	

**Budget Worksheet**

Dept:Equipment Replacement Fund - Fund 16

Code	Description	17-18 Actual	18-19 Actual	19-20 Revised	20-21 Budget	21-22 Budget	21-22 Revised
<b>Revenue</b>							
330100	Invest Earnings	37,155	48,610	20,000	20,000	20,000	-
700000	Trsf from GF	200,000	200,000	200,000	-	-	-
<b>TOTALS</b>		<b>237,155</b>	<b>248,610</b>	<b>220,000</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>
<b>58300 Equipment</b>							
	Police	47,925	115,237	82,600	99,000	99,000	-
	Parking	33,032	-	-	-	-	-
	Fire	650,819	559,872	139,656	54,000	-	-
	Building	-	-	-	-	-	-
	Engineering	-	-	-	-	45,000	-
	Streets	-	66,784	-	162,000	-	-
	Sewer Lines	-	-	-	-	-	-
	Gov't Buildings	-	-	34,000	-	-	-
	Maint. Shop	-	-	-	100,000	-	-
	Recreation	-	-	-	-	-	-
	Parks Maint.	37,416	58,776	76,900	30,000	6,500	-
	Golf Course	25,784	-	-	46,000	66,000	-
	Comm Center	-	78,797	-	-	-	-
<b>TOTALS</b>		<b>794,977</b>	<b>879,465</b>	<b>333,156</b>	<b>491,000</b>	<b>216,500</b>	<b>-</b>
<b>Net Operations</b>		<b>(557,822)</b>	<b>(630,855)</b>	<b>(113,156)</b>	<b>(471,000)</b>	<b>(196,500)</b>	<b>-</b>



# Budget Worksheet

## MEASURE A - PARKS FUND #18

Code	Description	17-18 Actual	18-19 Actual	19-20 Revised	20-21 Budget	21-22 Budget	21-22 Revised
<b>Revenue</b>							
330100	Invest Earnings	1,614	4,699	-	-	-	
300101	Meas A Sales Tax	109,214	116,294	118,335	115,900	115,900	
<b>TOTALS</b>		<b>110,828</b>	<b>120,993</b>	<b>118,335</b>	<b>115,900</b>	<b>115,900</b>	<b>-</b>
			9.17%	2.10%	-2.06%	0.00%	-100.00%
<b>Expense</b>							
51300	Spec Dept Exp	-	-		-	-	
58300	Equipment	-		-	-	-	-
59900	Int Dept Exp	-	-		101,935	58,154	
<b>TOTALS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>101,935</b>	<b>58,154</b>	<b>-</b>
<b>680000</b>	<b>CIP</b>						
	Freeman paving surface	-	-		14,227		
	Access Improvements to Boyle & Molino Parks					58,006	
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,227</b>	<b>58,006</b>	<b>-</b>
<b>Net Operations</b>		<b>110,828</b>	<b>120,993</b>	<b>118,335</b>	<b>(262)</b>	<b>(260)</b>	<b>-</b>

BUDGET WORKSHEET - Measure A - Parks		Fund 018		Revised
		20/21	21/22	21.22
<b>EXPENDITURES</b>				
<b>52300-SPECIALIZED SERVICES</b>				
		0	0	0
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>				
	Parks Maintenance Allocation	101,935	58,154	
	<b>TOTAL</b>	<b>101,935</b>	<b>58,154</b>	<b>-</b>
<b>58300-EQUIPMENT - Road Impact Fee - Fund 13</b>				
<b>CIP</b>				
	<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>



BUDGET WORKSHEET - Measure B County VLF	Fund 019		Revised
	20/21	21/22	21/22
EXPENDITURES			
52300-SPECIALIZED SERVICES			
	0	0	
TOTAL	0	0	0
TOTAL	0	0	0
59900-INTER-DEPARTMENTAL EXPENSE			
Engineering Admin	-	-	
TOTAL	-	-	-
58300-EQUIPMENT			
TOTAL	-	-	-

**Budget Worksheet****Housing Impact Fee Fund - Fund 24**

<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
330100	Invest Earnings	-	626	20,000	2,500	3,000	
350530	Housing Impact	-	147,891	300,000	200,000	300,000	
<b>TOTALS</b>		<b>-</b>	<b>148,517</b>	<b>320,000</b>	<b>202,500</b>	<b>303,000</b>	<b>-</b>
<b>Expense</b>							
523000	Spec Services	-	-	-	-	-	-
		-		-	-	-	-
7000000	Int Dept Exp	-	61,500	31,995	59,175	60,679	
700010			(123,895)				
<b>TOTALS</b>		<b>-</b>	<b>(62,395)</b>	<b>31,995</b>	<b>59,175</b>	<b>60,679</b>	<b>-</b>
<b>Net Operations</b>							
<b>Net Operations</b>		<b>-</b>	<b>210,912</b>	<b>288,005</b>	<b>143,325</b>	<b>242,321</b>	<b>-</b>



<b>Budget Worksheet</b>		<b>Dept:Special Tax Fund #25</b>					
				<b>Library CFD 1996-1</b>			
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
Revenue							
300040	CFD-Spec Tax	319,805	320,501	320,000	320,000	320,000	
360800	Bond Proceeds	-	-				
330100	Invest Earnings	5,608	8,669	2,400	4,000	4,000	
<b>Totals</b>		<b>325,413</b>	<b>329,170</b>	<b>322,400</b>	<b>324,000</b>	<b>324,000</b>	<b>-</b>
52300	Spec Service	8,330	8,422	10,600	10,600	10,600	-
52400	Insurance						
52600	Membership/Tng						
52900	Other Exp						
55007	Principal	215,000	223,000	231,000	239,000	241,000	-
55107	Interest	73,549	67,526	61,284	54,821	48,221	-
58300	Equipment		31,432	14,000	12,000	12,000	-
59700	Veh Maint Chg						
59800	Equip Repl Res	9,065	9,065	9,065	9,065	9,065	
59900	Int Dept Exp	4,814	4,608	4,827	4,937	4,827	-
580040	Bond Escrow	-					
580050	Bond Issue Cost	-					
<b>TOTALS</b>		<b>310,757</b>	<b>344,053</b>	<b>330,776</b>	<b>330,424</b>	<b>325,713</b>	<b>-</b>
<b>CIP</b>	Furniture Maint.	-	-	-	-	-	-
	Equipment		-	-			
	Main Room AV			160,000	-	-	
<b>TOTALS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Operations</b>		<b>14,656</b>	<b>(14,883)</b>	<b>(8,376)</b>	<b>(6,424)</b>	<b>(1,713)</b>	<b>-</b>

BUDGET WORKSHEET - SPECIAL TAX FUND #25 COMMUNITY FACILITES DISTRICT NO. 1996-1	DEPT:Library Tax Bonds		Revised
	20/21	21/22	21/22
<b>EXPENDITURES</b>			
<b>52300-SPECIALIZED SERVICES</b>			
Paying Agent: Bank of New York	2,400	2,400	-
Tax Admin: NBS annual fee	8,200	8,200	-
<b>TOTAL</b>	<b>10,600</b>	<b>10,600</b>	<b>-</b>
<b>55007-PRINCIPAL</b>			
Due 8/1/2020	239,000		
Due 8/1/2021		241,000	-
<b>TOTAL</b>	<b>239,000</b>	<b>241,000</b>	<b>-</b>
<b>55107-INTEREST</b>			
Due 8/1/2020 & 8/1/2021	29,053.75	25,767.50	-
Due 2/1/2020 & 2/1/2021	25,767.50	22,453.75	-
<b>TOTAL</b>	<b>54,821</b>	<b>48,221</b>	<b>-</b>
<b>59900-INTER-DEPARTMENTAL EXPENSE</b>			
G & A - Finance Dept Admin: .5% Finance Dept budget	4,937	4,827	-
<b>TOTAL</b>	<b>4,937</b>	<b>4,827</b>	<b>-</b>
<b>GRAND TOTAL EXPENDITURES</b>	<b>309,359</b>	<b>304,648</b>	<b>-</b>
<b>58300-EQUIPMENT - Library CFD - Fund 25</b>			
Ergonomic Office Equipment	2,000	2,000	-
Computers/Printers/Technology	10,000	10,000	-
<b>TOTAL</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>



<b>Budget Worksheet</b>		<b>Dept:COP '99 Debt Service Fund #26</b>					
<b>Code</b>	<b>Description</b>	<b>17-18 Actual</b>	<b>18-19 Actual</b>	<b>19-20 Revised</b>	<b>20-21 Budget</b>	<b>21-22 Budget</b>	<b>21-22 Revised</b>
<b>Revenue</b>							
700010	Trsf From GF	-390,869	-385,272	389,183	383,251	291,563	0
50100	Salaries						
50102	Overtime						
50103	Holiday Pay						
50104	Part Time						
50400	Empl Benefits						
51100	Office Exp						
51200	Postage						
51300	Spec Dept Exp						
51500	Clothing etc						
51700	Communications						
51800	Utilities						
52000	B&G Maint						
52100	Equip Maint						
52300	Spec Service						
52400	Insurance						
52600	Membership/Tng						
52900	Other Exp						
55008	Principal - COP	190,000	190,000	200,000	200,000	205,000	0
55009	Debt Serv MERA	90,682	90,784	90,545	90,614	0	0
55108	Interest COP	110,188	104,488	98,638	92,638	86,563	0
58300	Equipment						
59700	Veh Maint Chg						
59800	Eq Repl Exp						
59900	Int Dept Exp						
58900	Contingency						
<b>TOTALS</b>		<b>390,869</b>	<b>385,272</b>	<b>389,183</b>	<b>383,251</b>	<b>291,563</b>	<b>0</b>
<b>Net Operations</b>		<b>(781,739)</b>	<b>(770,544)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

